

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Monday, September 22, 2025  
**Location:** 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:  
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join  
Zoom Meeting ID: 837 9613 0802

**Time:** 7:00 PM Regular Meeting

**TOWN COUNCIL PRESENT:**

Bill West, Mayor  
Christina Diaz-Malone, Ward One  
Tony Neal, Ward Two  
Eric Evans, Ward Three  
Penuel Barrett, Ward Four

**STAFF PRESENT:**

Eugene Dvornick, Town Manager  
Stephani Ballard, Town Solicitor  
Ralph Holm, Chief of Police  
Diana Ramirez, Administration

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilman Neal led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilman Barrett, seconded by Councilman Neal to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF SEPTEMBER 8, 2025 TOWN COUNCIL MINUTES**

Motion by Councilman Evans, seconded by Councilwoman Diaz-Malone to approve the September 8, 2025 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. COUNCILMEMBERS COMMENTS**

Councilwoman Diaz-Malone, Ward 1

- No Comment

Councilman Neal, Ward 2

- Grateful to be here tonight

Councilman Evans, Ward 3

- Thank you for coming tonight

Councilman Barrett, Ward 4

- Happy Birthday to Mary Rogers

Mayor West

- No Comment

**6. GREAT FUND COMMITTEE – FY 2025 AWARD RECOMMENDATIONS**

The following recommendations were made by the GREAT Fund Committee:

<u>Organization</u>	<u>2025 Request</u>	<u>Recommendation</u>
Asha Animal Welfare, Inc	\$ 5,000.00	\$ 2,500.00
Clothing Our Kids	\$ 2,000.00	\$ 6,452.00
Easter Seals	\$ 5,000.00	\$ 5,000.00
Everlasting Hope Ministries	\$ 10,000.00	\$ 6,000.00
First State Community Action Agency	\$ 6,000.00	\$ 6,000.00
Georgetown Public Library	\$ 15,000.00	\$ 15,000.00
Historic Georgetown Association	\$ 10,000.00	\$ 5,000.00
La Esperanza	\$ 10,000.00	\$ 10,000.00
Sussex Post No. 8 American Legion	\$ 3,500.00	\$ 5,000.00
	<b>\$ 66,500.00</b>	<b>\$ 60,952.00</b>

The committee recommends the award of \$75,000.00 towards the Parsons Lane Trailhead/Parking Area project.

The committee recommends the following modifications to the existing Town Code:

- Applications received after the published deadline shall not be considered
- Applicants that fail to attend and present their application and request, shall be disqualified from the granting cycle

Motion by Councilman Evans, seconded by Councilwoman Diaz-Malone to move forward with all recommendations made by the GREAT Fund committee as proposed.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea  
Councilman Neal: Ward 2: Yea  
Councilman Evans, Ward 3: Yea  
Councilman Barrett, Ward 4: Yea  
Mayor West: Yea

**Motion Carried (unanimous)**

**7. CIRCLE ADVISORY COMMITTEE REPORT, RECOMMENDATIONS, AND PROPOSED CIRCLE MONUMENT & MEMORIAL POLICY**

Town Manager Dvornick presented on behalf of the Circle Advisory Committee

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to move forward with the recommendations made as presented.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea  
Councilman Neal: Ward 2: Yea  
Councilman Evans, Ward 3: Yea  
Councilman Barrett, Ward 4: Yea  
Mayor West: Yea

**Motion Carried (unanimous)**

**8. VEHICLE ACQUISITION**

**A. WASTEWATER DEPARTMENT**

Town Manager Dvornick presented the bids for a new Wastewater Department vehicle. Recommendation made by staff to award the bid to First State Chevrolet for a 2026 Chevrolet Silverado.

Motion by Councilman Evans, seconded by Councilwoman Diaz-Malone to approve the recommendation that the award be made to First State Chevrolet in an amount not to exceed \$47,359.90 for a 2026 Chevrolet Silverado.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea  
Councilman Neal: Ward 2: Yea  
Councilman Evans, Ward 3: Yea  
Councilman Barrett, Ward 4: Excused  
Mayor West: Abstain

**Motion Carried (3 yea's, 1 Excused, 1 Abstain)**

**B. VICTIM SERVICES**

Town Manager Dvornick presented the bids for a new Victim Services vehicle. Recommendation made by staff to award the bid to Hertrich Fleet Services for a 2025 Toyota Sienna.

Motion by Councilman Evans, seconded by Councilman Neal to approve the recommendation that the award be made to Hertrich Fleet Services in an amount not to exceed \$39,916.00 for a 2025 Toyota Sienna.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea  
Councilman Neal: Ward 2: Yea  
Councilman Evans, Ward 3: Yea  
Councilman Barrett, Ward 4: Yea  
Mayor West: Yea

**Motion Carried (unanimous)**

**9. RESOLUTIONS**

**A. RESOLUTION #2025-05 OUTDOOR RECREATION PARKS AND TRAIL (ORPT)  
GRANT APPLICATION**

Motion by Councilwoman Diaz-Malone, seconded by Councilman Evans to adopt Resolution #2025-05 as presented. Motion Carried (unanimous)

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal: Ward 2:	Yea
Councilman Evans, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

**Motion Carried (unanimous)**

## 10. DEPARTMENTAL REPORTS

### A. TOWN MANAGER – GENE DVORNICK

#### Project Updates

- Sussex County Family Court Facility
  - General Trades – Punch list items
    - Flooring
    - Window
    - Mechanical
    - Electric
    - Painting
    - Casework
    - Sprinkler (garage)
  - Elevator – testing & inspection
  - Inspections
    - Complete
      - DNREC
      - Electrical
      - Plumbing
    - In Process
      - DelDOT
      - Elevators
      - OSFM
    - Pending
      - Town of Georgetown
- Pump Station Rehabilitation
  - Completed
    - The Meadows, Three Bells
  - In Process
    - Health Unit, Big Park
- Parsons Lane Trailhead/Parking Area
  - Requested Community Transportation Funds
    - \$50,000 from Senator Pettyjohn
    - \$50,000 from Representative Jones Giltner
  - Submitted 2025 Outdoor Recreation, Parks, and Trails Grant Application
    - \$100,000

- Bids due
    - October 1, 11:00 AM
  - Project Award
    - October 13 Town Council Meeting
- Salt Barn
  - Wall framing underway

### **General Items**

- Upcoming Events
  - America 205 Committee: Tuesday, September 23, Town Hall 3:30 PM
  - Delaware League of Local Governments: Thursday, September 25, Dover, 5:30 PM
  - Sussex County Association of Towns: Wednesday, October 1, 6:00 PM, hosted by Seaford
  - Supportive Housing Issues Committee: Thursday, October 2, Town Hall, 3:30 PM
  - Sussex County Association of Towns Steering Committee: Friday, October 3, 9:00 AM, First State Community Action Agency
- Legislative Update
  - Extraordinary Session, Monday, September 22

### **B. CHIEF OF POLICE – RALPH HOLM**

Chief of Police presented to Council an overview of the following items:

- Personnel/Employment update
- Activity comparison to 2024
  - Incidents, robberies, assaults, burglaries, and fugitives apprehended
  - Crash data
  - Calls for service
- Georgetown Police Accountability Committee (GPAC)
- Georgetown Victim Services
  - VOCA – VF24-3596 - \$60,000
- Questions/Comments posed from Council

### **11. PUBLIC COMMENT**

Lachesia Crippen, 20006 Donovan's Road

- Questioned if the Oxford House can come to a meeting to explain what they do

Gary Morris, American Legion Commander

- Thank you for the GREAT Fund donation
- Commented on the World War 1 monument on the Circle

Shelly Wise, 21502 Old Park Avenue

- Commented on the Shepherds Office and the homeless population

Mark Rogers, 5 Boisenberry Lane

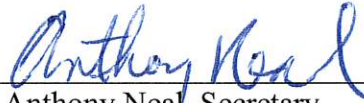
- Congratulations on the new police officers in the academy
- Thank you for letting me serve on the Circle Advisory Committee

## 12. ADJOURNMENT

Motion by Councilman Barrett, seconded by Councilman Evans to adjourn at 7:39pm.

**Motion Carried (unanimous)**

APPROVED:

  
\_\_\_\_\_  
Anthony Neal, Secretary

ATTEST:

  
\_\_\_\_\_  
Eugene S. Dvornick Jr., Town Manager

*\*These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request\**