

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Monday, September 12, 2022  
**Location:** 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:  
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join  
Zoom Meeting ID: 828 4171 7311

**Time:** 7:00 PM Regular Meeting

**TOWN COUNCIL PRESENT:**

Bill West, Mayor  
Christina Diaz-Malone, Ward One  
Sue Barlow, Ward Two  
Angela Townsend, Ward Three  
Penuel Barrett, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick Jr., Town Manager  
Stephani J. Ballard, Town Solicitor

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager led the Pledge of Allegiance.

**2. INVOCATION**

Mayor West led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Townsend, seconded by Councilman Barrett to remove item #10 Lower Sussex NAACP from the agenda and adopt the agenda as amended.

**Abstained: Councilwoman Diaz-Malone**

**Motion Carried**

**4. APPROVAL OF AUGUST 22, 2022 TOWN COUNCIL MINUTES**

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the August 22, 2022 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. COUNCILMEMBERS COMMENTS**

Councilwoman Townsend, Ward 3

- Requested to start polling the council for every item on the agenda that requires a motion.
- Thank you to Code Enforcement for the good job they are doing

Councilman Barrett, Ward 4

- Provided update on Hometown Heroes banners
- Asked for update on Revelation Brewery

Councilwoman Diaz-Malone, Ward 1

- No Comment

Councilwoman Barlow, Ward 2

- Thank you to the three individuals working in our mental health department at our Police Department.

**6. PROCLAMATION – GEORGETOWN FIRE COMPANY**

Mayor West presented the proclamation to a representative from the Georgetown Fire Company.

**7. HUNTING ON TOWN OWNED LAND – DISCUSSION AND POSSIBLE ACTION**

Town Manager Dvornick presented to Council information on the request from several employees to hunt on town owned land.

- Questions/comments posed from Council
  - Councilman Barrett
    - Suggested having employees sign a waiver before hunting on Town land
  - Councilwoman Townsend
    - Agrees that a waiver should be signed by employees
      - Town Solicitor added that even if employees sign a waiver, that is not going to stop someone from naming the Town or its Officials in a lawsuit if something were to happen.
  - Councilwoman Diaz-Malone
    - Important to make sure residents are aware there will be hunters in these specific areas

Motion by Councilman Barrett, seconded by Councilwoman Townsend to grant permission to current or retired employees to hunt on Town property with the following stipulations: 1. Must sign a waiver releasing the Town of any liability while hunting on town owned property 2. Crossbow/Compound bow hunting only allowed on Stevenson Lane 3. All forms of hunting allowed on Cedar Lane in compliance with all State and County hunting regulations.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

**Motion Carried (unanimous)**

- Questions/Comments from audience

## 8. **OUTSOURCING MISS UTILITY LOCATES**

Town Manager Dvornick presented Council with information on outsourcing miss utility locates.

- Questions/Comments posed from Council

Motion by Councilwoman Townsend, seconded by Councilman Barrett to approve the proposal from WLocco, LLC to handle miss utility locates at a \$15.25/per ticket rate.

### Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

**Motion Carried (unanimous)**

## 9. **PROJECT UPDATE – SPRINGBOARD COLLABORATIVE, PALLET SHELTERS**

Judson Malone and Trish Hill provided an update on the pallet shelter project and engagement with the community. Key points discussed are as follows:

- Overview of site plan submitted to Sussex Conservation District
- Presented statistics on the homeless population
- Timeline of project with anticipated opening in November.
- Questions/Comments posed from the audience

## 10. **DEPARTMENTAL REPORTS**

### **A. TOWN MANAGER – GENE DVORNICK**

#### Project Updates

- Water Main & Service Line Replacement
  - Work on the 10 additional service line replacements started September 8
- Georgetown North Groundwater Site
  - Final destination as an Official Superfund Site in the Register of Regulations, September 9
- Parsons Lane Trailhead/Parking Area
  - Sussex Conservation District review in process
  - State Fire Marshal site plan approval on September 6

### **General Items**

- Upcoming Events
  - Planning Commission: Wednesday, September 21, 6:00 PM, Town Hall, 39 The Circle
  - Delaware League of Local Governments: Thursday, September 22, 6:00 PM, Dover
  - Sussex County Association Towns: Wednesday, October 10, 6:00 PM, hosted by Seaford
  - Sussex County Association of Towns Steering Committee: Friday, October 12, 9:00 AM, Seaford

### **Replacement ½ Ton Truck**

- Replacement of Wastewater Department vehicle destroyed in motor vehicle accident
- Put out for bid with responses due by August 31, 2022
- Three bids received:

Vendor	Price
1 <sup>st</sup> State Chevrolet	\$50,555
Hertrich Fleet Services, Inc.	\$46,954
Preston Automotive Group	\$50,045

- Recommendation of myself and the Wastewater Superintendent to award the purchase to Hertrich Fleet Services, Inc. at an amount of \$46,954.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to award the purchase of a ½ ton replacement wastewater truck to Hertrich Fleet Services, Inc. in an amount not to exceed \$46,954.00.

#### **Vote:**

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

**Motion Carried (unanimous)**

### **ARPA Encumbrances**

<b>Project</b>	<b>Obligated</b>	<b>Vendor</b>	<b>Description</b>	<b>TC Approved</b>
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Storage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
AMI Proposal	\$31,000.00	Davis, Bowen & Friedel Inc	Engineering Services	July 25, 2022
<b>Total Encumbered</b>	<b>\$874,134.50</b>			

- Questions/Comments posed from Council

## **11. PUBLIC COMMENT**


- Correspondence
  - There were 40 pieces of correspondence received not directly related to any item on the September 12th agenda. Only one piece of correspondence was requested to be read into the record and attached to the September 12<sup>th</sup> minutes.
  - Town Manager Dvornick read correspondence received from Jeff Plummer, Commander, Delaware Grays Camp 2068, into the record as requested. This correspondence is incorporated by reference to the minutes.
- Linda Dennis, 4 Huckleberry Drive
  - Questioned the decision to allow town employees to hunt on town owned land.
- Jon Peterson, 304 North Bedford Street
  - Commented on the decision made to allow town employees to hunt on town owned land.
  - Commented on an observation he has made on how specific members of Council vote. Does not feel these members of Council are working in the best interest of the Town.

- Angela Townsend
  - Commented on the amount of correspondence received related to the Confederate Flag issue that was not read into the record tonight.

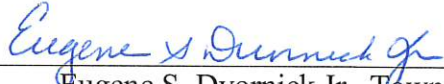
## 12. ADJOURNMENT

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adjourn at 8:44pm. **Motion Carried (unanimous)**

APPROVED:

  
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Angela Townsend, Secretary

ATTEST:

  
\_\_\_\_\_  
Eugene S. Dvornick Jr., Town Manager

*\*These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request\**