



Vacancy Announcement

Chief of Police

**Opening Date:
November 1, 2021**

**Deadline for Submissions:
December 31, 2021**



Town of Georgetown Employment Opportunity

CHIEF OF POLICE TOWN OF GEORGETOWN, DE

The Town of Georgetown, Delaware located in central Sussex County, Delaware is seeking qualified candidates for the position of Chief of Police. The Town of Georgetown has a full time population of 7,853. The successful candidate must have a background that demonstrates a commitment to fostering effective channels of communication within his/her staff, elected officials, and in the community. The Georgetown Police Department currently consists of sixteen full time sworn officers (including the Chief of Police). Within six months of his/her appointment, the Chief of Police must become domiciled within Sussex County.

Education, Training, and Experience

1. The Chief of Police must have satisfactory experience in an organized police department, including experience with supervisory and administrative responsibilities, with at least two (2) years of experience serving as Lieutenant or a higher ranking position.
2. College degree required, specialized education and training are desirable, such as a Law Enforcement or related field and/or graduation from a specialized Law Enforcement Training Program.
3. Relevant experience may be substituted for specialized training and/or education.
4. The successful candidate must demonstrate an ability to work closely with elected officials, municipal administrators and staff.
5. Currently hold, or be able to obtain within 6 months, certification by the Delaware Council on Police Training ([Specific Requirements](#)).
6. Must be proficient in fiscal management, personnel management (including labor laws and experience with bargaining units), supervisory techniques, accepted principles of policing, community relations, and law enforcement administration.
7. Must be of good reputation and character and must pass a rigorous background check to include physical and psychological evaluations.
8. Additional duties can be found in the job description which is posted along with the employment application at www.georgetowndel.com.

Salary and Benefit Package

The Town of Georgetown offers an excellent employee benefit package. Salary will be commensurate with experience and qualifications. Position is subject to an employment agreement.

Additional Information

Interested persons may obtain job description on the Employment Opportunities of Georgetown's website (www.georgetowndel.com), at Town Administrative Office (37 The Circle, Georgetown, DE), by phone (302-856-7391), or by email request to ChiefSearch@georgetowndel.com.

Application Process

Interested persons may apply by submitting a Cover letter, resume, at least five (5) references of which three (3) must be professional, and answers to supplemental questions in PDF. Materials must be received by **DECEMBER 31, 2021**. Materials you submit should demonstrate how you meet the required education, training and experience requirements for this position.

All submittals should be made to ChiefSearch@georgetowndel.com (Subject line "Chief Search") or via U S Mail to:

Town of Georgetown
Chief Search
37 The Circle
Georgetown, DE 19947



**CHIEF OF POLICE
TOWN OF GEORGETOWN, DE**

Supplemental Essay Questions

In order to get a better sense of your writing skills and additional insights into your experience, please answer the following questions. Limit your responses to no more than a single page per question and provide your answers as part of your application by December 31, 2021.

1. Please describe (without personal identifying information) a serious administrative or personnel problem you faced as a supervisor, and the steps you took to solve it.
2. Please explain why you feel qualified to serve as Chief of Police for the Town of Georgetown.
3. What do you consider to be the most important ability or quality for a Police Chief to have and why?