

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, May 9, 2022
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 849 3070 8112

Time: 6:30 PM Executive Session
Regular Meeting Immediately Following Executive Session

TOWN COUNCIL PRESENT:
Bill West, Mayor
Christina Diaz-Malone, Ward One
Sue Barlow, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:
Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

6:30 PM – EXECUTIVE SESSION

Town Council met in Executive Session for the purpose of discussing personnel matters in which the names, competency and abilities of individual employees or students are discussed. 29 Del. C. §10004(b)(9).

Exited Executive Session at 7:08pm.

REGULAR MEETING IMMEDIATELY FOLLOWING EXECUTIVE SESSION

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF APRIL 25, 2022 TOWN COUNCIL MINUTES

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the April 25, 2022 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. COUNCILMEMBERS COMMENTS

Councilwoman Diaz-Malone, Ward One

No Comment

Councilwoman Barlow, Ward Two

Attended the ribbon cutting at the Marvel Museum. Thank you to Jim Bowden for the marvelous job you have done at the Marvel Museum.

Councilwoman Townsend, Ward Three

Also attended the ribbon cutting at the Marvel Museum. Very impressed with what has been done out there.

Councilman Barrett, Ward Four

No Comment

Mayor

No Comment

6. APPROVAL OF CONTRACT OFFER FOR CHIEF OF POLICE

Motion by Councilwoman Diaz-Malone, seconded by Councilwoman Barlow to approve the contract offer for Chief of Police subject to the discussion and items discussed in Executive Session. Motion Carried (unanimous)

7. DISCUSSION OF AMERICAN RESCUE PLAN ACT FUNDING, AND CONSIDERATION AND POSSIBLE VOTE ON SPRINGBOARD COLLABORATIVE REQUEST FOR \$500,000 FROM AMERICAN RESCUE PLAN ACT FUNDS, FOR PURCHASE OF SHELTERS FOR A TEMPORARY SHELTER FACILITY

Judson Malone, Executive Director of the Springboard Collaborative

- Spoke in reference to the success of having a pallet shelter in various communities
- Discussed several funding opportunities
- Discussed the emergency services impact because the homeless do not have a safe place to live
 - Pallet Shelters will provide a safe place
 - Benefit to ambulance service who will not have to go out to the woods for calls

Questions/Comments from Public

- Bernice Edwards, Executive Director of First State Community Action Agency
 - Spoke in favor of the pallet shelter coming to Georgetown.
 - We as a community need to be part of the solution
- John Russell, Behavior Health Administrator at La Red Health Center
 - Spoke in favor of the pallet shelters coming to Georgetown
 - Will work closely to provide health services to the homeless community
- Reverend Dr. Elizabeth Kaeton, St. Pauls Episcopal Church
 - Spoke in reference to how diverse and complex homelessness is

- Shared statistics on homelessness in the U.S.
- Asked Council not to delay the vote on this project because it is proved to be successful
- Pastor Tony Neal
 - Spoke in favor of the pallet shelter coming to Georgetown
- TaKeshia Dozier, Chief Operations Officer at SUN Behavioral Delaware
 - Spoke in favor of the pallet shelter coming to Georgetown
 - Partnering with La Red to help the Community
- Lou Hernandez, Advocate for the homeless community
 - Spoke in favor of the pallet shelters coming to Georgetown
 - Working hard every day to help the homeless community receive the help they need
 - I applaud all the organizations that are here tonight
- Jack Young, Board of Directors of First State Community Action Agency
 - Spoke in favor of the pallet shelters coming to Georgetown
 - Pallet shelters provides three things; a Secure Community, wrap around services, supported by professionals throughout the community.
- Jane Hovington, Richard Allen School
 - Spoke in favor of the pallet shelters coming to Georgetown
 - Georgetown needs to set an example and be the first to do this project.
- Several members of the homeless community spoke in support of the pallet shelters coming to Georgetown and how the shelters will help them get back on their feet and receive the help they need.
- Questions/comments posed from Council

Motion by Councilwoman Barlow, seconded by Councilwoman Diaz-Malone to approve the Springboard Collaborative request for \$500,000 from ARPA funding to purchase the shelters for a temporary shelter facility subject to keeping the shelters in the Town limits of Georgetown. **Motion Carried (unanimous)**

8. DISCUSSION OF TOWN CODE – CHAPTER 119, FOOD VENDORS AND FOOD TRUCKS

Town Manager Dvornick presented to Council on the following:

- History of food vendor ordinance amendments
- Suggestions for future amendments
- What does Council want?
 - Allow food trucks; limited locations; special events only

- Representative from Delaware Hispanic Commission Economic subcommittee made a recommendation that both the restaurant owners and food truck vendors come together in a workshop to come up with an equitable solution.
- Michael Oxbrough, owner of Café on The Circle, spoke in opposition of allowing food trucks to be permitted in Town.
- Questions/Comments posed from Council

Motion by Councilwoman Townsend, seconded by Councilman Barrett to table the discussion and decision on Town Code – Chapter 119, Food Vendors and Food Trucks until the next Town Council meeting.

Vote

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Nay
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea

Motion Carried (3 yea's, 1 nay)

9. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2022-02 ZONING AMENDMENT FROM MULTIFAMILY RESIDENTIAL (MR1) TO URBAN BUSINESS DISTRICT (UB1) LOCATED AT KIMMEY STREET EXTENDED 135-14.16-58.00

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt Ordinance #2022-02 Zoning Amendment from Multifamily Residential (MR1) to Urban Business District (UB1) located at Kimmey Street Extended 135-14.16-58.00 as presented.

Motion Carried (unanimous)

B. ORDINANCE #2022-03 ZONING MAP AMENDMENT FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO HIGHWAY COMMERCIAL DISTRICT (HC) LOCATED AT COUNTY SEAT HWY AND LITTLE STREET 135-19.00-30.15

- Request from Councilman Barrett to have a traffic impact study done prior to adopting this Ordinance.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to request a traffic impact study be provided for review prior to adoption of Ordinance #2022-03.

Motion Carried (unanimous)

C. ORDINANCE #2022-04 ZONING MAP AMENDMENT FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO MULTIFAMILY RESIDENTIAL DISTRICT (MR1) LOCATED AT EAST TRAP POND ROAD AND LITTLE STREET 135-19.00-30.16

- Request from Councilman Barrett to have a traffic impact study done prior to adopting this Ordinance.

- Michael Hoffman, Attorney from Tarabicos, Grosso & Hoffman, provided information on the average daily trips in that area taken by DelDOT. There will be fewer trips with the proposed project; it is actually a “downzoning.”
- Eric Wall, Architect from Pennoni, provided some information related to the traffic impact study request.
- Jim Bowden, resident on East Trap Pond Road, spoke in reference to the traffic impact and safety impact on Little Street.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to request a traffic impact study be provided for review prior to adoption of Ordinance #2022-04.

Motion Carried (unanimous)

D. ORDINANCE #2022-05 FEE CHANGES

Motion by Councilwoman Barlow, seconded by Councilwoman Townsend to adopt Ordinance #2022-05 Fee Changes as presented. **Motion Carried (unanimous)**

10. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Front Street & Wagamon Avenue
 - Concrete work estimated to begin on/after May 20, 2022
 - Roadway rehabilitation will follow concrete work
- South Race Sidewalk
 - Concrete work estimated to begin on/after May 20, 2022
- Water Main & Service Lines
 - Test pitting along East Market (Green Alley & Parson Lane) – Verify utilities
 - Concrete collars to be placed around all valve box installations
- Water Infrastructure Improvements for the Nation (WIIN) Act
 - Working with the Office of Drinking Water
 - Engineering of capacity development at South Railroad Treatment Facility

General Items

- 2022 Annual Municipal Election
 - Municipal Election – Saturday, May 14, 2022, polls open 8:00 AM to 6:00 PM
 - Voter Registration closes on May 11, 2022 (Register at Sussex County Department of Elections)
 - Absentee Ballots must be returned no later than 12:00 Noon on Friday, May 13, 2022
- Miscellaneous
 - Delaware Local Government Day – Thursday, May 12, 11:30 AM, Tatnall Building, Dover
 - Legislative Update

FY 2022 Emergency Services Distribution

- Total collections May 1, 2021 through April 30, 2022: \$76,072.49
- Funds available from prior years (residual contingency): \$49,450.69
- Total available for distribution: \$125,523.18

- FY 2022 Distribution to American Legion Ambulance: \$100,000.00
- FY 2022 Distribution to Georgetown Fire Company: \$25,523.18

- Beginning May 1, 2022 (FY 2023)
 - All Funds Collected will be distributed:
 - 50% to American Legion Ambulance (93)
 - 50% to Georgetown Fire Company (77)
 - Ordinance to be drafted

Public Works Lawn Mower

- FY 2023 Budget authorized the purchase of a new lawn mower for Public Works
- Total approved budgeted amount was \$13,000
- Two vendors were contacted for pricing of various models
- Responses are as follows:

Vendor	Description	Cost
Bakers Power & Turf	X-One 60" FX850KAW	\$9,998.00
Bakers Power & Turf	27 KAW FX 60 ZT5400	\$9,586.00
David A. Banks Inc.	2022 Toro Professional Zero Turn – 31 HP	\$12,700.00
David A. Banks Inc.	2022 Toro Commercial Zero Turn – 25.5 HP	\$9,995.00

- Recommendation of the Town Manager and Public Works Superintendent to purchase a 2022 Toro Lawn Mower from David A. Banks, Inc. for \$9,995.00

*Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the purchase of a 2022 Toro Lawn Mower from David A. Banks, Inc., at an amount not to exceed \$9,995.00 for our Public Works Department. **Motion Carried (unanimous)***

- Questions/Comments posed from Council for Town Manager Dvornick

11. PUBLIC COMMENT

Linda Dennis, 4 Huckleberry Drive

- Comments to the Mayor in reference to the comments made at the "Meet the Candidates" forum.

Sunny Gyani, Park Avenue

- Comments on the food truck discussion
- Comments on the planning process

Wendy Mears

- Spoke in reference to comments made on the March 14th Town Council meeting recording about the agenda item related to her child's investigation. Proceeded to read statements that she said were made on this recording.

Jon Peterson, 304 North Bedford Street

- Referenced Town Code section 208, Trees and provided some information/statistics on trees.

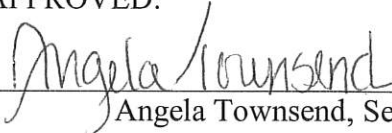
Clayton Townsend, 20293 Ennis Road

- Reminder to keep your vehicles locked at night

12. ADJOURNMENT

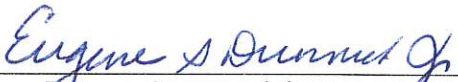
Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adjourn at 9:12pm. **Motion Carried (unanimous)**

APPROVED:



Angela Townsend, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request