

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES
[AS AMENDED 6/12/23]**

Meeting Date: Monday, May 22, 2023
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 850 6380 3336

Time: 7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:

Bill West, Mayor
Christina Diaz-Malone, Ward One (via ZOOM)
Sue Barlow, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Eric Rust, Wastewater Superintendent
Ralph Holm, Chief of Police

7:00 PM - REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the pledge of allegiance.

2. INVOCATION

Mayor West led the invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF MAY 8, 2023 TOWN COUNCIL MINUTES

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the May 8, 2023 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. COUNCILMEMBERS COMMENTS

Councilwoman Barlow, Ward 2

- Commented on her past two years serving on Council

Councilwoman Townsend, Ward 3

- Commented on Councilwoman Barlow leaving Council

Councilman Barrett, Ward 4

- Thanked Councilwoman Barlow for serving on Council and all of her hard work
- Thanked the Emergency Service personnel who attended the meeting

Councilwoman Diaz-Malone, Ward 1

- No Comment

Mayor West

- No Comment

6. PROCLAMATION – EMERGENCY MEDICAL SERVICES WEEK

Mayor West presented a proclamation recognizing Emergency Medical Services Week to representatives from Georgetown EMS, Station 93

7. VEHICLE ACQUISITION

A. PUBLIC WORKS – ½ TON PICKUP TRUCK

Town Manager Dvornick presented the three quotes received from Hertrich Fleet Services, IG Burton, and Preston Automotive.

Questions/Comments from Council

- Councilwoman Townsend
 - Why are all the quotes from out of town companies?
 - Town Manager Dvornick stated we sent a request for bids to the dealerships in town first, and nothing was received.
- Councilman Barrett
 - Questioned if we went through the fleet services program.
 - First State Chevy did not get a chance to send in a bid.
 - We can save money by using the Bid Assist program.
 - Suggested we table this item in order to get better prices
 - Town Solicitor Ballard stated if you are not going to accept any of the bids presented today we will have to re-bid this item.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to decline the bids received and send out a new request for bids using Bid Assist or Fleet prices on the ½ ton pickup truck for the Public Works Department.

Motion Carried 4-0 – Mayor West did not Vote

B. POLICE DEPARTMENT VEHICLES

Town Manager Dvornick presented an overview of the pricing received from Enterprise Fleet Management for three (3) new police department vehicles.

Questions/Comments from Council

- Councilman Barrett
 - Questioned pricing and interest on leasing the vehicles from Enterprise

Chief Holm explained why he chose to go with Enterprise for the three new police vehicles, including the need to get vehicles quickly.

Motion by Councilman Barrett, seconded by Councilwoman Barlow to move forward with awarding the bid for three new police vehicles in the amount of \$155,853.45 to Enterprise Fleet Management under the condition that the Town pays a bulk of the money up front to cut down on interest.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Absent
Councilwoman Barlow, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

8. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Bedford & Market Street Rehabilitation
 - ADA ramps, sidewalk repair, and concrete road patches in process
- Sussex County Family Court Facility
 - Preparation for building pads underway
 - Sanitary sewer installation continues
- Georgetown North Groundwater
 - Remedial Investigation (RI) and sampling to start in July
 - Soil, vapor, and groundwater
- Community Reinvestment Fund Submission
 - Kimmey and Pepper Street Extended
 - Total Estimated Cost: \$570,000
 - Funding Request: \$400,000
 - Conceptual design for Public Works and Police Department Facilities
 - Total Estimated Cost: \$85,000
 - Funding Request: \$70,000

ARPA Encumbrances

Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021

SCI Elevated Storage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
AMI Proposal	\$31,000.00	Davis, Bowen & Friedel Inc	Engineering Services	July 25, 2022
Main Station Upgrade	\$57,500.00	Davis, Bowen & Friedel Inc	Engineering Services	October 24, 2022
Total Encumbered	\$931,634.50			

General Items

- Upcoming Events
 - Memorial Day Service: Sunday, May 28, 1:30 PM, The Circle
 - Town Offices Closed: Monday, May 29, in observance of Memorial Day
 - GREAT Fund Committee Meeting: Wednesday, May 31, 4:00 PM, Town Hall
 - Sussex County Association of Towns: Wednesday, June 7, 6:00 PM, hosted by Lewes
 - Sussex County Association of Towns Steering Committee: Friday, June 9, 9:00 AM, First State Community Action Agency
- Legislative Update
- Questions/Comments posed from Council

B. ERIC RUST – WASTEWATER SUPERINTENDENT

1. Flows

Influent Flows for January through April 2023	95.61mg
Gallons Sprayed Town's Field	31.1mg
Gallons Sprayed Baxter's Fields	11.0mg
Gallons Sprayed Pettyjohn's Woods	60.0mg

Rainfall	12.05"	
Lagoon Depths	75mg, 12.75'	15mg, 7.5'

2. We received the timeline for having the Aqua-Guard screen rebuilt from Parkson. Parts shipment should be completed by 8/16/2023 and rebuild complete by 9/26/2023.
3. George and Lynch have started work at Stevenson Lane on the pump, flow meter and force main for the reverse connection with the County. They are supposed to stay at Stevenson until the work there is complete.
4. No applicants yet for the Wastewater position
 - Questions/Comments posed from Council

9. PUBLIC COMMENT

Jon Peterson, 304 North Bedford Street

- Stated he has never seen anyone on this Council do their homework
- Provided the definition of Inanity and how it relates to the Council
- The problem with our Ambulance is with the accounting, not the money
- Commented on Councilwoman's Barlow earlier statement asking everyone to be kind to the new Councilperson taking her spot.

10. EXECUTIVE SESSION

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to enter into Executive Session at 7:32pm. **Motion Carried (unanimous)**

Exited Executive Session at 7:50pm

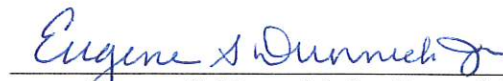
11. ADJOURNMENT

Motion by Councilwoman Barlow, seconded by Councilman Barrett to adjourn at 7:50pm. **Motion Carried (unanimous)**

APPROVED:


Angela Townsend, Secretary

ATTEST:


Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request