

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, March 11, 2024
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 895 3159 8234

Time: 7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:

Bill West, Mayor (Excused)
Christina Diaz-Malone, Ward One
Anthony Neal, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Diana Ramirez, Administration

7:00 PM REGULAR MEETING

Called to Order by Vice Mayor Diaz-Malone (Mayor West excused for attendance at the National League of Cities, Congressional City Conference in Washington, DC).

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilman Neal led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilman Neal to adopt the agenda.
Motion Carried (unanimous)

4. APPROVAL OF FEBRUARY 26, 2024 TOWN COUNCIL MINUTES

Motion by Councilman Barrett, seconded by Councilwoman Townsend to approve the February 26, 2024 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. COUNCILMEMBERS COMMENTS

Councilwoman Diaz-Malone, Ward 1

- None.

Councilman Neal, Ward 2

- Glad to be here.

Councilwoman Townsend, Ward 3

- None.

Councilman Barrett, Ward 4

- Reminded everyone with the time change (daylight savings time) this is a good time to change the batteries on smoke detectors.

Mayor West

- None.

6. BOARD OF ADJUSTMENT APPOINTMENTS

Reappointment request – Mr. Ronald Howard.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to reappoint Mr. Ronald Howard to the Board of Adjustment. **Motion Carried (unanimous)**

Reappointment request – Mr. Michael Di Giacoma.

Motion by Councilwoman Townsend, seconded by Councilman Neal to reappoint Mr. Michael Di Giacoma to the Board of Adjustment. **Motion Carried (unanimous)**

7. 2ND READING & ADOPTION OF ORDINANCES

A. Ordinance 2024-02 Vacation Leave Accrual

Town Manager Dvornick read an overview of Ordinance 2024-02 Vacation Leave Accrual. Motion by Councilwoman Townsend, seconded by Councilman Barrett to adopt Ordinance 2024-02. **Motion Carried (unanimous)**

B. Ordinance 2024-03 Fire and Carbon Monoxide Alarms

Town Manager Dvornick read an overview of Ordinance 2024-03 Fire and Carbon Monoxide Alarms. Motion by Councilman Barrett, seconded by Councilman Neal to adopt Ordinance 2024-03. **Motion Carried (unanimous)**

C. Ordinance 2024-04 Outdoor Grills.

Town Manager Dvornick read an overview of Ordinance 2024-04 Fire and Carbon Monoxide Alarms. Motion by Councilwoman Townsend, seconded by Councilman Barrett to adopt Ordinance 2024-04. **Motion Carried (unanimous)**

8. DEPARTMENTAL REPORTS

• TOWN MANAGER – GENE DVORNICK

Project Updates

- Sussex County Family Court Facility
 - 1) Structural Steel contractor is complete
 - 2) Crane breakdown starting this week
 - 3) Under slab MEP continues

- 4) Interior layout of floors 2 & 3 underway
- 5) Exterior wall frame out continues
- Kimmey Street & Pepper Street Roadway Improvements
 - 1) Bid Opening on February 29
 - 2) Three bids received
 - 3) Bid award at the March 25 Meeting

ARPA Encumbrances

Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Storage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
AMI Proposal	\$31,000.00	Davis, Bowen & Friedel Inc	Engineering Services	July 25, 2022
Main Station Upgrade	\$57,500.00	Davis, Bowen & Friedel Inc	Engineering Services	October 24, 2022
AMI Equipment Purchase	\$500,000.00	Core & Main	Initial Equipment Purchase	June 12, 2023
Total Encumbered	\$1,431,634.50			

Rental Property Inspections

Status	December 31, 2023	January 19, 2024	February 9, 2024	March 5, 2024
Completed Successfully	91	111	172	194
Require Re-inspection	61	81	53	31

Scheduled (initial)	65	32	1	0
Unscheduled	57	51	48	48

- Upcoming Events
 - 1) “Hill Day” – Wednesday, March 13, 9:00 AM, Washington, DC
 - 2) FY 2025 Budget Workshop – Thursday, March 14, 4:30 PM, Town Hall
- 2024 Annual Municipal Election
 - 1) Notice of Solicitation of Candidates for Mayor, Ward 3, and Ward 4 are available
 - 2) Candidate Filing Deadline is Friday, April 19, 2024
 - 3) Municipal Election – Saturday, May 11, 2024, polls open 8:00 AM to 6:00 PM
- Legislative Update
 - 1) Bill Tracking

9. PUBLIC COMMENT

- Jon Peterson – 304 North Bedford Street
 - Education on the Greek God Sisyphus (pushing the boulder up the hill)
 - Referenced this to comment on efforts to clean up the trash clean up along the railroad tracks

10. ADJOURNMENT

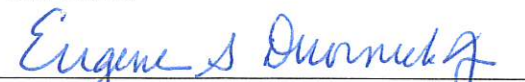
Motion by Councilwoman Townsend, seconded by Councilman Barrett to adjourn at 7:16 pm.
Motion Carried (unanimous)

APPROVED:



Angela Townsend, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request