

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Monday, June 27, 2022  
**Location:** 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:  
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join  
Zoom Meeting ID: 818 6886 2147

**Time:** 7:00 PM Regular Meeting

**TOWN COUNCIL PRESENT:**

Bill West, Mayor  
Christina Diaz-Malone, Ward One  
Sue Barlow, Ward Two  
Angela Townsend, Ward Three  
Penuel Barrett, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick Jr., Town Manager  
Stephani J. Ballard, Town Solicitor  
Ralph Holm, Chief of Police  
Eric Rust, Wastewater Superintendent

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Mayor West led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF JUNE 13, 2022 TOWN COUNCIL MINUTES**

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the June 13, 2022 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. SWEARING IN – CHIEF OF POLICE, RALPH W. HOLM, JR.**

Chief Magistrate Alan Davis officiated the Swearing In of Chief of Police, Ralph W. Holm, Jr.

- Chief Holm said a few words to thank everyone for their support.

**6. COUNCILMEMBERS COMMENTS**

Councilwoman Barlow, Ward 2

- Congratulations to Chief Holm
- Requested a monthly report on the Pallett Shelter project

Councilwoman Townsend, Ward 3

- Would like to see a monthly report on the Pallet Shelter project
- Council picture will be taken tonight
- Thank you to Lt. Tyndall and Chief Holm for the active shooter training they gave to my church this weekend

Councilman Barrett, Ward 4

- Congratulations to Chief Holm
- Thank you to Public Works for the tree trimming on Harris Alley

Councilwoman Diaz-Malone, Ward 1

- Congratulations to Chief Holm
- Juneteenth was a wonderful event
- Recommendation to Town Manager and Code Enforcement: Be more involved in the clean up of the Town and provide more color to the monthly report

**7. BOARD OF ADJUSTMENT APPOINTMENTS**

Two letters of interest were received from Billy Edwards and Tom Baker for reappointment to the Board of Adjustment.

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve reappoint of Billy Edwards and Tom Baker to the Board of Adjustment.

**Motion Carried (unanimous)**

**8. PLANNING COMMISSION APPOINTMENTS**

Two letters of interest were received from Lance Mears and Linda Dennis for reappointment to the Planning Commission.

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve reappointment of Lance Mears and Linda Dennis to the Planning Commission.

**Motion Carried (unanimous)**

**9. GFL SOLID WASTE CONTRACT EXTENSION**

Motion by Councilwoman Barlow, seconded by Councilwoman Townsend to approve the GFL solid waste contract extension as presented. **Motion Carried (unanimous)**

**10. PRESENTATION – OVERVIEW OF TOWN OPERATIONS AND PROJECTS**

Town Manager Dvornick presented Council with an overview of the town operations and projects.

**11. TEMPORARY CONSTRUCTION EASEMENTS FROM THE TOWN OF GEORGETOWN TO DELDOT: 2,959 SF +/- OF COLLEGE PARK LANE AND 5,122 SF +/- OF CARMEAN WAY (135-14.00-35.11)**

Motion by Councilwoman Barlow, seconded by Councilwoman Townsend to approve the temporary construction easements from the Town of Georgetown to DelDOT.

**Motion Carried (unanimous)**

## **12. DISCUSSION OF REZONING REQUESTS**

### **A. ZONING AMENDMENT, AS SET FORTH IN ORDINANCE #2022-03, FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO HIGHWAY COMMERCIAL DISTRICT (HC) LOCATED AT COUNTY SEAT HWY AND LITTLE STREET 135-19.00-30.15**

Richard Abbott, Attorney for the applicant Ilsem LLC, addressed some concerns that were brought up at the May 9<sup>th</sup> Town Council meeting regarding the request for a traffic impact study prior to approving the rezoning of this property.

- Questions/comments posed from Council

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the zoning amendment as set forth in Ordinance #2022-03 and adoption of Ordinance #2022-03. **Motion Carried (unanimous)**

### **B. ZONING AMENDMENT, AS SET FORTH IN ORDINANCE #2022-04, FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO MULTIFAMILY RESIDENTIAL DISTRICT (MR1) LOCATED AT EAST TRAP POND ROAD AND LITTLE STREET 135-19.00-30.16**

Michael Hoffman, Attorney for the applicant, addressed some concerns previously brought up by Council.

Motion by Councilwoman Barlow, seconded by Councilwoman Diaz-Malone to approve the zoning amendment as set forth in Ordinance #2022-04 and adoption of Ordinance #2022-04. **Motion Carried (unanimous)**

## **13. 2<sup>ND</sup> READING & ADOPTION OF ORDINANCES**

### **A. ORDINANCE #2022-06 FOOD VENDORS**

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt Ordinance #2022-06 Food Vendors. **Motion Carried (unanimous)**

## **14. RESOLUTIONS**

### **A. RESOLUTION #2022-03 CASH RESERVE INVESTMENT MANAGEMENT (CRIM) AGREEMENT FOR AMERICAN RESCUE PLAN ACT FUNDS**

Motion by Councilman Barrett, seconded by Councilwoman Townsend to adopt Resolution #2022-03 Cash Reserve Investment Management (CRIM) Agreement for American Rescue Plan Act funds. **Motion Carried (unanimous)**

## **15. DEPARTMENTAL REPORTS**

### **A. TOWN MANAGER – GENE DVORNICK**

#### **Project Updates**

- Front Street & Wagamon Avenue
  - Roadway rehabilitation scheduled for July 5
- Abandonment of Paper Streets
  - Village of Cinderberry HOA request
  - Public Hearing scheduled for July 11
- Fiscal Year 2023 Goal Setting
  - Doodle Poll for workshop dates sent out

#### **General Items**

- 151<sup>st</sup> General Assembly (2<sup>nd</sup> Session)
  - 3 Legislative Days remain
- Upcoming Events
  - Sussex County Courthouse Groundbreaking: Tuesday, June 28, 10:00 AM
  - End of Legislative Session: Thursday, June 30, 11:59 PM
  - Town Offices Closed: Monday, July 4, in observation of Independence Day
- Miscellaneous
  - Legislative Update

#### **ARPA Encumbrances**

<b>Project</b>	<b>Obligated</b>	<b>Vendor</b>	<b>Description</b>	<b>TC Approved</b>
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Sotrage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
<b>Total Encumbered</b>	<b>\$843,134.50</b>			

#### **B. ERIC RUST – WASTEWATER SUPERINTENDENT**

##### **1. Flows**

Influent Flow January – June 1st: 123.53mg  
 Gallons Sprayed Town's Field: 30.14mg  
 Gallons Sprayed Baxter's Fields: 4.49mg  
 Gallons Sprayed Pettyjohn's Woods: 76.09mg

Rainfall: 13.89"

Lagoon Depths: 75mg, 12.25' 15mg, 6.75'

2. Work on rebuilding the Bio-Lac system at the plant is complete. All the diffusers in the system have been replaced.
3. Construction on the sewer connection with the County has started and they expect completion by the end of the year.
4. Beacon Engineering continues to work on pump station designs. They hope to go out to bid by the end of August.

#### 16. PUBLIC COMMENT

Correspondence received from St. Paul's Church, Turning Point Energy, Grace United Methodist Church, and Georgetown Ambulance

Linda Dennis,

- Family Court did respond to the letter sent from St. Paul's Church
- Questions on the committee reviewing the payment in lieu of taxes

Sunny Gyani

- Congratulations to Angie, Penuel and Bill on the recent election

#### 17. ADJOURNMENT

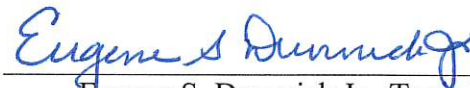
Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adjourn at 7:58pm. **Motion Carried (unanimous)**

APPROVED:



Angela Townsend, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

*\*These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request\**