

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, June 13, 2022
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 832 7540 4851

Time: 6:30 PM Executive Session
7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:
Bill West, Mayor
Christina Diaz-Malone, Ward One
Sue Barlow, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:
Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Ralph Holm, Chief of Police

6:30 PM – EXECUTIVE SESSION

Town Council met in Executive Session for the purpose of discussing strategy sessions, including advice or opinion from an attorney at law, regarding collective bargaining, pending or potential litigation; and discussion of the content of documents excluded from the definition of "public record" in 29 Del. C. §10002. 29. Del. C. §10004(b)(4); (b)(6)

7:00 PM REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilman Barrett to amend the agenda by adding item #5-A "Update from Chief of Police". **Motion Carried (unanimous)**

4. APPROVAL OF MAY 23, 2022 TOWN COUNCIL MINUTES

Motion by Councilman Barrett, seconded by Councilwoman Barlow to approve the May 23, 2022 Town Council minutes as presented. **Motion Carried (unanimous)**

5. CHECK PRESENTATION – SUSSEX COUNTY COUNCILMAN JOHN RIELEY

Sussex County Councilman John Rieley presented a check from the County's grant program for \$500,000.00 to assist the Towns with development and infrastructure

A. UPDATE FROM CHIEF OF POLICE

Chief Holm provided an update on a crime spree that had been happening in Georgetown.

- Georgetown Police Department worked with several other police agencies to help put an end to this crime spree.
- Many sleepless nights for myself and all of my officers over the last couple of weeks working this operation.
- While working this operation we have removed a number of fugitives from the streets of Georgetown
- At 0600 this morning we finally made an arrest
- Questions/comments posed from Council

Detective Diaz spoke in reference to the crime spree and his role in running the operation

- Worked this case since the very beginning
- Reached out to my allies with the Delaware State Police to assist with this operation.
- When we work together we can achieve anything
- Questions/comments posed from Council

6. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Town Manager Dvornick noted that the only item was to make sure an additional item is added to the July agenda relating to rezoning requests.

7. OATH OF OFFICE

A. WARD 3

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing In of Angela Townsend for Councilperson for the Third Ward.

"Oath of Office is incorporated as part of the minutes."

B. WARD 4

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing In of Penuel Barrett for Councilperson for the Fourth Ward.

"Oath of Office is incorporated as part of the minutes."

C. MAYOR

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing In of William West for Mayor.

"Oath of Office is incorporated as part of the minutes."

8. ORGANIZATION OF COUNCIL

A. VICE-MAYOR

Councilwoman Townsend nominated Penuel Barrett for Vice-Mayor.

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the nomination.

Motion Carried (unanimous)

B. SECRETARY

Councilwoman Barlow nominated Angela Townsend for Secretary.

Motion by Councilwoman Barlow, seconded by Councilwoman Diaz-Malone to approve the nomination.

Motion Carried (unanimous)

C. AFFIRMATION OF CODE OF ETHICS

Affirmation of the Code of Ethics was signed by the Mayor and Council.

"Affirmation of the Code of Ethics is incorporated as part of the minutes."

9. COUNCILMEMBERS COMMENTS

Mayor West

- This will be my last term as Mayor

Councilwoman Diaz, Malone, Ward 1

- Expressed gratitude for everyone's participation in the Second Annual Georgetown Community Cleanup day

Councilwoman Barlow, Ward 2

- Congratulated the Mayor, Angela Townsend, and Penuel Barrett on their job well done on Council.

Councilwoman Townsend, Ward 3

- The recent Code Enforcement reports have been wonderful. Job well done to our Code Enforcement Officers.
- I would like to get together as a group and come up with goals we would like to achieve over the next two years.

Councilman Barrett, Ward 4

- Acknowledged how busy the police have been lately and how good of a job they have been doing.
- Reminded residents to notify Code Enforcement if they see a violation in Town.

10. ALLEYWAY ABANDONMENT DECISION – STRAWBERRY ALLEY FROM SOUTH ALLEY TO SOUTH LANE

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the alleyway abandonment on Strawberry Alley from South Alley to South Lane.

Motion Carried (unanimous)

11. CASE #2021-19 AMERICAN LEGION (12 SWAIN AVENUE) CONDITIONAL USE APPLICATION DECISION

Town Manager Dvornick read the proposed conditions into the record.

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve Case #2021-19 American Legion (12 Swain Avenue) Conditional Use Application.

Motion Carried (unanimous)

12. CASE #2021-29 GEORGETOWN MEDICAL CENTER EXPANSION (401-424 OLD LAUREL ROAD) CONDITIONAL USE APPLICATION DECISION

Town Manager Dvornick read the proposed conditions into the record.

Motion by Councilwoman Diaz-Malone, seconded by Councilman Barrett to approve Case #2021-29 Georgetown Medical Center Expansion (401-424 Old Laurel Road) Conditional Use Application. **Motion Carried (unanimous)**

13. PERMANENT EASEMENT FROM THE TOWN OF GEORGETOWN TO DELDOT – 1,028 SF +/- OF BURGER KING ROAD (135-14.00-53.06)

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the permanent easement from the Town of Georgetown to DelDOT – 1,028 SF +/- of Burger King Road (135-14.00-53.06). **Motion Carried (unanimous)**

14. 1ST READING OF ORDINANCES

A. ORDINANCE #2022-06 FOOD VENDORS

Town Manager Dvornick read an overview of Ordinance #2022-06 Food Vendors.

- Questions/comments posed from Council

This is the first reading. No action at this time.

15. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Front Street & Wagamon Avenue
 - Concrete work complete
 - Roadway rehabilitation scheduled for July 5
- South Race Sidewalks
 - Concrete work completed
- Water Main & Service Lines
 - Test pitting along East Market (Green Alley & Parson Lane) – Verify utilities
 - Concrete collars completed
- Asset Management Grants
 - Completed for both Water & Wastewater, 5-year program, \$100,000 each
- Abandonment of Paper Streets
 - Request from the Village of Cinderberry HOA received on June 1

General Items

- DeLea Founders Insurance Trust
 - Return of Premium \$43,272.00
- Commission Vacancies
 - Board of Adjustment – 3
 - Planning Commission – 2

- Letters of Interest due on/before June 23, 2022
- Upcoming Events
 - Juneteenth Celebration: Saturday, June 18, 11:00 AM, Richard Allen School
 - Town Offices Closed: Monday, June 20, in observance of Juneteenth
- Miscellaneous
 - Legislative Update

ARPA Encumbrances

Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Sotrage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
Total Encumbered	\$843,134.50			

16. PUBLIC COMMENT

Town Manager Dvornick presented two pieces of correspondence

- City of Lewes
- St. Paul's Episcopal Church

Georgetown Resident

- Spoke in reference to the great job Mayor West has done for the Town of Georgetown during his time as Mayor.

Jane Hovington

- Richard Allen School is celebrating Juneteenth this Saturday. Provided Council with some information on Juneteenth and extended an invitation for everyone to attend.

Linda Dennis, 4 Huckleberry

- Spoke in reference to the conditions mentioned in Item #12 for the Georgetown Medical Center Expansion.
- Question for Gene: Is there anything new with Municipal Aid?

Dennis Winzenreid, Park Avenue

- Thank you to Christina, Bill, and Gene for participating in the Community Clean-Up

17. EXECUTIVE SESSION

Town Council met in Executive Session for the purpose of discussing personnel matters in which the names, competency and abilities of individual employees, or students are discussed, unless the employee or student requests that such a meeting be open. 29 Del. C. §10002. 29. Del. C. §10004(b)(9)

Entered Executive Session at 8:15pm.

Exited Executive Session at 9:20pm.

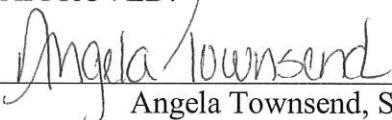
18. POTENTIAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

None

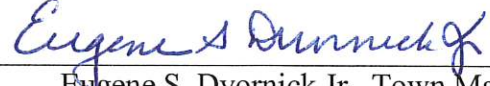
19. ADJOURNMENT

Motion by Councilwoman Diaz-Malone, seconded by Councilwoman Townsend to adjourn at 9:20pm. **Motion Carried (unanimous)**

APPROVED:


Angela Townsend, Secretary

ATTEST:


Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request