

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, June 12, 2023
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 865 2179 9966

Time: 7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:

Bill West, Mayor
Christina Diaz-Malone, Ward One
Anthony Neal, Ward Two Elect
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

ABSENT:

Sue Barlow, Ward Two

7:00 PM - REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF AGENDA

Councilwoman Townsend requested to remove item #6 Recognition of Outgoing Officials, and item #9 Public Works Vehicle Purchase.

Motion by Councilwoman Townsend, seconded by Councilman Barrett to adopt the agenda as amended.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Absent
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (4-0)

4. APPROVAL OF MAY 22, 2023 TOWN COUNCIL MINUTES

Mayor West requested to amend the minutes to reflect that he did not vote on item #7-A.

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve the May 22, 2023 Town Council Minutes as amended.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilwoman Barlow, Ward 2:	Absent
Councilwoman Townsend, Ward 3:	Yea
Councilwoman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (4-0)

5. COUNCILMEMBERS COMMENTS

Councilwoman Townsend, Ward 3

- Thank you to everyone participating to help beautify our Town.

Councilman Barrett, Ward 4

- Requested to add to the next agenda a discussion on whether to place public comment at the beginning of the meeting rather than the end for future agendas. Town Solicitor advised it is done different ways in different municipalities, but comment is primarily at end of meetings.

Councilwoman Diaz-Malone, Ward 1

- Thank you to Town Manager Dvornick for all of his help in getting the GREAT Fund Ordinance straightened out and working with the GREAT Fund Committee on current requests for funding.
- Juneteenth celebration will be this Saturday

Mayor West

- Thank you to everyone attending the meeting tonight

6. OATH OF OFFICE

A. WARD 1

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing In of Christina Diaz-Malone for the First Ward.

“Oath of Office is incorporated as part of the minutes.”

B. WARD 2

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones, officiated the swearing In of Anthony Neal for the Second Ward.

“Oath of Office is incorporated as part of the minutes.”

7. ORGANIZATION OF COUNCIL

A. SECRETARY

Mayor West nominated Angela Townsend for Secretary.

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to approve the nomination.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Abstain
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

B. VICE-MAYOR

Mayor West nominated Christina Diaz-Malone for Vice-Mayor.

Motion by Mayor West, seconded by Councilman Barrett to approve the nomination.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

C. AFFIRMATION OF CODE OF ETHICS

Affirmation of the Code of Ethics was reviewed and signed by the Mayor and Council.

“Affirmation of the Code of Ethics is incorporated as part of the minutes.”

8. AWARD OF BID – SOLID WASTE CONTRACT

Town Manager provided the proposals received to Mayor and Council. Recommendation to award the contract to Waste Industries dba GFL Environmental for a 5-year term.

Motion by Councilman Barrett, seconded by Councilwoman Townsend to award the contract to Waste Industries dba GFL Environmental for a 5-year term.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

9. AWARD OF BID – AUTOMATED METERING INFRASTRUCTURE

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to award the bid for the automated metering infrastructure to Core & Main.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

10. SEWER DEPARTMENT PURCHASE – SEWER JETTER

Motion by Councilwoman Diaz-Malone, seconded by Councilwoman Townsend to award the replacement of a sewer jetter to Mid-Atlantic Waste Systems at an amount not to exceed \$73,691.00.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

11. GREAT FUND COMMITTEE

A. FY 2023 AWARD RECOMMENDATIONS

Town Manager read the FY 2023 GREAT Fund Award Recommendations:

Organization	Requested Amount	Recommended Award
Community Inspired Actions	\$20,000	\$15,000
Everlasting Hope Ministries	\$8,000	\$8,000
Georgetown Arts & Flowers	\$2,093	\$3,500
Georgetown Elementary Robotics Club	\$4,000	\$4,000
Georgetown Public Library	\$30,000	\$30,000
La Esperanza	\$7,500	\$7,500
Pathways to Success	\$5,000	\$5,000
Prospect AME Church	\$100,000	\$38,149

Town Manager also read additional recommendations from the committee. They are as follows:

- Reallocation of \$4,209 from Recreation to Education

- Reallocation of \$14,970 from Recreation to Capital
- Reallocation of \$23,179 from Arts to Capital
- Questions/Comments posed from Council

Motion by Councilman Barrett, seconded by Councilman Neal to approve the recommendation to award Community Inspired Actions \$15,000 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve the recommendation to award Everlasting Hope Ministries \$8,000 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Abstain
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (4 yeas, 1 abstain)

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to approve the recommendation to award Georgetown Arts & Flowers \$3,500 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilwoman Townsend, seconded by Councilman Neal to approve the recommendation to award Georgetown Elementary Robotics Club \$4,000 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilwoman Townsend, seconded by Councilman Neal to approve the recommendation to award Georgetown Public Library \$30,000 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilwoman Townsend, seconded by Councilman Barrett to approve the recommendation to award La Esperanza \$7,500 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to approve the recommendation to award Pathways to Success \$5,000 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

Motion by Councilman Barrett, seconded by Councilwoman Townsend to approve the recommendation to award Prospect AME Church \$38,149 from the GREAT Fund.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea

Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea
Motion Carried (unanimous)	

B. POTENTIAL ORDINANCE REVISION RECOMMENDATIONS

Town Manager Dvornick read the ordinance revision recommendations from the GREAT Fund Committee into the record. He and Town Solicitor will work on a draft to present to Council.

- Questions/Comments posed from Council

12. VILLAGE OF CINDERBERRY

A. DEED TO ABANDON PAPER STREETS

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to approve the abandonment of paper streets in the Village of Cinderberry.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

B. UTILITY EASEMENT

Town Manager Dvornick provided an overview of the utility easement between the Village of Cinderberry and the Town of Georgetown.

No formal action necessary.

13. AMENDMENT OF DOWNTOWN DEVELOPMENT DISTRICT BOUNDARY

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve the amendment of the Downtown Development District Boundary.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

14. 1ST READING OF ORDINANCES

A. ORDINANCE #2023-04 EMERGENCY SERVICES FEE

Town Manager Dvornick read an overview of Ordinance #2024-04 into the record.

No action at this time.

15. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Bedford & Market Street Rehabilitation
 - ADA ramps, sidewalk repair, and concrete road patches continue (anticipate completion by June 16)
 - Pavement rehabilitation to follow
- Sussex County Family Court Facility
 - Stormwater and water line installation underway
 - Building stakeout completed
 - Pine Street closure extended until project completion

County Reassessment Update

- Current Status
 - Over 105,000 parcels visited (57%)
 - Anticipated Completion
 - Spring 2024
 - Billing Impact
 - September 30, 2025 tax payment
 - Georgetown Adoption
 - Fiscal Year 2027 (May 1, 2026 tax billing)

ARPA Encumbrances

Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Storage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022

AMI Proposal	\$31,000.00	Davis, Bowen & Friedel Inc	Engineering Services	July 25, 2022
Main Station Upgrade	\$57,500.00	Davis, Bowen & Friedel Inc	Engineering Services	October 24, 2022
Total Encumbered	\$931,634.50			

Authorization to Proceed

- Main Pump Station Rehabilitation (Town Alley)
- Engineering & Design
 - ARPA Funds - \$57,500
- Construction
 - Clean Water State Revolving Fund
- Request
 - Council Authorization to proceed with SRF Application

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve moving forward with the SRF Application for the Main Pump Station Rehabilitation.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea
Councilman Neal, Ward 2: Yea
Councilwoman Townsend, Ward 3: Yea
Councilman Barrett, Ward 4: Yea
Mayor West: Yea

Motion Carried (unanimous)

General Items

- Upcoming Events
 - Delaware League of Local Governments: Thursday, June 15, 5:30 PM, Dover
 - Juneteenth Celebration: Saturday, June 17, 10:00 AM Parade; 11:00 AM Festivities, Richard Allen School
 - Town Offices Closed: Monday, June 19, in observance of Juneteenth
 - Police Department Open House: Wednesday, June 28, 5:00 PM
- Legislative Update
 - 10 Legislative Days remain

16. PUBLIC COMMENT

Darrell Melvin, 17015 Sandhill Road

- Stated some safety concerns with the sidewalk near Richard Allen School

Kevin Andrade, The Voice Radio Network

- Happy to see everyone coming together in this Town
- Congratulations to both Councilmembers sworn in tonight

Christina Contera Rios

- Commented on how emotional it is for her to speak in front of this Council exercising her rights.

Dennis Winzenreid, 23365 Park Avenue

- Congratulations to both Councilmembers sworn in tonight
- Commented on the rejection of bids for the ½ ton pickup truck at the last Council meeting

Kelly Kline, South Bedford Street

- Congratulations to both Councilmembers sworn in tonight
- It has been an honor serving on the GREAT Fund Committee and learning about what all the organizations are doing
 - Councilwoman Townsend acknowledged the rest of the members on the committee

Ivan Neal, Terrace Avenue

- Congratulations to both Councilmembers sworn in tonight
- Announced the Friends of the Georgetown Public Library are having their annual 5k walk this Friday

17. ADJOURNMENT

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to adjourn at 8:01pm.

Vote:

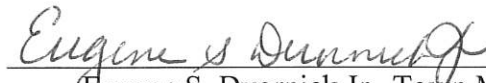
Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilwoman Townsend, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

Motion Carried (unanimous)

APPROVED:


Angela Townsend, Secretary

ATTEST:


Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request