

**GEORGETOWN RECREATION, EDUCATION, ARTS TRUST FUND
GRANT APPLICATION - FY 2024
Town of Georgetown
37 The Circle
Georgetown, DE 19947**

SECTION A: ORGANIZATION

Organization Name:

Mailing Address:

City:

State: Delaware

Zip Code:

SECTION B: CONTACT PERSON

Name of Contact:

Title of Contact:

Mailing Address:

City:

State:

Zip Code:

Phone Number:

Fax Number:

Email Address:

SECTION C: PROPOSED PROGRAM/ACTIVITY DESCRIPTION

SECTION D: PROPOSAL REQUEST

Project Name: _____
Requested Amount: \$ _____ Type of Request: **GREAT Fund**

SECTION E: ASSURANCES

No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

All information and statements made in this application are accurate and complete to the best of my information and belief.

All funding will benefit only Georgetown and Sussex County residents.

All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.

All funding will be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious purposes.

In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to the Town of Georgetown within a timeframe designated by the Town by written notice.

SECTION F: SIGNATURES

I acknowledge and represent on behalf of the application organization that I have read and understand the Grant Program Guidelines and Assurances outline above.

_____ Date _____
Applicant/Authorized Official

FOR OFFICE USE

Application Received: _____ Date _____ Committee Review: _____ Date _____
Award Recommendation: YES NO Award Amount: _____

Disbursement Information

Disbursement Date: _____ Check #: _____

Chapter 98. Fees

§ 98-6.2. Georgetown Recreation, Education, and Arts Trust (GREAT) Funding Program.

[Added 8-28-2023 by Ord. No. 2023-07]

- A. The Town Council has previously established and currently maintains a Recreation, Education, and Arts Trust Fund, funded by means of the surcharge set forth in this chapter, to allow for funding to nonprofit organizations providing recreational, educational, and cultural programs for the general benefit of the citizens of the Town. This program is known as the "Georgetown Recreation, Education, and Arts Trust (GREAT) Funding Program."
- B. Funding.
 - (1) Eligible funding under this program shall include specific programs, program materials, or activities related to recreation, education and the arts, which will benefit the citizens of the Town.
 - (2) Ineligible funding under this program includes, but is not limited to, capital improvements, salaries or fundraising.
- C. Application process and key dates.
 - (1) Applications for GREAT funding will be accepted between May 1 and April 30 of each fiscal year. Information to be included in any submittals should, at a minimum, include the following information: appropriate category the requestor falls under (recreation, education, arts); a description of the event/activity; detailed description of the proposed use of the funding (if awarded); the other funding sources available or being considered; and the actual amount requested for the program/activity.
 - (2) Prior to April 30, the Mayor shall appoint a GREAT Fund Committee as set forth in this chapter. The Committee shall meet as necessary to review the applications received and prepare a recommendation as to awards, which shall be submitted to Town Council no later than June 30.
 - (3) Formal notices of award will be issued, and distribution of funds shall take place prior to July 31.
 - (4) All recipient organizations shall submit and provide a presentation on the use of funds awarded at the December Town Council Meeting.
 - (5) Reimbursement of qualifying expenses previously incurred, but not applied for, during an eligible application period may be considered during a subsequent application period, but only under special or unanticipated circumstances where an advance request could not have been made in accordance with the time frames set forth in this chapter.
- D. Great fund committee formation, review, and recommendation. All requests timely received shall be reviewed by a five-member committee, consisting of no more than two representatives from the Town Council, the Town Manager or his/her designee, and members of the public who represent interests covered by GREAT funding. The Committee shall make recommendations to the Town

Council as to the distribution of funds. The distribution of all funds shall be subject to final approval by the Town Council. The Committee may recommend, and/or Council may approve, grant awards up to the amount requested by each organization, but requested amounts are not guaranteed.

- E. Excess and reverted funds. Excess (unallocated) funding balances in the fund and any returned or reverted grant monies may be spent on Town-owned properties and improvements, available for public use, and one-time expenditures, but only to the extent such expenditures are for the general benefit of the public, with preference given to projects related to the areas of recreation, education and the arts. Funds may also be used to meet the Town matching requirement for grants requiring such matches. All such expenditures shall be reviewed and approved by Town Council.