

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, April 25, 2022
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 893 1238 3660

Time: 7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:
Bill West, Mayor
Christina Diaz-Malone, Ward One
Sue Barlow, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:
Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Bobby Fletcher, Acting Director of Public Works

7:00 PM - REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Councilman Barrett led the Pledge of Allegiance.

2. INVOCATION

Mayor West led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF MINUTES

A. APRIL 11, 2022 TOWN COUNCIL MINUTES

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the April 11, 2022 Town Council Minutes as presented. **Motion Carried (unanimous)**

B. APRIL 14, 2022 TOWN COUNCIL SPECIAL MEETING MINUTES

Motion by Councilman Barrett, seconded by Councilwoman Townsend to approve the April 14, 2022 Town Council special meeting minutes as presented.

Motion Carried (unanimous)

5. COUNCILMEMBERS COMMENTS

Councilwoman Diaz-Malone, Ward 1

- No Comment

Councilwoman Barlow, Ward 2

- No Comment

Councilwoman Townsend, Ward 3

- Need a fence around the POW MIA chair

Councilman Barrett, Ward 4

- Thank you to everyone coming out tonight.

6. DISCUSSION ITEMS

A. COUNCILMAN BARRETT: HOMETOWN HEROES

Councilman Barrett talked about the Hometown Heroes banners coming to Georgetown and how to apply.

Town Manager Dvornick showed how to get to the application on the Town website.

B. COUNCILWOMAN DIAZ-MALONE: SANDHILL FIELDS FUNDING – GREAT FUND

Councilwoman Diaz-Malone provided an overview of the previous presentation from Sandhill Fields and why they were asked to come back and present tonight.

Two representatives from Sandhill Fields discussed the following:

- Available amenities for the community to use
- Total cost of the project and how the funding is split amongst the Public and Private sector
- Overview of their request for \$100,000
 - \$50,000 in 2022 and \$50,000 in 2023
 - Provided examples of what the money will be used for
- Discussed how many people use their facility
 - Local/Non-local families
 - Tournaments
 - La Super Liga
 - Gerson Garcia spoke in reference to their soccer league using Sandhill Fields to play
 - An indoor facility will allow our league to play in the winter
- Provided an overview of revenues collected over the last three years for local hotels, restaurants, gas, and stores.
- Questions/comments posed from Council
- Suggestion from Councilman Barrett to stretch the funding out over four years (\$25,000/year)

Motion by Councilman Barrett, seconded by Councilwoman Diaz-Malone to approve \$100,000 of funding from the GREAT Fund, specifically \$25,000/year for four years.

Motion Carried (unanimous)

C. TOWN CODE – CHAPTER 119, FOOD VENDORS

Councilwoman Barlow discussed some concerns with having a Chick-Fil-A food truck on The Circle.

- Received a call from a local business owner upset with the food truck on The Circle
- We should not allow Food Truck vendors in Town competing with our local restaurants

Questions/Comments

- Michael Oxbrough, Café on The Circle
 - Discussed his concerns with the Food Truck being on the Circle
 - We do not have a problem with food trucks being in Town for Special Events
- Representative from Maudy's Hispanic Restaurant
 - Discussed concerns with how food trucks occasionally affect their revenue
- Margarita, Caruso's Pizza
 - Food trucks affect all of us.

Town Manager Dvornick made a presentation on the history of the Town's food truck ordinance.

- Discussed possible solutions for Chick-Fil-A truck staying in Town.
- Questions/Comments posed from Council
- Comments from Michael Oxbrough
- Suggestions from Council on placement of Food trucks and possible modifications to the ordinance.
- Discussion on current placement of Chick-Fil-A truck
 - Suggestion made by Town Manager Dvornick to temporarily relocate to South Front Street until we can straighten out the Ordinance.

7. RECOMMENDATION AND APPOINTMENT OF CHIEF OF POLICE

Recommendation by Mayor West to appoint Ralph Holm as Chief of Police subject to contract negotiation.

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to accept the recommendation to appoint Ralph Holm as Chief of Police. **Motion Carried (unanimous)**

8. PROPOSALS

A. DAVIS, BOWEN & FRIEDEL – DNREC SPRAY IRRIGATION PERMIT RENEWAL

Motion by Councilwoman Barlow, seconded by Councilman Barrett to approve the proposal from Davis, Bowen & Friedel to renew the DNREC Spray Irrigation Permit at an estimated cost of \$75,000.00. **Motion Carried (unanimous)**

B. TEN BEARS ENVIRONMENTAL ASSOCIATES – REMEDIATION STUDY OF FORMER GEORGETOWN DUMP SITE (DE-1719)

Motion by Councilwoman Barlow, seconded by Councilwoman Diaz-Malone to approve the proposal from Ten Bears Environmental Associates for the remediation study of former Georgetown dump site (DE-1719) at an estimated cost of \$65,000.00.

Motion Carried (unanimous)

C. AUDIT SERVICES CONTRACT AWARD

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to approve the audit services contract award to SB & Company, LLC at an estimated cost of \$73,500.00.

Motion Carried (unanimous)

9. AMERICAN RESCUE PLAN ACT FUNDING

A. SPRINGBOARD COLLABORATIVE REQUEST FOR \$500,000 FOR PURCHASE OF SHELTERS FOR A TEMPORARY SHELTER FACILITY

Judson Malone, Executive Director of the Springboard Collaborative, presented.

- Overview of the Springboard Collaborative mission
- Homelessness in Georgetown
- Overview of the temporary pallet shelter facility
- Plan to help homeless transition out of the shelter facility
- Overview of funding for this facility
- Discussion on engagement of the community
- Questions/comments posed from Council

Motion by Councilman Barrett, seconded by Councilwoman Barlow to table the request for \$500,000 from ARPA funding for the purchase of shelters for a temporary shelter facility until the next Town Council meeting on May 9th. **Motion Carried (unanimous)**

10. 1ST READING OF ORDINANCES

A. ORDINANCE #2022-02 ZONING AMENDMENT FROM MULTIFAMILY RESIDENTIAL (MR1) TO URBAN BUSINESS DISTRICT (UB1) LOCATED AT KIMMEY STREET EXTENDED 135-14.16-58.00

Town Manager Dvornick presented the Ordinance to Mayor and Council.

This is the first reading. No action at this time.

B. ORDINANCE #2022-03 ZONING MAP AMENDMENT FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO HIGHWAY COMMERCIAL DISTRICT (HC) LOCATED AT COUNTY SEAT HWY AND LITTLE STREET 135-19.00-30.15

Town Manager Dvornick presented the Ordinance to Mayor and Council.

This is the first reading. No action at this time.

C. ORDINANCE #2022-04 ZONING MAP AMENDMENT FROM NEIGHBORHOOD BUSINESS DISTRICT/PROFESSIONAL BUSINESS DISTRICT (UB2/UB3) TO MULTIFAMILY RESIDENTIAL DISTRICT (MR1) LOCATED AT EAST TRAP POND ROAD AND LITTLE STREET 135-19.00-30.16

Town Manager Dvornick presented the Ordinance to Mayor and Council.

This is the first reading. No action at this time.

D. ORDINANCE #2022-05 FEE CHANGES

Town Manager Dvornick presented the Ordinance to Mayor and Council.

This is the first reading. No action at this time.

11. RESOLUTIONS

A. RESOLUTION #2022-02 ADOPTION OF FY2023 BUDGET

Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adopt Resolution #2022-02 Adoption of FY2023 Budget. **Motion Carried (unanimous)**

12. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Georgetown North Groundwater
 - Question & Answer Sessions held
 - Comment Period remains open until May 17
 - Online: <http://www.regulations.gov>, Search for ‘EPA-HQ-OLEM-2022-0190’
 - US Mail
- Strawberry Alley
 - Request from Citation Rentals, LLC for the abandonment of a section of Strawberry Alley
 - Between South Alley and South Lane
 - 107 West Market Street (135-19.08-139.00); 110 West Pine Street (135-19.08-140.00)
 - Public hearing regarding the abandonment request at a May meeting
- Community Reinvestment Fund (Potential Requests)
 - Police Department Bathroom Renovations
 - Public Works Salt Barn
 - Rectangular Rapid Flash Beacons (South Bedford Street at Pine Street)

General Items

- 2022 Annual Municipal Election
 - Municipal Election – Saturday, May 14, 2022, polls open 8:00 AM to 6:00 PM
 - Voter Registration closes on May 11, 2022 (Register at Sussex County Department of Elections)

- Miscellaneous
 - Delaware League of Local Governments – Thursday, April 28, 6:00 PM, Dover
 - Sussex County Association of Towns, Legislative Breakfast – Friday, April 29, 9:00 AM, Georgetown CHEER Center
 - Delaware Local Government Day – Thursday, May 12, 11:30 AM, Tatnall Building, Dover
 - Legislative Update

ARPA Encumbrances

Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Sotrage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes \$ Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Total Encumbered	\$343,134.50			

- FY 2022 Operating Budget – Key Performance Indicators – March 31, 2022
- Code Enforcement Key Performance Indicators
- Planning & Zoning Key Performance Indicators

B. PUBLIC WORKS – BOBBY FLETCHER

Grounds

- Mulching has been completed throughout the town
- Weekly grass cutting began week 4/11/2022
- Irrigation has been turned on and tested at Wilson Park, Town Hall, and The Circle. No issues, everything is working as it should.
- Weed spraying will begin within the next week or two, weather dependent.
- The fountain is up and running with no issues

Streets:

- The street sweeper is on the streets weekly and is operating well
- Pothole patrol is done periodically, and any found are filled at that time
- No parking signs were installed on both sides of the street on Crab Apple Court in the Oaks

Water:

- We are currently running wells S1 and 2R
- Between both wells, a daily average of 700,000 gallons of water per day is being supplied to the Town

13. PUBLIC COMMENT

Correspondence received from the Georgetown Public Library thanking the Town Council for approving their request for \$30,000 from the GREAT Fund.

Dennis Winzenreid, Park Avenue

- Commented on the Springboard Collaborative presentation. We need to find the money to make this happen.

Linda Dennis, 4 Huckleberry Drive

- Question for the representative from Sandhill Fields regarding security and traffic control

Eddie Wise, 21502 Park Avenue

- Question for Sandhill Fields representative regarding competing with Ocean City's new complex.
- Asked how the Town will help Sandhill Fields meet their needs with the Hotels and Restaurants?

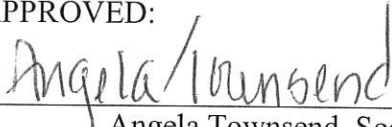
Unknown Speaker

- Thank you to Council for appointing Ralph Holm as Chief of Police.

14. ADJOURNMENT

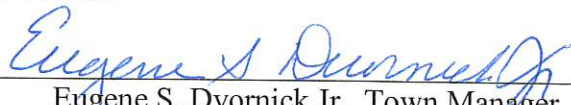
Motion by Councilwoman Townsend, seconded by Councilwoman Barlow to adjourn at 9:23pm. **Motion Carried (unanimous)**

APPROVED:



Angela Townsend, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request