

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Board of Adjustment: *No February Meeting***
- ✓ **America 250 Committee Meeting:** Monday, February 2, 3:30 PM, Town Hall
- ✓ **Sussex County Association of Towns:** Wednesday, February 4, 6:00 PM, hosted by Georgetown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, February 6, 9:00 AM, First State Community Action Agency
- ✓ **Town Council Meeting:** Monday, February 9, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS

Finance

- As of January 30, the Town has collected:
 - \$2,445,895 (99%) of the Annual Property Tax billing total (\$2,457,824)
 - \$565,671 (50%) of the January utility billing total (\$1,124,937)
 - ✓ H2O Analytics Customer Portal Users (91)
- Processed Payroll, Accounts Payable, Accounts Receivable
 - Processed payroll records (51)
 - Processed Purchase Orders (61)
 - ✓ Accounts Payable Checks generated (48)
 - ✓ Scanned copies of invoices and attached to PO's
 - Cash Receipt Transactions (933)
- Provided Tax and Utility Information for property settlements and stamped deeds
- FY 2027 Budget Preparation
- Property Tax Billing - Sussex County Assessments update
- Department Heads working on budget request
- Salary comparison with other municipalities
- Assisted customers with utility bill and parking ticket questions
 - Loaded new utility accounts (1)
- Preparing Agendas
 - Town Council
- Finalized SCAT RSVP list for Legislative Dinner, Georgetown Hosting
- FOIA Requests/Response tracking
- Attended 120Water Customer Advisory Board Meeting #1 (Laura Givens)

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Wastewater

- Lagoon depths: Large Lagoon is 11.50 feet, and Small Lagoon is 4.50 feet
- Responded to North Railroad Avenue for sewer issue – found manhole full. Located blockage between Cedar Street and East Laurel Street – ran sewer jetter through and cleared blockage
- Cleaned bar screen at Kimmeytown pump station on Saturday because of blockage
- Pumped out dumpsters and cleaned screens at Stevenson Lane on Saturday due to blockage
- Pump 2 failed at main station, reset and hooked blowers back up
- Found blockage again between Cedar and Laurel on Tuesday re-jetted cleared blockage
- Pulled manhole lid on Cedar Street and found the insert had fallen and was obstructing the line between Cedar Street and East Laurel Street causing the blockages – used vacuum truck to clean out manhole and get insert out
- Held meeting on sludge disposal options and decided to go with the proposal from Denali

Water

- Calibrations of all water flow meters completed by HIE
- Water test number 2 for State complete
- Serviced F150 and put new brakes on it
- Turned water off at property on North Race Street
- Turned water off at property on South Railroad Avenue
- Verified meter functioning at property on Jones Way
- Rebuilt chlorine pump at South Railroad plant
- Assisted with snow removal

Public Works

- Prepared all snow equipment for Winter Storm Fern
- Cleared streets of snow early in the event
- Performed after storm cleanup of equipment
- Prepared all equipment for potential storm this weekend
- Worked with VOP to have The Circle shoveled
- Performed regular maintenance of Town properties and bike trail

TOWN MANAGER'S WEEKLY REPORT



Police

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Weekly Crime Snapshot (copy attached)
- Departmental Press Releases issued as warranted

Construction Coordinator

- Reviewed plans
- Certificate of Occupancy
 - 407 Elizabeth Street
- Georgetown Medical Phase 7
 - Inspected sanitary sewer main
- Miss Utility Locate Summary (copy attached)

Community Development

- Wards 1 + 3 Rental Inspections are ongoing:
 - Properties with successful inspections completed: 234/ 250
 - Properties requiring reinspections: 4
 - Properties with upcoming inspections scheduled: 0
 - Properties with no contact and unscheduled: 10
 - Removed from list (vacant, leaving rental program or already recently inspected): 6
- Wards 2 + 4 Rental Inspections have begun:
 - Properties with successful inspections completed: 161/308
 - Properties requiring reinspections: 33
 - Properties with upcoming inspections scheduled: 32
 - Properties with no contact and unscheduled: N/A
 - Removed from list (vacant, leaving rental program or already recently inspected): 2
- Submitted DDD renewal application to the Office of State Planning Coordination
- Continue to receive and process Business License Renewals for 2026
 - Intown = 67% Paid
 - Out = 67% Paid
- Shortleaf Preserve - January 27: Review comments on Final Plan submission returned to application through GOPOST

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- The Oaks at Gtown - Phase 2 - January 29: Architectural renderings review comments returned to Applicant by Town
- Tienda Las Vegas - 101 Cedar Street - January 28: Category II site plan submitted for review, to be submitted to reviewers through GoPoST
- Valvoline - January 23: Final Major Subdivision Plan review comments sent to Applicant through GOPOST
- Research and responded to FOIA requests
- Predevelopment Meetings:
 - None

TOWN MANAGER'S UPDATE

- Participated in daily weather calls regarding Winter Storm Fern
- Prepared and issued Press Releases related to Winter Storm Fern
- Attended (virtually) discussion on land use reform ideas
- Responded to resident complaints regarding removal of snow requirements
- Reviewed sludge hauling proposals with staff (Gene Dvornick, Laura Givens, Eric Rust, Kenny Wilson)
- Documented important announcement steps for future use
- Finalized minutes of January 21 America 250 Committee Meeting
- Attended USDA Rural Community Development Initiative – Rural Community Capacity Accelerator (Gene Dvornick, Brian Olszak) – focus areas:
 - ✓ Community Planning
 - ✓ Budgeting & Financial Management
 - ✓ Community Project Development
 - ✓ Administration & Internal Policies
- Worked with Richard Allen Coalition on playground improvements and invoicing for new equipment – minor revisions needed
- Worked on flyer design and Vendor Application Form for the Georgetown Spirit of 1776 Artisan & Craft Festival (America 250 event)
- Returned Street Lighting Agreement for new streetlight on Carloyn Street
- Executed Proposal for Traffic Signal Design Services Seashore Highway (18/404) and University Drive
- Participated in weekly PD/PW Building Call (Lt. Diaz, Gene Dvornick, Chief Holm, Eric Rust, Bill West)
- Responded to FOIA requests
- Followed up on code enforcement issues



PREVENTING FROZEN PIPES

NRWA

- Seal cracks and holes properly
- Using heating tape can prevent freezing
- Keep the heat in your home at a minimum of 55 degrees Fahrenheit
- Allowing drips from faucets overnight can relieve pressure
- Insulate pipes that are located in cold, drafty places inside the home
- Disconnect all outside hoses

The infographic has a dark blue background. On the left, a grey pipe is shown with a section that is cracked and covered in white snow. A single blue water droplet is falling from the crack. The bottom of the graphic is decorated with white snowflake patterns. The NRWA logo is in the top left corner.

TOWN MANAGER'S
WEEKLY REPORT



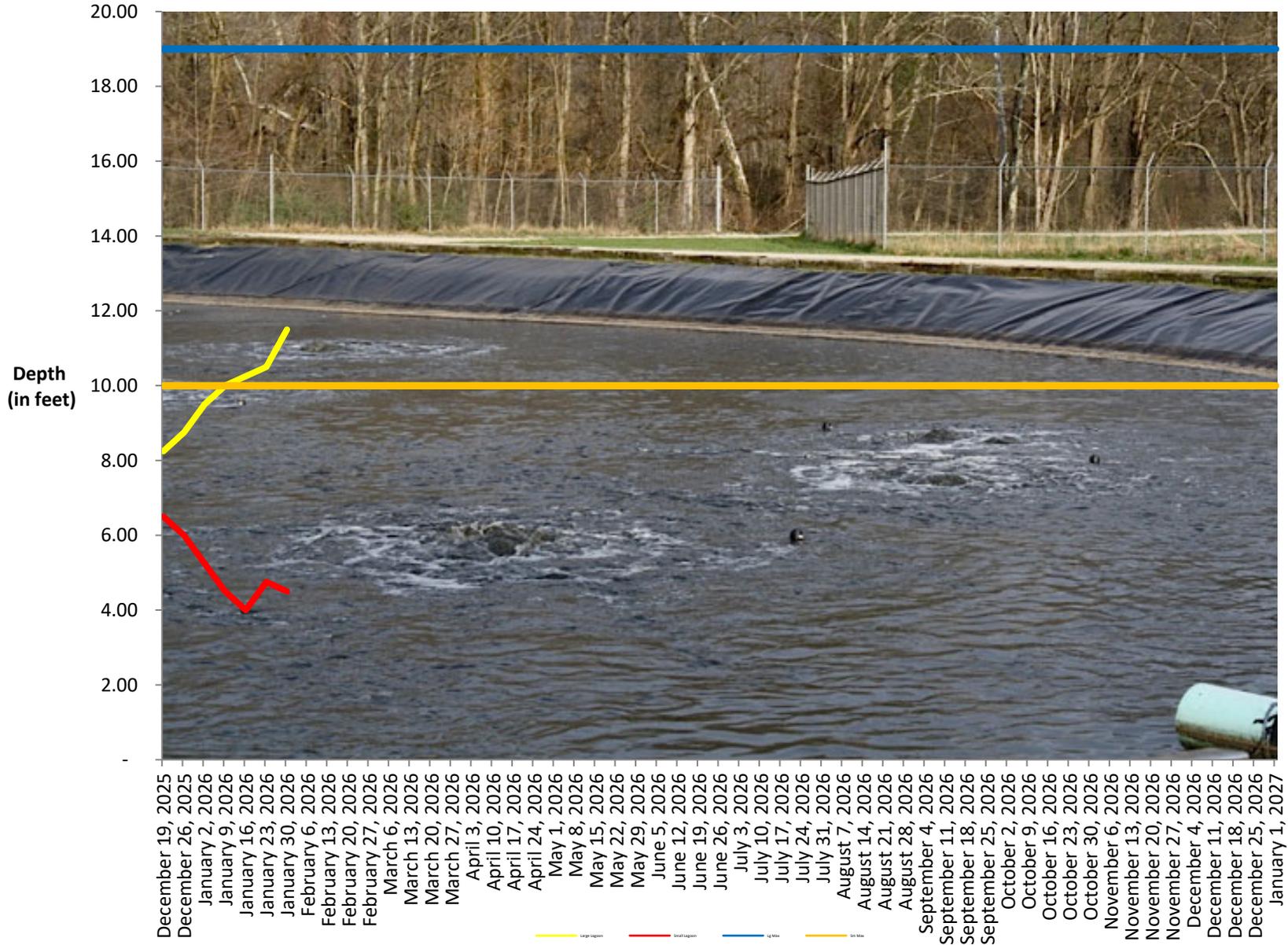
TOWN MANAGER'S WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
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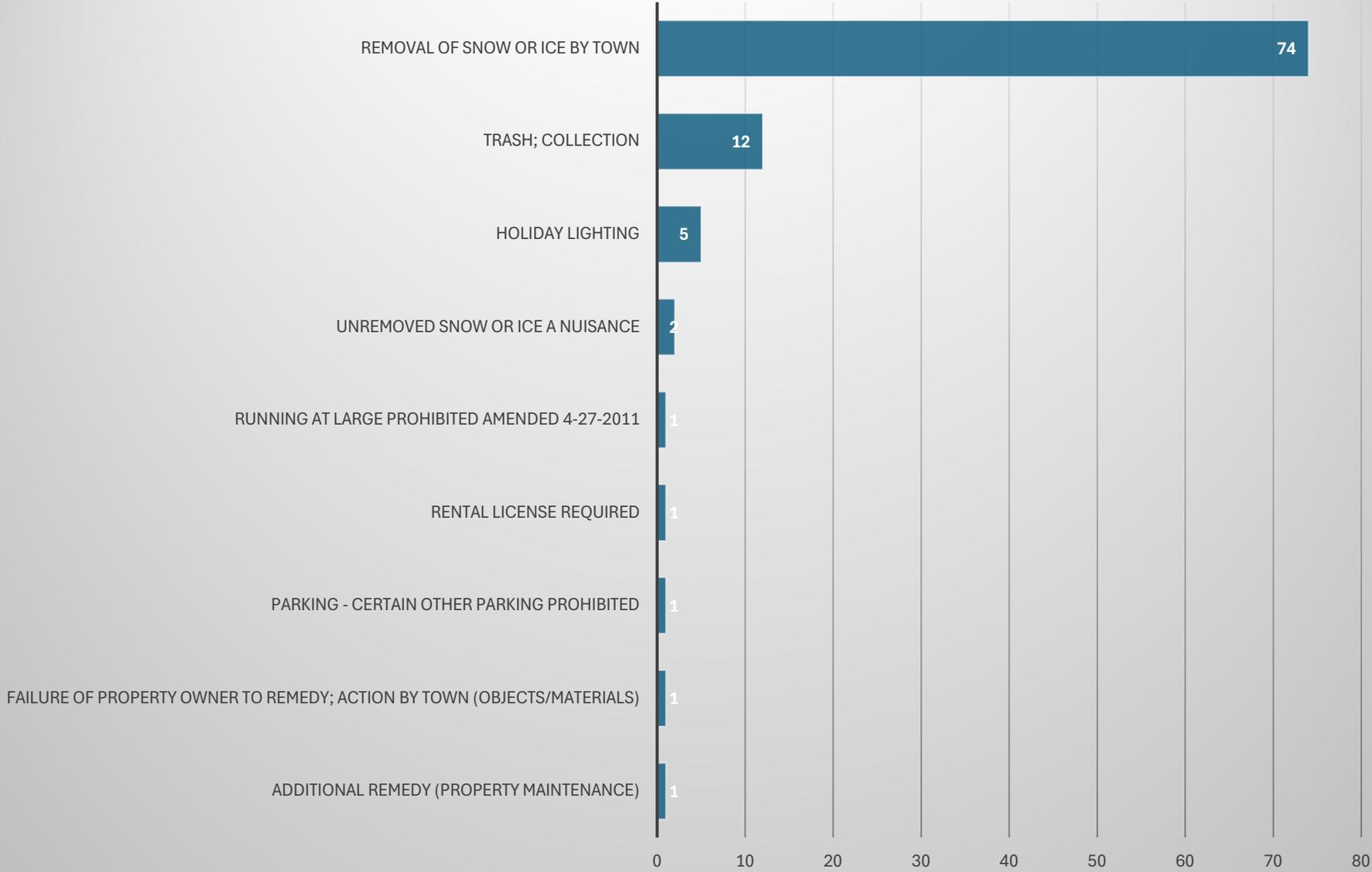
To inform the Council, employees, and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report, published and distributed every Friday, is available online. If you have comments, questions, or suggestions about the Town Manager's Weekly Report, please contact the Town Manager.

WWTF Lagoon Depths



Code Violations

January 23, 2026 to January 29, 2026



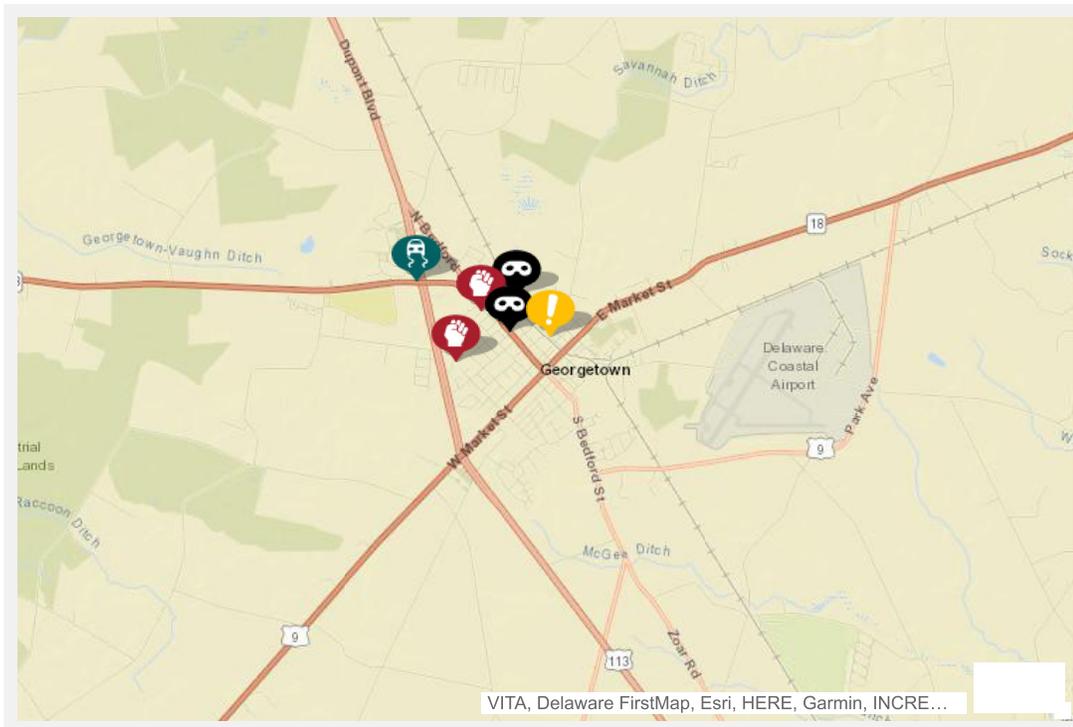
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CrimeMapping.com Map

Friday, January 23, 2026 through Thursday, January 29, 2026

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

Show crime report Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

All representations on this map are distributed and transmitted "AS IS" without warranties of any kind, either express or implied including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. In no event shall CrimeMapping.COM become liable to users of these data for any loss or damages, consequential or otherwise, including but not limited to time, money, goodwill, arising from the use, operation or modification of the data. The visual presentation of data is being provided strictly as a courtesy, not as an obligation to its users.

Crime Report

Type	Description	Incident #	Location	Agency	Date
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8126000594	100 BLOCK SE RAILROAD AVE	Georgetown Police	1/27/2026 9:23 PM
	BURGLARY/NO FORCED ENTRY/FREE TEXT	8126000593	PEPPER ST & PEPPER ST	Georgetown Police	1/27/2026 8:05 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000578	BEDFORD W ST & DUPONT BLVD	Georgetown Police	1/26/2026 10:52 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000571	1000 BLOCK DUNBARTON	Georgetown Police	1/26/2026 3:18 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000555	000 BLOCK NW JACQUELINE DR	Georgetown Police	1/24/2026 8:20 PM
	BURGLARY/FORCED ENTRY/RESIDENCE	8126000508	300 BLOCK NW BEDFORD ST	Georgetown Police	1/23/2026 6:44 AM

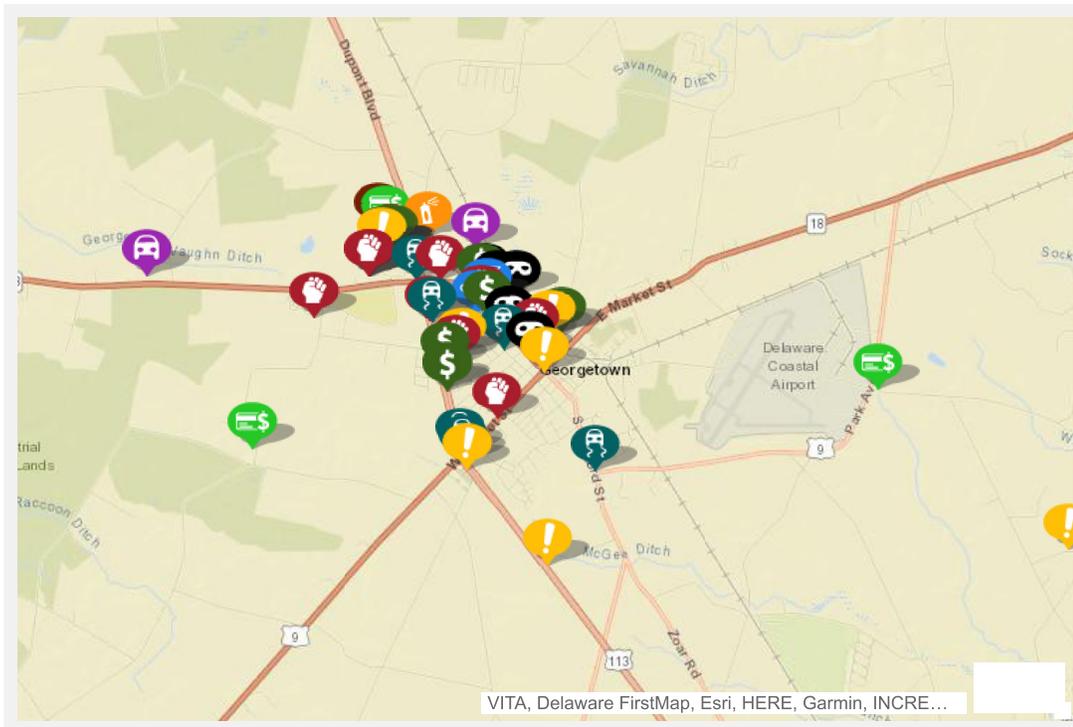
 Print

CrimeMapping.com Map

Thursday, January 1, 2026 through Thursday, January 29, 2026

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

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	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8126000594	100 BLOCK SE RAILROAD AVE	Georgetown Police	1/27/2026 9:23 PM
	BURGLARY/NO FORCED ENTRY/FREE TEXT	8126000593	PEPPER ST & PEPPER ST	Georgetown Police	1/27/2026 8:05 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000578	BEDFORD W ST & DUPONT BLVD	Georgetown Police	1/26/2026 10:52 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000571	1000 BLOCK DUNBARTON	Georgetown Police	1/26/2026 3:18 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000555	000 BLOCK NW JACQUELINE DR	Georgetown Police	1/24/2026 8:20 PM
	BURGLARY/FORCED ENTRY/RESIDENCE	8126000508	300 BLOCK NW BEDFORD ST	Georgetown Police	1/23/2026 6:44 AM
	BURGLARY/NO FORCED ENTRY/RESIDENCE	8126000495	300 BLOCK NW BEDFORD ST	Georgetown Police	1/22/2026 4:39 PM
	BURGLARY/NO FORCED ENTRY/NONRESIDENCE	8126000494	100 BLOCK E BRITTINGHAM LA	Georgetown Police	1/22/2026 4:30 PM
	LARCENY/FROM BUILDING	8126000493	500 BLOCK E COLLEGE PARK LA	Georgetown Police	1/22/2026 2:42 PM
	THEFT/FALSE PRETENSE OR PROMISE		23300 BLOCK E SPRINGFIELD RD	Delaware State Police	1/22/2026 9:59 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8126000464	WEST E DR & CARMEAN WAY	Georgetown Police	1/21/2026 12:39 PM
	THEFT OF SERVICES FROM ALL OTHER YARDS	8126000424	000 BLOCK E BRITTINGHAM LA	Georgetown Police	1/19/2026 9:53 PM
	LARCENY/SHOPLIFTING	8126000406	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/18/2026 3:47 PM
	LARCENY/SHOPLIFTING	8126000404	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/18/2026 1:32 PM
	LARCENY/SHOPLIFTING	8126000385	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/17/2026 3:13 PM
	LARCENY/SHOPLIFTING	8126000384	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/17/2026 2:18 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8126000373	000 BLOCK W BRIDGEVILLE RD	Georgetown Police	1/16/2026 11:43 PM
	LARCENY/SHOPLIFTING	8126000366	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/16/2026 2:52 PM
	DRIVING UNDER THE INFLUENCE	8126000350	ON SOUTHBOUND DUPONT BOULEVARD US113 80.90 FEET NORTH FROM	Georgetown Police	1/16/2026 3:00 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000339	21600 BLOCK W BIDEN AVE	Georgetown Police	1/15/2026 6:13 PM
	LARCENY/SHOPLIFTING	8126000334	200 BLOCK NE LAUREL ST	Georgetown Police	1/15/2026 1:51 PM
	DRIVING UNDER THE INFLUENCE		ON SOUTHBOUND DUPONT BOULEVARD US113 671.50 FEET NORTH WEST	Delaware State Police	1/14/2026 10:36 PM

Type	Description	Incident #	Location	Agency	Date
	DRIVING UNDER THE INFLUENCE		ON SOUTH BEDFORD STREET 38.07 FEET NORTH FROM PARK AVENUE	Delaware State Police	1/14/2026 8:20 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000311	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/14/2026 4:44 PM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000306	400 BLOCK DUNBARTON APTS	Georgetown Police	1/14/2026 12:14 PM
	LARCENY/SHOPLIFTING	8126000305	500 BLOCK E COLLEGE PARK LA	Georgetown Police	1/14/2026 12:06 PM
	LARCENY/FROM BUILDING	8126000297	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/14/2026 2:23 AM
	THEFT/FALSE PRETENSE OR PROMISE		22100 BLOCK VAUGHN RD	Delaware State Police	1/12/2026 12:33 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8126000211	19300 BLOCK CITIZENS BLVD	Georgetown Police	1/12/2026 12:37 AM
	LARCENY/FROM BUILDING	8126000194	000 BLOCK SW NORTH ST	Georgetown Police	1/10/2026 11:57 PM
	LARCENY/SHOPLIFTING	8126000185	20900 BLOCK DUPONT BLVD	Georgetown Police	1/10/2026 9:29 AM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8126000184	JACQUELINE W DR & NORTH ST	Georgetown Police	1/10/2026 2:12 AM
	THEFT/FALSE PRETENSE OR PROMISE	8126000178	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/9/2026 10:03 PM
	THEFT/FALSE PRETENSE OR PROMISE	8126000174	000 BLOCK COLLEGE PARK DR	Georgetown Police	1/9/2026 5:27 PM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000139	21000 BLOCK NE ARROW SAFETY RD	Georgetown Police	1/7/2026 8:58 PM
	PUBLIC PEACE/FREE TEXT/CRIMINAL NUISANCE	8126000129	000 BLOCK SW THE CIR	Georgetown Police	1/7/2026 12:49 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000121	300 BLOCK NE MARKET ST	Georgetown Police	1/7/2026 9:47 AM
	HARASSING COMMUNICATION/PHONE/WIRE/M... ONLY		PIE W LA & PETERKINS RD	Delaware State Police	1/6/2026 4:27 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000106	100 BLOCK SE RACE ST	Georgetown Police	1/6/2026 2:36 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000093	20700 BLOCK DUPONT BLVD	Georgetown Police	1/5/2026 10:03 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000096	EDWARD SW ST & FRONT ST	Georgetown Police	1/5/2026 9:57 PM
	BURGLARY/FORCED ENTRY/RESIDENCE	8126000085	100 BLOCK NW N. BEDFORD ST	Georgetown Police	1/5/2026 4:47 PM
	LARCENY/FROM VEHICLE/NOT ATTACHED	8126000084	000 BLOCK COLLEGE PARK DR	Georgetown Police	1/5/2026 4:22 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000081	21600 BLOCK W BIDEN AVE	Georgetown Police	1/5/2026 2:20 PM
	THEFT/OTHER MOTOR VEHICLE		21100 BLOCK WOODS LA	Delaware State Police	1/5/2026 12:35 PM
	THEFT/OTHER MOTOR VEHICLE LOCALLY STOLEN-LOCALLY	8126000070	000 BLOCK SE SURREY LA	Georgetown Police	1/5/2026 3:33 AM

Type	Description	Incident #	Location	Agency	Date
	RECOVER				
	BURGLARY/NO FORCED ENTRY/FREE TEXT	8126000067	000 BLOCK NE DOUGLAS ST	Georgetown Police	1/4/2026 11:44 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000059	20700 BLOCK S DUPONT BLVD	Georgetown Police	1/4/2026 12:06 AM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8126000056	500 BLOCK NW BEDFORD ST	Georgetown Police	1/3/2026 10:47 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8126000034	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/2/2026 6:24 PM
	DAMAGE/BUSINESS PROPERTY	8126000023	20700 BLOCK PROFESSIONAL PARK	Georgetown Police	1/2/2026 9:30 AM
	LARCENY/SHOPLIFTING	8126000022	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/2/2026 7:26 AM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000009	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/1/2026 1:11 PM

Georgetown Police Department

01/21/26 – 01/27/26



10

Created by Hermawan
from Noun Project

Collisions



3

Created by Luis Prado
from Noun Project

DUI'S



35

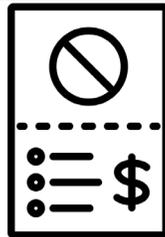
eTickets



150

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Calls for Service



25

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eWarnings



9

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Arrests



6

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from Noun Project

Fugitives



34

Created by Fatemah Manji
from Noun Project

Charges

Miss Utility Locate Tickets

