

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Monday, January 26, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Board of Adjustment:** *No February Meeting*
- ✓ **Sussex County Association of Towns:** Wednesday, February 4, 6:00 PM, hosted by Georgetown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, February 6, 9:00 AM, First State Community Action Agency
- ✓ **Town Council Meeting:** Monday, February 9, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS

Finance

- As of January 23, the Town has collected:
 - \$2,445,783 (99%) of the Annual Property Tax billing total (\$2,457,824)
 - \$372,642 (33%) of the January utility billing total (\$1,124,937)
 - ✓ H2O Analytics Customer Portal Users (88)
- Processed Payroll, Accounts Receivable
 - Processed payroll records (51)
 - ✓ "OBBB" Overtime Deduction 2025
 - Memo to employees
 - Updated Payroll System for 2026
 - Research
 - Miscellaneous Billing Invoices generated (6)
 - Cash Receipt Transactions (1,131)
- Provided Tax and Utility Information for property settlements and stamped deeds
- FY 2027 Budget Preparation
 - Property Tax Billing - Sussex County Assessments update in progress
 - Department Heads working on budget requests
- Assisted customers with utility bill and parking ticket questions
- Loaded new utility accounts (1)
- Minutes
 - Town Council
- FOIA Requests/Response tracking
- Monthly Key Revenue Items Report – December 2025 (copy attached)
- Georgetown Emerging Contaminants Feasibility Study Update
- Completed 2025 Water Usage Report for DNREC Division of Water

TOWN MANAGER'S WEEKLY REPORT



Wastewater

- Lagoon depths: Large Lagoon is 10.50 feet, and Small Lagoon is 4.75 feet
- Replaced pump 1 at Stevenson Lane station, old pump will be sent to Hills electric for repair
- Responded to sewer blockage at Georgetown Apartments, cleanout was clear but there was evidence of overflow – spoke with maintenance staff advised that our responsibility starts at the street – advised them to check the station or contact a plumber if issues continue and advised them to put cap back on cleanout
- Cleaned bar screens and baskets
- Talked with Synagro, expect quote by end of the week for sludge removal
- Clean out Stevenson Lane station with pump truck
- Monthly report filled out and sent into the State

Water

- Water turned off at West Adams Street property for water line replacement
- Water turned off at East Market Street property for a leak
- Water turned on at East Laurel Street property
- Water shut down for hydrant replacement at Dunbarton Apartments
- Water meter re-reads at County Seat Apartments
- South Railroad plant cleaned up.
- PFAS samples taken and sent off

Public Works

- Serviced town vehicles
- Assisted with water leak on East Market Street
- Removed umbrellas from picnic tables and stored
- Streetlight heads replaced on first block of East Market Street
- Preparation for winter storm underway
- Performed regular maintenance of Town properties and bike trail

Police

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Weekly Crime Snapshot (copy attached)
- Departmental Press Releases issued as warranted

TOWN MANAGER'S WEEKLY REPORT



Construction Coordinator

- Reviewed plans
- Certificate of Occupancy
 - 674 R Wilson Loop
- Admirals Landing
 - Sidewalk subgrade inspection for lots 27-31
- SW Warehouse/Mint Cannabis
 - Utility connection inspections
- Georgetown Medical Phase 7
 - Inspected sanitary sewer main
- Miss Utility Locate Summary (copy attached)

Community Development

- Wards 1 + 3 Rental Inspections are ongoing:
 - Properties with successful inspections completed: 234/ 250
 - Properties requiring reinspections: 4
 - Properties with upcoming inspections scheduled: 0
 - Properties with no contact and unscheduled: 10
 - Removed from list (vacant, leaving rental program or already recently inspected): 6
- Wards 2 + 4 Rental Inspections have begun:
 - Properties with successful inspections completed: 119/308
 - Properties requiring reinspections: 3
 - Properties with upcoming inspections scheduled: 87
 - Properties with no contact and unscheduled: N/A
 - Removed from list (vacant, leaving rental program or already recently inspected): 2
- Facilitated January 21 2026 Planning Commission meeting
 - 212 West Market Street rezoning from UR2 to UB3 - ***recommended approval***
- Attended APA DE Lunch and Learn on Homelessness (Brian Olszak, Jamie Donaway)
- Continue to receive and process Business License Renewals for 2026
 - Intown = 66% Paid
 - Out = 65% Paid
- Drafted and reviewed potential revisions to rental ordinance
- Met with DBF to continue review of draft revisions to the Development Design Standards, as well as to discuss remaining Georgetown Apts II stormwater management plan comments (Brian Olszak, Jamie Donaway)

TOWN MANAGER'S WEEKLY REPORT



- Lynch Lane - January 23: Staff reviewed alternative construction specification requested by applicant, communicated findings to applicant
- The Oaks at Gtown - Phase 2 - January 21: Architectural renderings resubmitted for review by reviewing Engineer
- The Oaks at Gtown - Phase 3 - January 23: Concept plan for RPC amendment submitted for review, to be submitted to reviewers through GoPoST
- Valvoline - January 23: Final Cat 1 Site Plan review comments sent to Applicant through GOPOST
- Lennar/Cedarcrest Farm - January 23: Utility review (out of town) request completed by reviewer and comments sent to Applicant
- Research and responded to FOIA requests
- Predevelopment Meetings:
 - 122 N. Race Street – Retail store
 - 21520 Old Park Avenue – two-lot subdivision
 - 225 S Bedford Street – potential subdivision and “park”
 - 308 West Market Street – conversion of storage building into ADU

TOWN MANAGER'S UPDATE

- Participated in predevelopment meeting for two (2) parcels – vacant lot and Asha Park (Jamie Donaway, Gene Dvornick, Brian Olszak, Stephanie Roblero, Jeff Ward)
- Responded to local radio media questions regarding homelessness and Town initiatives
- Attended meeting with Hispanic business owners – concerns raised:
 - ✓ Transit hub appearance
 - ✓ Streetlighting
 - ✓ Trash
 - ✓ Homelessness
- Worked with Richard Allen Coalition on playground improvements and invoicing for new equipment
- Emerging Contaminants Feasibility Study and pilot plant update (Gene Dvornick, Laura Givens, Ricky Hudson, Eric Rust)
- Facilitated America 250 Committee Meeting
- Participated in weekly PD/PW Building Call (Gene Dvornick, Chief Holm, Eric Rust, Bill West)
- Met onsite with Delmarva Power regarding placement of new streetlight pole on North Bedford Street (Gene Dvornick, Donald Robinson, Eric Rust)
- Contact local shopping center property manager regarding parking lot lighting concerns
- Participated in Sussex County Towns and Emergency Partners Weather Call regarding potential winter storm

TOWN MANAGER'S WEEKLY REPORT



- Attended Delaware League of Local Governments Dinner Meeting (Gene Dvornick, Bill West) – Presentations:
 - ✓ New League President
 - ✓ New League Executive Director
 - ✓ 2025 Clerk of the Year
- Provided local television media interview regarding winter storm preparations
- Virtual meeting regarding National Flood Insurance Program Compliance Follow-up (Gene Dvornick, Jeff Ward)
- Attended DDD update meeting with consultant (Gene Dvornick, Brian Olszak)
- Public Works took delivery of the new 2025 Dodge Dump Truck (see photo below)
- Monthly Labor Review – December (copy attached)
- Responded to FOIA requests
- Followed up on code enforcement issues

Winter Storm Planning Timeline

A few days out	The day before	During & After
<p><i>If the forecast calls for winter weather, start preparing now.</i></p> <ul style="list-style-type: none"> Have emergency supplies for your home & car Check your smoke and carbon monoxide detectors Replenish fuel for your car and heating sources	<p><i>Forecast accuracy continues to improve, so keep checking the latest.</i></p> <ul style="list-style-type: none"> Adjust plans Have multiple ways to receive Warnings Bring pets indoors and ensure they have water	<p><i>Remain vigilant and stay informed. Drive only if necessary.</i></p> <ul style="list-style-type: none"> Check on neighbors and family Properly ventilate emergency heat sources Keep generators at least 20 feet from your home Take it easy when shoveling

weather.gov 

TOWN MANAGER'S WEEKLY REPORT



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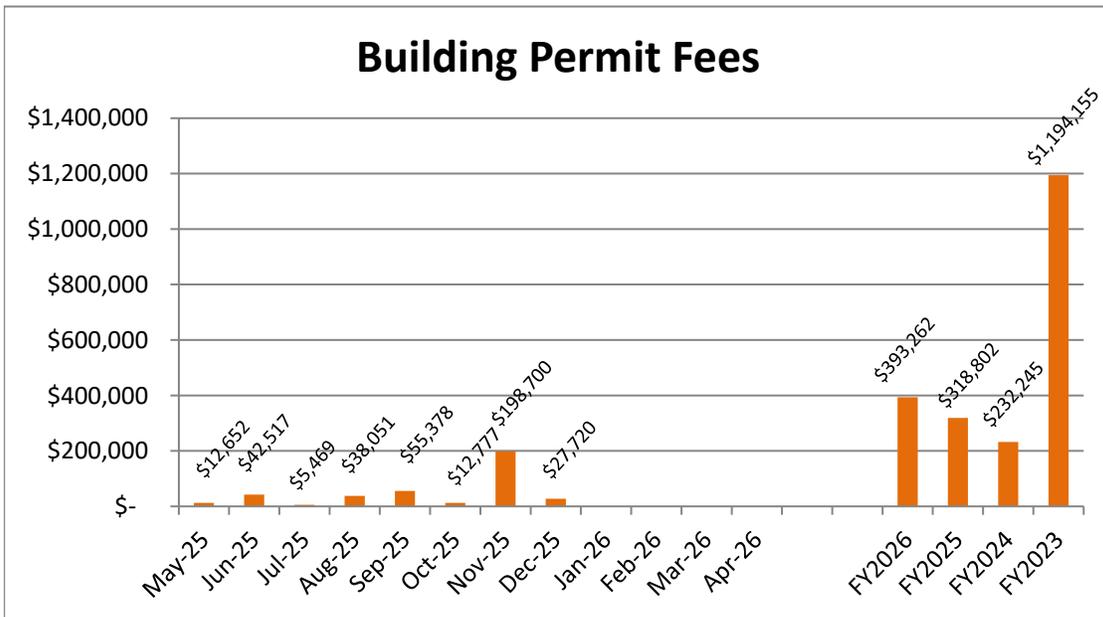
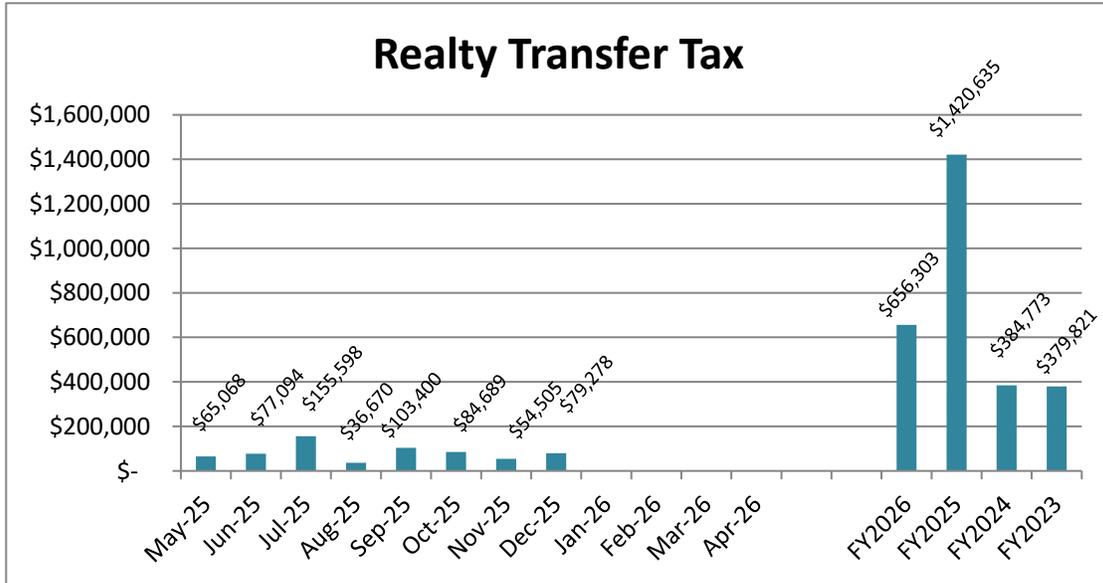
TOWN MANAGER'S WEEKLY REPORT



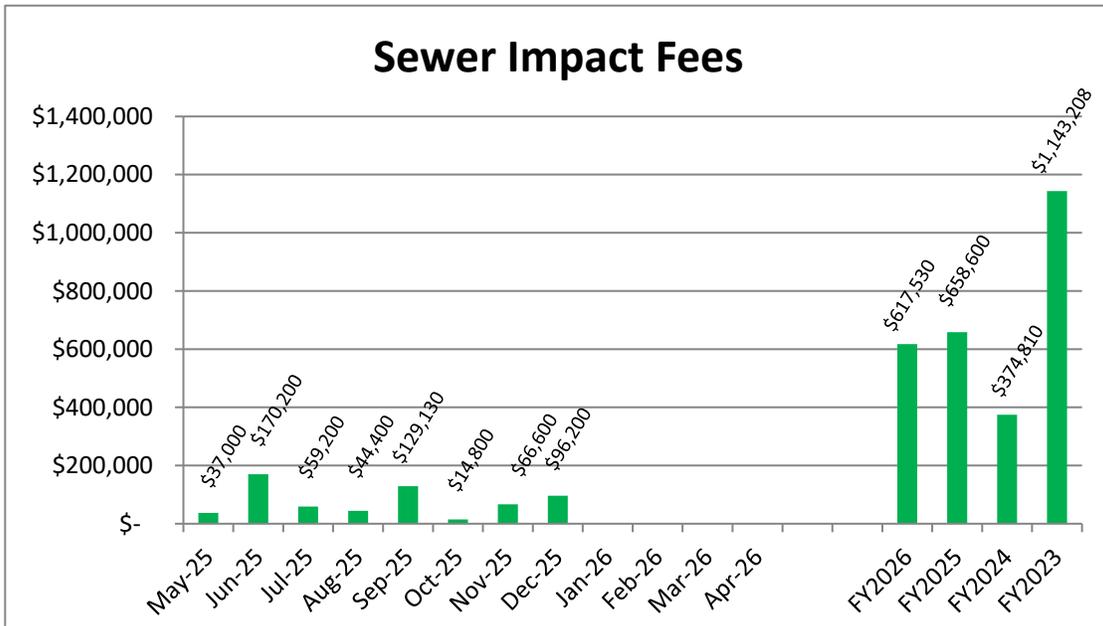
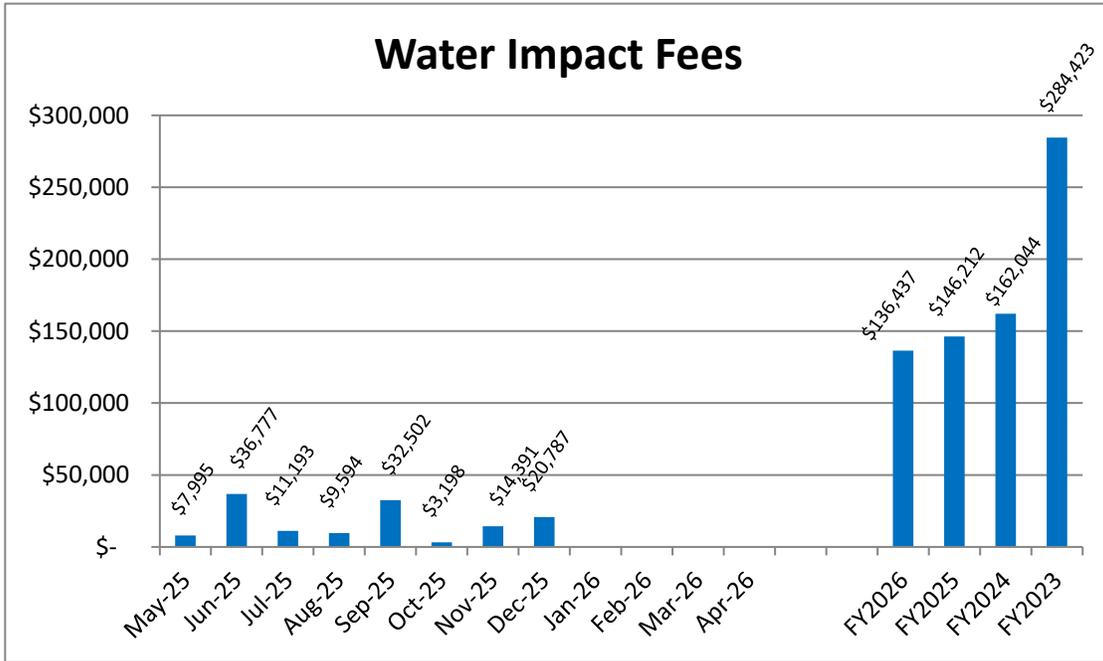
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

To inform the Council, employees, and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report, published and distributed every Friday, is available online. If you have comments, questions, or suggestions about the Town Manager's Weekly Report, please contact the Town Manager.

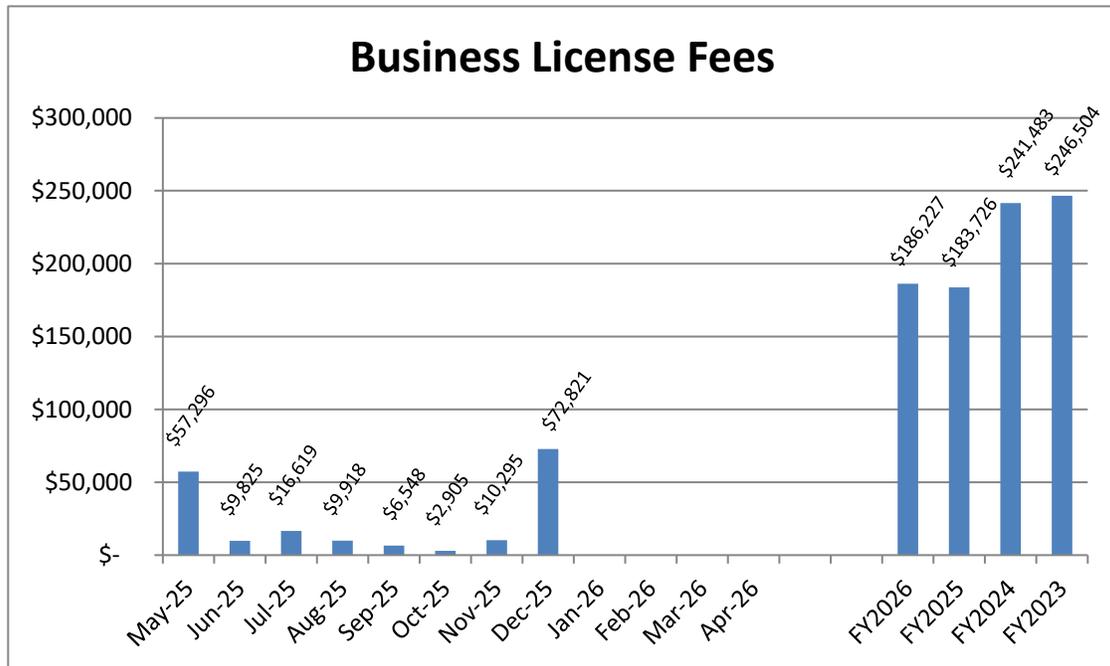
Key Revenue Items



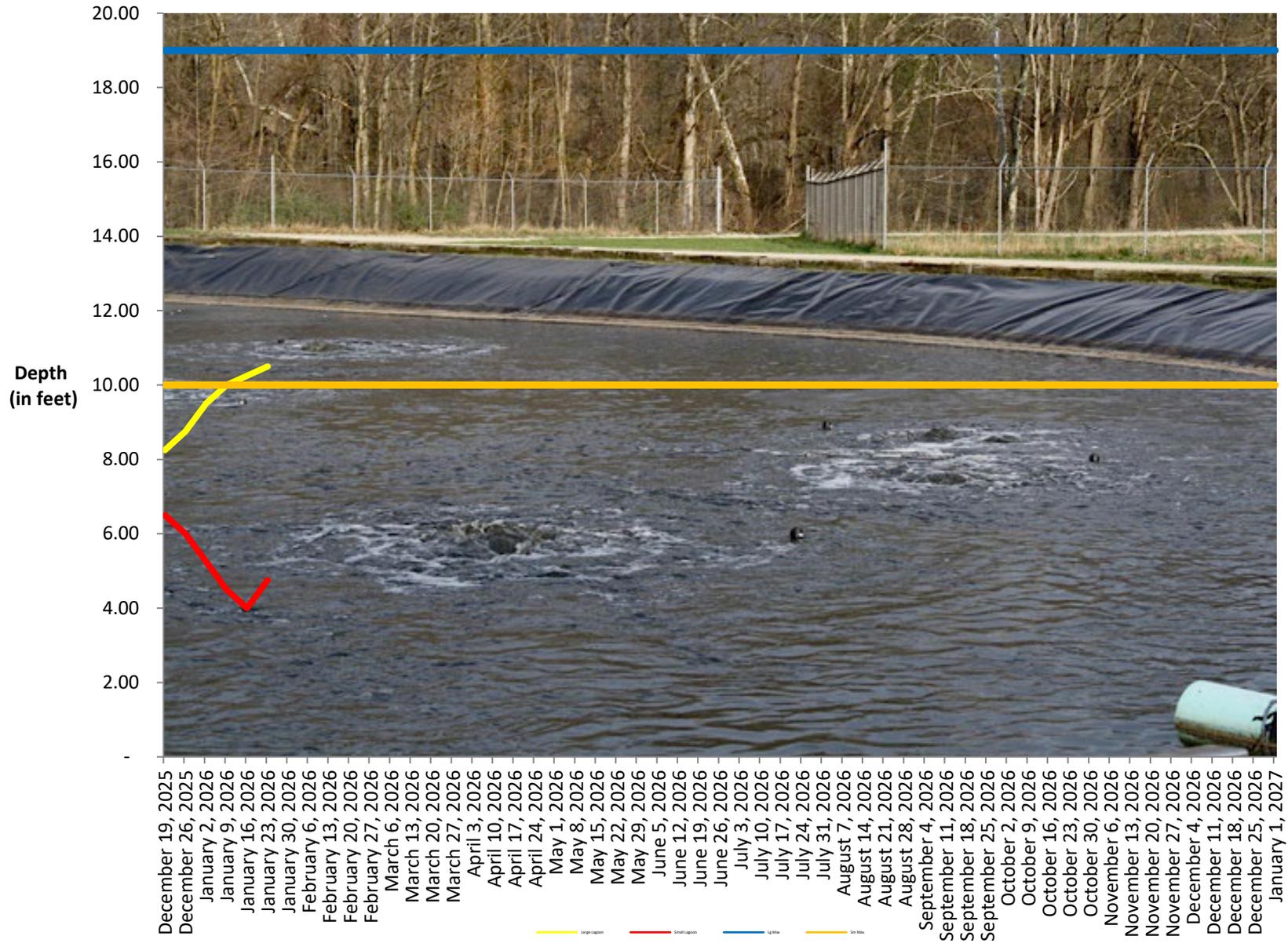
Key Revenue Items



Key Revenue Items

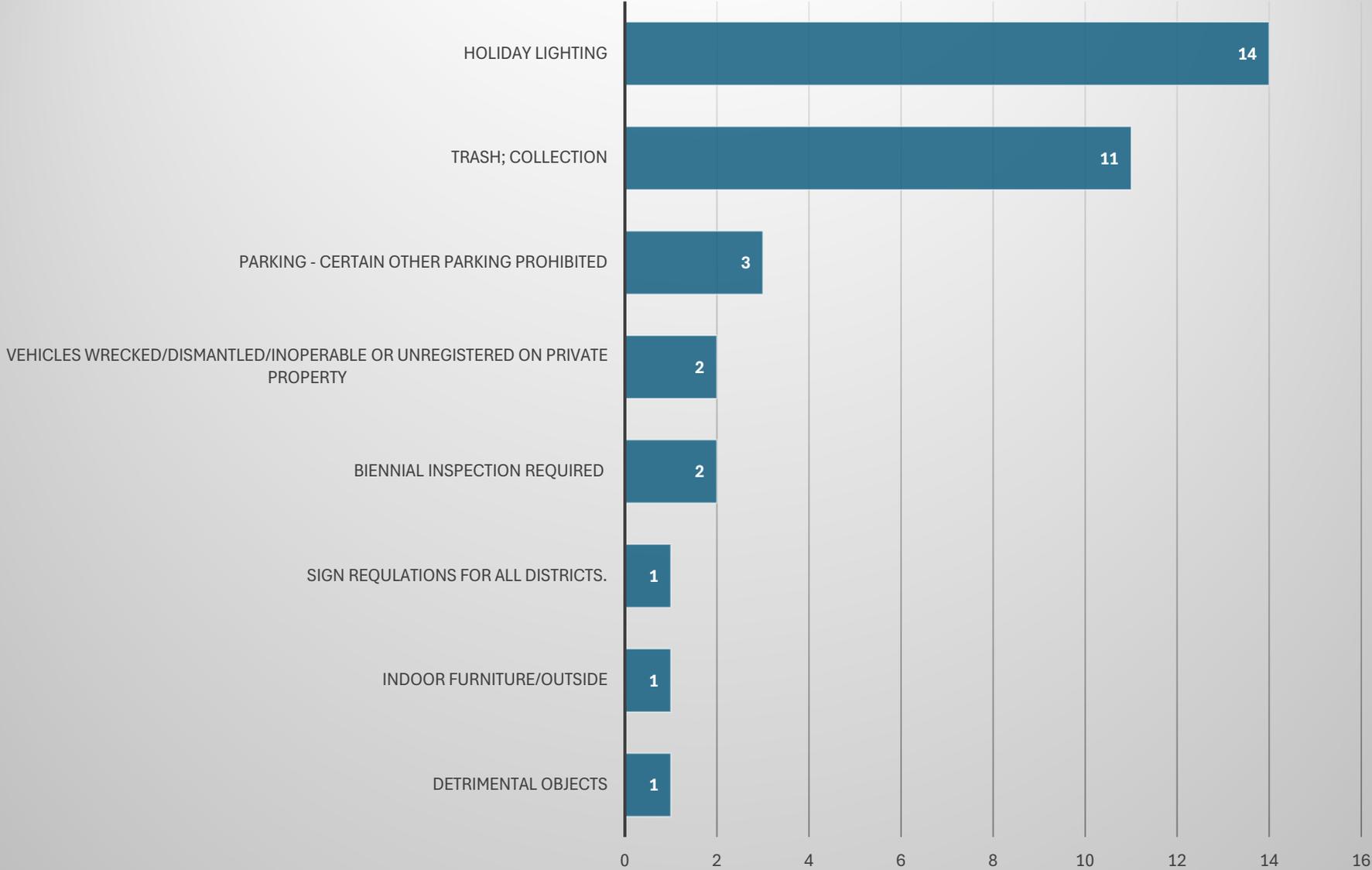


WWTF Lagoon Depths



Code Violations

January 16, 2025 to January 22, 2026



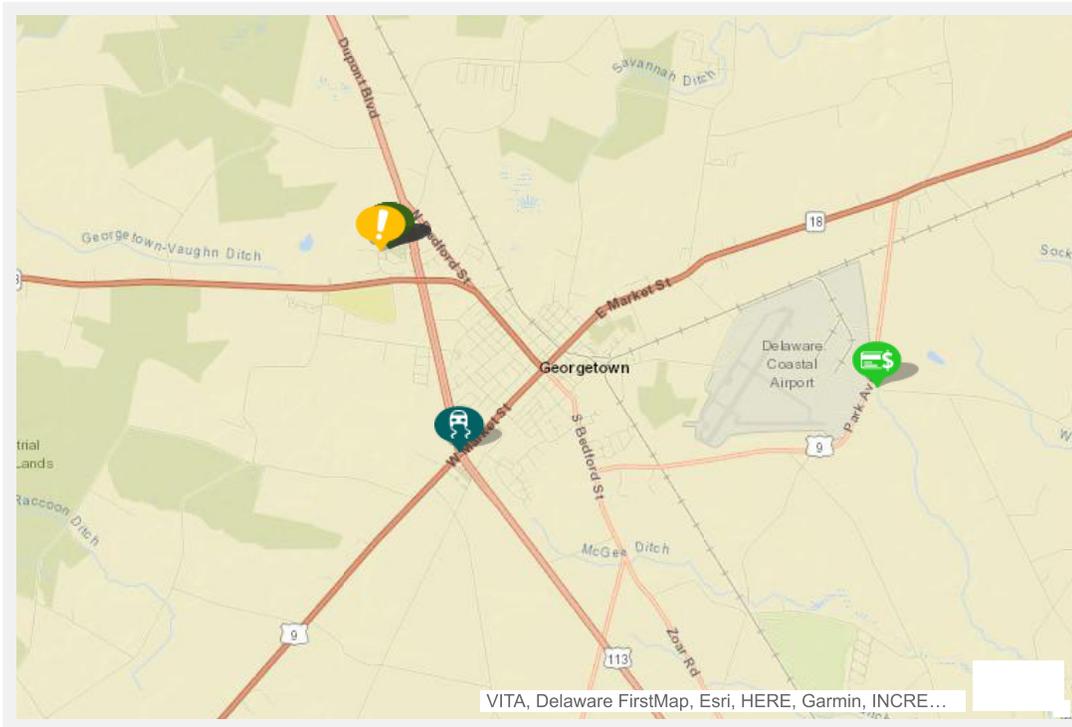
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CrimeMapping.com Map

Friday, January 16, 2026 through Thursday, January 22, 2026

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

Show crime report Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

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Crime Report

Type	Description	Incident #	Location	Agency	Date
	THEFT/FALSE PRETENSE OR PROMISE		23300 BLOCK E SPRINGFIELD RD	Delaware State Police	1/22/2026 9:59 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8126000464	WEST E DR & CARMEAN WAY	Georgetown Police	1/21/2026 12:39 PM
	LARCENY/SHOPLIFTING	8126000404	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/18/2026 1:32 PM
	LARCENY/SHOPLIFTING	8126000385	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/17/2026 3:13 PM
	LARCENY/SHOPLIFTING	8126000384	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/17/2026 2:18 PM
	LARCENY/SHOPLIFTING	8126000366	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/16/2026 2:52 PM
	DRIVING UNDER THE INFLUENCE	8126000350	ON SOUTHBOUND DUPONT BOULEVARD US113 80.90 FEET NORTH FROM	Georgetown Police	1/16/2026 3:00 AM

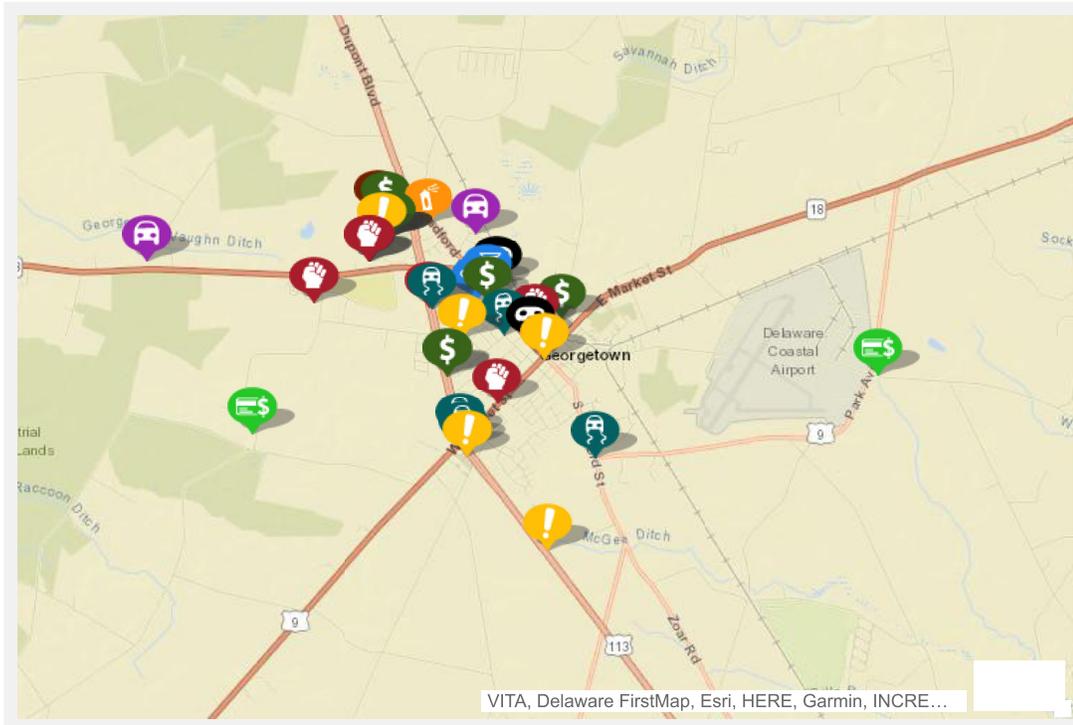
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CrimeMapping.com Map

Thursday, January 1, 2026 through Thursday, January 22, 2026

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

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	LARCENY/SHOPLIFTING	8126000384	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/17/2026 2:18 PM
	LARCENY/SHOPLIFTING	8126000366	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/16/2026 2:52 PM
	DRIVING UNDER THE INFLUENCE	8126000350	ON SOUTHBOUND DUPONT BOULEVARD US113 80.90 FEET NORTH FROM	Georgetown Police	1/16/2026 3:00 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000339	21600 BLOCK W BIDEN AVE	Georgetown Police	1/15/2026 6:13 PM
	LARCENY/SHOPLIFTING	8126000334	200 BLOCK NE LAUREL ST	Georgetown Police	1/15/2026 1:51 PM
	DRIVING UNDER THE INFLUENCE		ON SOUTHBOUND DUPONT BOULEVARD US113 671.50 FEET NORTH WEST	Delaware State Police	1/14/2026 10:36 PM
	DRIVING UNDER THE INFLUENCE		ON SOUTH BEDFORD STREET 38.07 FEET NORTH FROM PARK AVENUE	Delaware State Police	1/14/2026 8:20 PM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000306	400 BLOCK DUNBARTON APTS	Georgetown Police	1/14/2026 12:14 PM
	LARCENY/FROM BUILDING	8126000297	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/14/2026 2:23 AM
	THEFT/FALSE PRETENSE OR PROMISE		22100 BLOCK VAUGHN RD	Delaware State Police	1/12/2026 12:33 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8126000211	19300 BLOCK CITIZENS BLVD	Georgetown Police	1/12/2026 12:37 AM
	LARCENY/FROM BUILDING	8126000194	000 BLOCK SW NORTH ST	Georgetown Police	1/10/2026 11:57 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8126000184	JACQUELINE W DR & NORTH ST	Georgetown Police	1/10/2026 2:12 AM
	THEFT/FALSE PRETENSE OR PROMISE	8126000178	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/9/2026 10:03 PM
	LARCENY/SHOPLIFTING	8126000174	000 BLOCK COLLEGE PARK DR	Georgetown Police	1/9/2026 5:27 PM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000139	21000 BLOCK NE ARROW SAFETY RD	Georgetown Police	1/7/2026 8:58 PM
	PUBLIC PEACE/FREE TEXT/CRIMINAL NUISANCE	8126000129	000 BLOCK SW THE CIR	Georgetown Police	1/7/2026 12:49 PM

Type	Description	Incident #	Location	Agency	Date
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8126000121	300 BLOCK NE MARKET ST	Georgetown Police	1/7/2026 9:47 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000106	100 BLOCK SE RACE ST	Georgetown Police	1/6/2026 2:36 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000093	20700 BLOCK DUPONT BLVD	Georgetown Police	1/5/2026 10:03 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000096	EDWARD SW ST & FRONT ST	Georgetown Police	1/5/2026 9:57 PM
	BURGLARY/FORCED ENTRY/RESIDENCE	8126000085	100 BLOCK NW N. BEDFORD ST	Georgetown Police	1/5/2026 4:47 PM
	LARCENY/FROM VEHICLE/NOT ATTACHED	8126000084	000 BLOCK COLLEGE PARK DR	Georgetown Police	1/5/2026 4:22 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8126000081	21600 BLOCK W BIDEN AVE	Georgetown Police	1/5/2026 2:20 PM
	THEFT/OTHER MOTOR VEHICLE		21100 BLOCK WOODS LA	Delaware State Police	1/5/2026 12:35 PM
	THEFT/OTHER MOTOR VEHICLE LOCALLY STOLEN- LOCALLY RECOVER	8126000070	000 BLOCK SE SURREY LA	Georgetown Police	1/5/2026 3:33 AM
	BURGLARY/NO FORCED ENTRY/FREE TEXT	8126000067	000 BLOCK NE DOUGLAS ST	Georgetown Police	1/4/2026 11:44 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8126000059	20700 BLOCK S DUPONT BLVD	Georgetown Police	1/4/2026 12:06 AM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8126000056	500 BLOCK NW BEDFORD ST	Georgetown Police	1/3/2026 10:47 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8126000034	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/2/2026 6:24 PM
	DAMAGE/BUSINESS PROPERTY	8126000023	20700 BLOCK PROFESSIONAL PARK	Georgetown Police	1/2/2026 9:30 AM
	LARCENY/SHOPLIFTING	8126000022	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/2/2026 7:26 AM
	DISTURBING THE PEACE/PUBLIC NUISANCE	8126000009	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/1/2026 1:11 PM

Georgetown Police Department

01/14/26 – 01/20/26



7

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Collisions



2

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DUI'S



41

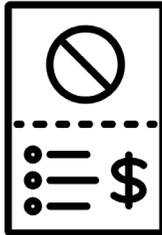
eTickets



152

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Calls for Service



22

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eWarnings



16

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Arrests



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Fugitives



30

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Charges

Miss Utility Locate Tickets



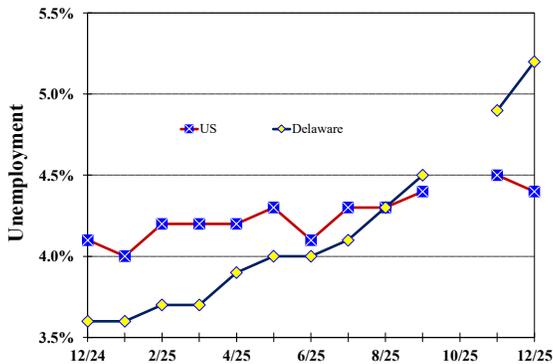
December 2025

Published January 23, 2026

Unemployment Rate

Delaware and US

December 2024 - December 2025



Monthly Commentary

In December, Delaware’s seasonally adjusted number of unemployed workers increased by 8,300 compared to a year earlier (an increase of 45 percent). This marked the largest year-over-year increase since February 2021, when the number of unemployed workers rose by 11,600. By comparison, the number of unemployed workers nationwide increased by 8.4 percent over the same period. Delaware’s seasonally adjusted labor force grew by 9,500 workers, a 1.9 percent increase and the largest over the year growth since October 2023, when the labor force expanded by 10,300 workers or 2.1 percent. The labor force participation rate in December was 59.4 percent.

Delaware Civilian Labor Force

Delaware Residents

	Dec. 2025	Nov. 2025	Dec. 2024
Civilian Labor Force	516,200	515,000	506,700
Employed	489,600	489,600	488,400
Unemployed	26,600	25,400	18,300
Unemployment Rate %	5.2	4.9	3.6
US Unemployment Rate %	4.4	4.5	4.1

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

Area Unemployment Rates (%)

	Dec. 2025	Nov. 2025	Dec. 2024
New Castle County	5.0	5.2	3.0
Wilmington	6.5	6.9	4.3
Newark	7.0	6.2	3.9
Middletown	4.3	4.7	2.7
Kent County	5.6	5.7	3.4
Dover	6.8	6.9	4.2
Sussex County	5.1	5.4	3.2

Note: Area rates are not seasonally adjusted.

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

Hours & Earnings

All Employee (Total Private)

	Dec. 2025	Nov. 2025	Dec. 2024
Weekly Earnings	\$1,095.77	\$1,114.74	\$1,057.80
Weekly Hours	32.4	32.7	32.8
Hourly Earnings	\$33.82	\$34.09	\$32.25

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

Office of Occupational and Labor Market Infor-

For data questions, contact Tom Dougherty (302) 761-8062

Delaware Labor Force Trends

Delaware's seasonally adjusted unemployment rate in December 2025 was 5.2%, up from 4.9% in November 2025. There were 26,600 unemployed Delawareans in December 2025 compared to 18,300 in December 2024. The US unemployment rate was 4.4% in December 2025, down from 4.5% in November 2025. In December 2024, the US unemployment rate was 4.1%, while Delaware's rate was 3.6%.

In December 2025, seasonally adjusted nonfarm employment was 496,100, up from 494,300 in November 2025. Since December 2024, Delaware's total nonfarm jobs have increased by a net gain of 5,400, a rise of 1.1%. Nationally, jobs during that period increased by 0.3%.

Delaware Nonfarm Employment

Jobs at Delaware Locations
Seasonally Adjusted (in 000s)

INDUSTRY GROUP	Dec. 2025	Nov. 2025	Over the Month Change	Over the Year Change†
TOTAL NONAG. EMP.	496.1	494.3	1.8	5.4
CONSTRUCTION	24.7	24.3	0.4	0.2
MANUFACTURING	26.2	26.0	0.2	-0.6
Durable Goods	8.0	8.0	0.0	-0.1
Nondurable Goods	18.2	18.0	0.2	-0.5
TRADE, TRANSP., & UTIL.	90.4	90.6	-0.2	0.1
Wholesale Trade	12.7	12.7	0.0	0.0
Retail Trade	52.2	52.1	0.1	0.4
Transp. & Utilities	25.5	25.8	-0.3	-0.3
INFORMATION	3.5	3.5	0.0	0.0
FINANCIAL ACTIVITIES	49.7	49.6	0.1	0.9
PROF. & BUS. SERVICES	65.5	65.4	0.1	1.1
PRIV. EDUCATION & HEALTH	91.3	90.9	0.4	3.1
LEISURE & HOSPITALITY	53.2	52.6	0.6	-0.4
OTHER SERVICES	20.5	20.4	0.1	0.9
GOVERNMENT	71.1	71.0	0.1	0.1
Federal Government	6.3	6.3	0.0	-0.5
State Government	33.0	32.9	0.1	-0.1
Local Government	31.8	31.8	0.0	0.7

† Annual changes are not seasonally adjusted.
Details may not add up due to rounding and seasonal adjustment.
Source: US Department of Labor, Bureau of Labor Statistics.

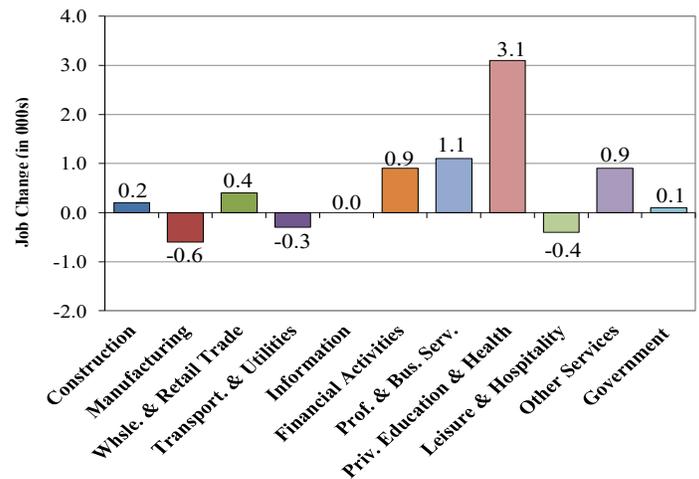
Office of Occupational and Labor Market Information

For data questions, contact Tom Dougherty (302) 761-8062

<https://lmi.delaware.gov/>

Delaware Over-the-Year Job Change

December 2024 – December 2025



Consumer Price Index

All Urban Consumers

	Percent Change to Dec. 2025 from:		
	Dec. 2024	Oct. 2025	Nov. 2025
US City Average	2.7	NA	0.0
Phila.-Camden-Wilm.*	3.9	NA	NA

Note: The October 2025 data is not available due to a lapse in Federal appropriations.

* Data are published on a bi-monthly basis.

Delaware Annual Net Job Change

Annual Average 2004–2024

