

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, March 20, 6:00 PM, Town Hall
- ✓ **Town Council Meeting:** Monday, March 25, 6:30 PM Public Hearing followed by Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, March 28, 5:30 PM, Dover
- ✓ **Town Offices Closed:** Friday, March 29, in observance of Good Friday

## UPDATES FROM DEPARTMENTS

### **Finance**

- As of March 15, the Town has collected:
  - \$1,869,519 (98%) of the 2024 annual property tax billing (\$1,894,982)
  - \$1,022,460 (97%) of the January utility billing (\$1,053,202)
    - ✓ Last day to pay is Friday, March 15th
    - ✓ Disconnect Date for non-payment, Monday, March 18
- Processed Payroll, Accounts Receivable
  - Processed 45 payroll records
  - Cash Receipt Transactions (243)
- Provided Tax and Utility Information for property settlements and stamped deeds
- Assisted customers with utility bill and parking ticket questions
- Provided water meter re-read listing to the Water Department
- Worked on FY 2025 Budget and Presentation for Budget Workshop
- Submitted the Delaware River Basin Commission (DRBC) 2023 Water Audit
- Submitted Police Pension Fund Benefits Registration paperwork
- Meeting with Core & Main, Edmunds, Vepo Solutions, H2O Analytics, and Kamstrup, regarding AMI project
- Monthly Key Revenue Items Report – February 2024 (copy attached)

### **Police**

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

# TOWN MANAGER'S WEEKLY REPORT



## **Construction Coordinator**

- No report this week

## **Wastewater**

- Lagoon depths: Large Lagoon is 17.00 feet and Small Lagoon is 4.75 feet
- Attended the start-up meeting for Isaacs Farm pump station
- Completed service on the John Deere 757 Ztrak and Toro 6000 series mowers
- Received the new Keen pump for the Main pump station and installed in the dry well to have as a spare
- Received the Stevenson Equalization tank aerator back from Hill's Electric and plan to install next week
- Cut and cleared fallen trees and branches blocking the access road in the Pettyjohn Woods
- George and Lynch began work on the bypass connection at Stevenson Equalization and should be completed today
- Ran our sewer jetter through a clean out on Zoar Road to clear a blockage

## **Planning**

- JB Wagamon Professional Building (4 East Laurel Street) received a Downtown Development District Project Awarded for \$346,616.00 on March 13
- BOA appointment letters forwarded – Mr. Ron Howard & Mr. Michael Di Giacoma
- Predevelopment Meetings:
  - 15 Layton Avenue (Restaurant) – March 11
  - 20304 Dupont Boulevard (Comp Plan/Rezone/Townhouses) – March 13
  - 106 East Laurel Street (Thrift store) – March 13

## TOWN MANAGER'S UPDATE

- Participated in Water Infrastructure Advisory Council (WIAC) Finance Subcommittee Meeting (virtual)
- Provided EPA Remedial Project Manager with contact information for local property owners – vapor intrusion sampling
- Researched local business question regarding signs in the Urban Business 3 (UB3) zoning district

# TOWN MANAGER'S WEEKLY REPORT

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- Discussion with representatives from Senator Coons and Senator Carper offices regarding Congressionally Directed Spending projects
- Responded to local organization questions regarding the World War I memorial and damage to same
- Attended the 2024 Downtown Development Districts Workshop – topics included:
  - ✓ Creative programs to leverage DDD funds
  - ✓ Delaware Small Business resources
  - ✓ Incentive Guidebook
  - ✓ Town overviews (Milford, Georgetown, Middletown)
- Represented the Town at 2024 Hill Day in Washington, DC – Met with Senator Carper, Senator Coons, and Representative Blunt-Rochester (Christina Diaz-Malone, Gene Dvornick, Bill West) (see photo) – topics covered:
  - ✓ Congressionally Directed Spending (CDS) (Senate)
  - ✓ American Rescue Plan Act (ARPA) timelines
  - ✓ Housing issues
  - ✓ Community Project Funding (CPF) (House)
  - ✓ Infrastructure, workforce, supply chain
  - ✓ Emerging contaminants (PFOA/PFAS)
- Met with rental property owner regarding rental property inspections, timing for inspections, and code violations (Ed Araujo, Jamie Craddock, Gene Dvornick, Laura Givens, Jocelyn Huff, Yandani Velasquez)
- Facilitated FY 2025 Budget Workshop (Penuel Barrett, Christina Diaz-Malone, Gene Dvornick, Laura Givens, Jocelyn Huff, Chief Holm, Olga Holm, Tony Neal, Donald Robinson, Angela Townsend, Bill West)
- Responded to local print media questions regarding recent ordinances enacted
- Held interview with University of Delaware researchers regarding homelessness in town
- Met with local property owner regarding DelDOT issues
- Responded to several FOIA requests
- Followed up on several code enforcement issues

# TOWN MANAGER'S WEEKLY REPORT

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*2024 Hill Day – Washington, DC*



TOWN MANAGER'S  
WEEKLY REPORT



# TOWN MANAGER'S WEEKLY REPORT

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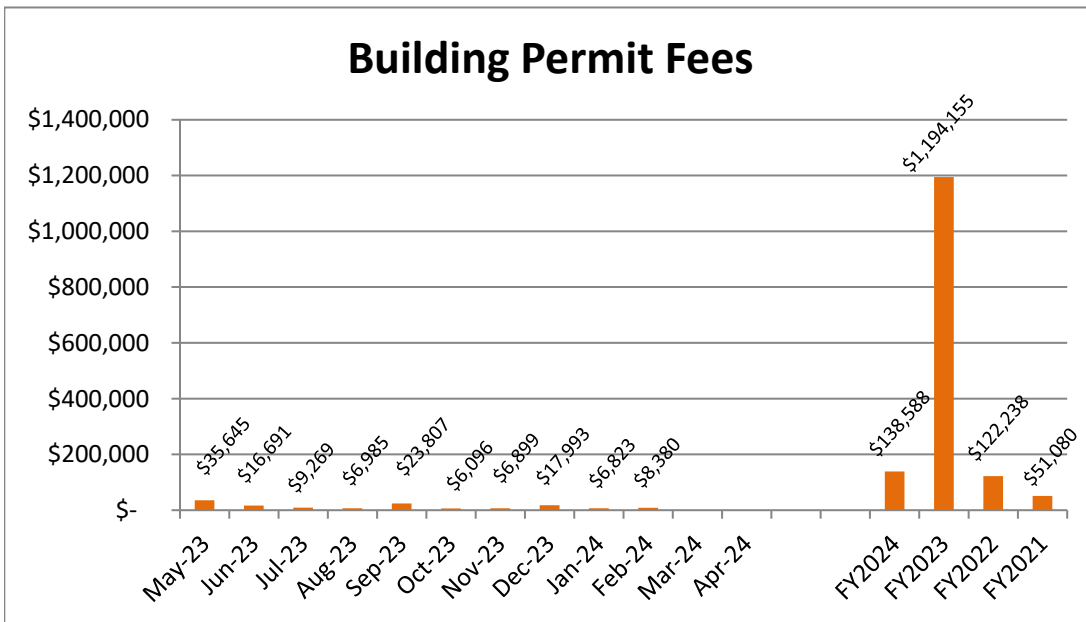
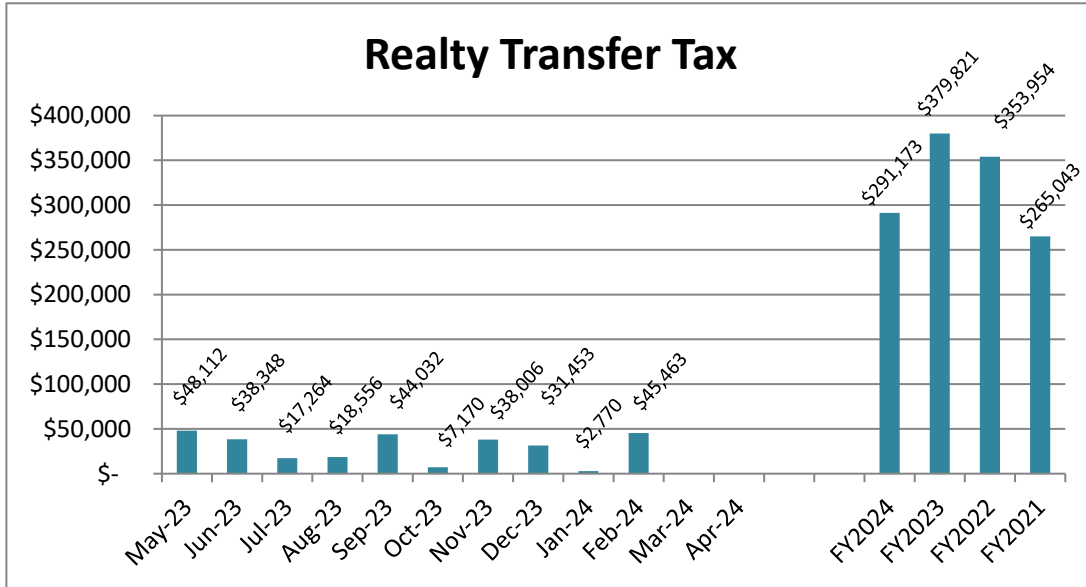


***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

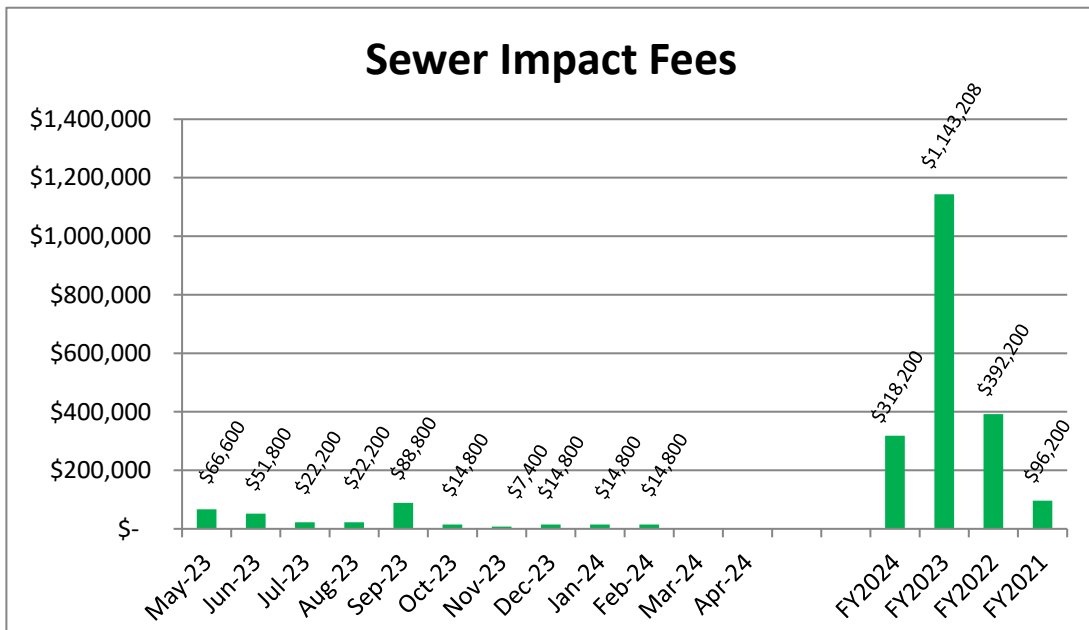
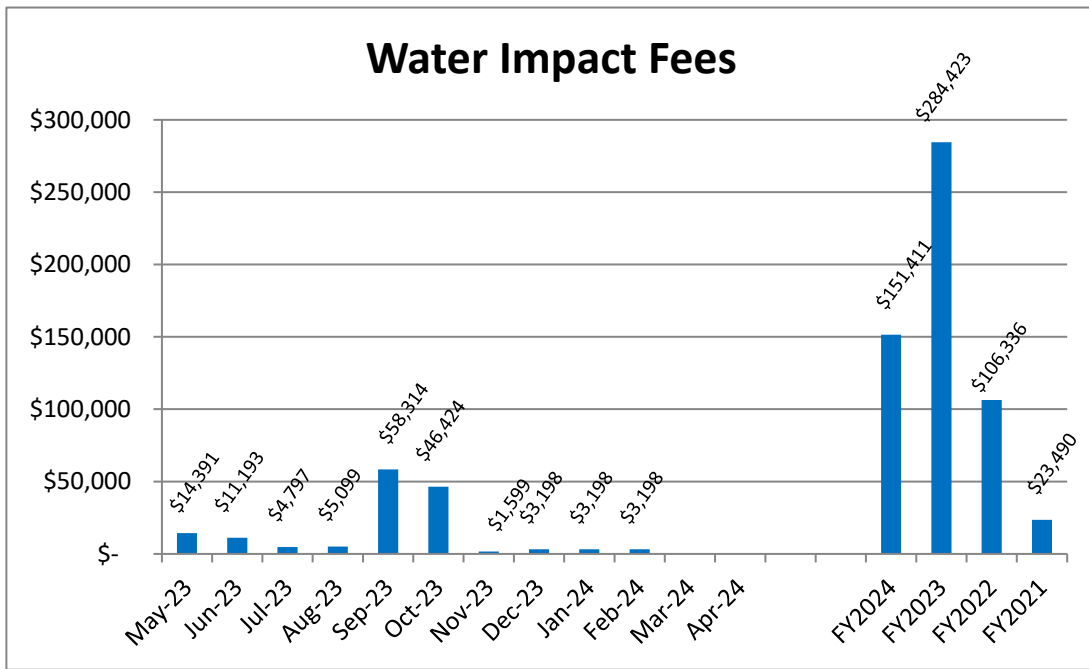
*In an effort to inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.*



# Key Revenue Items

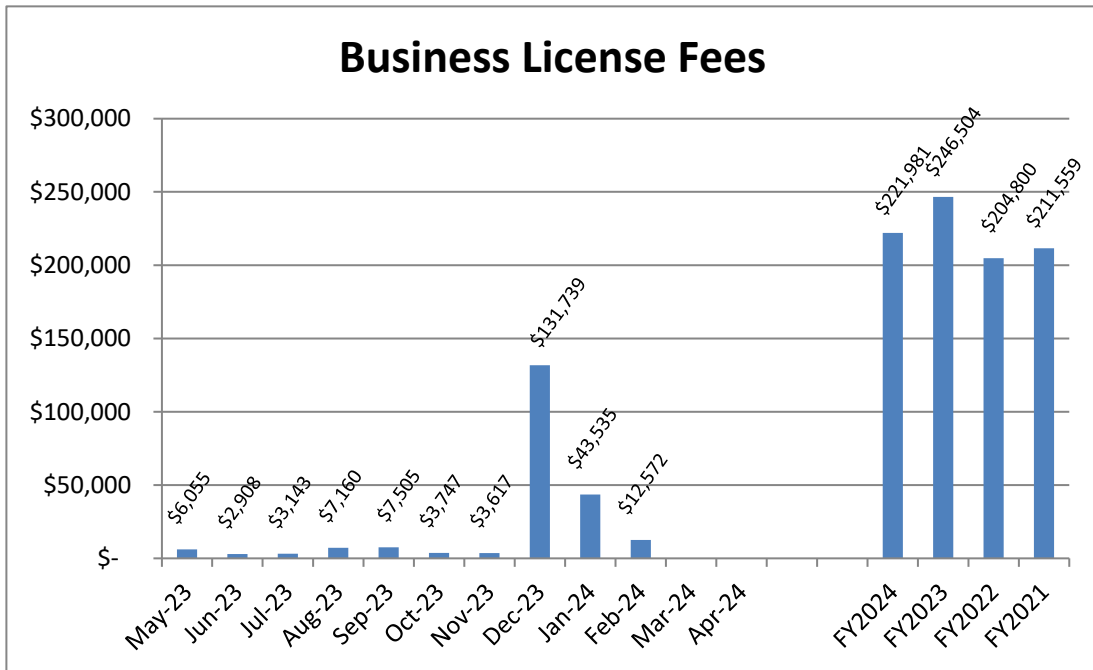


# Key Revenue Items



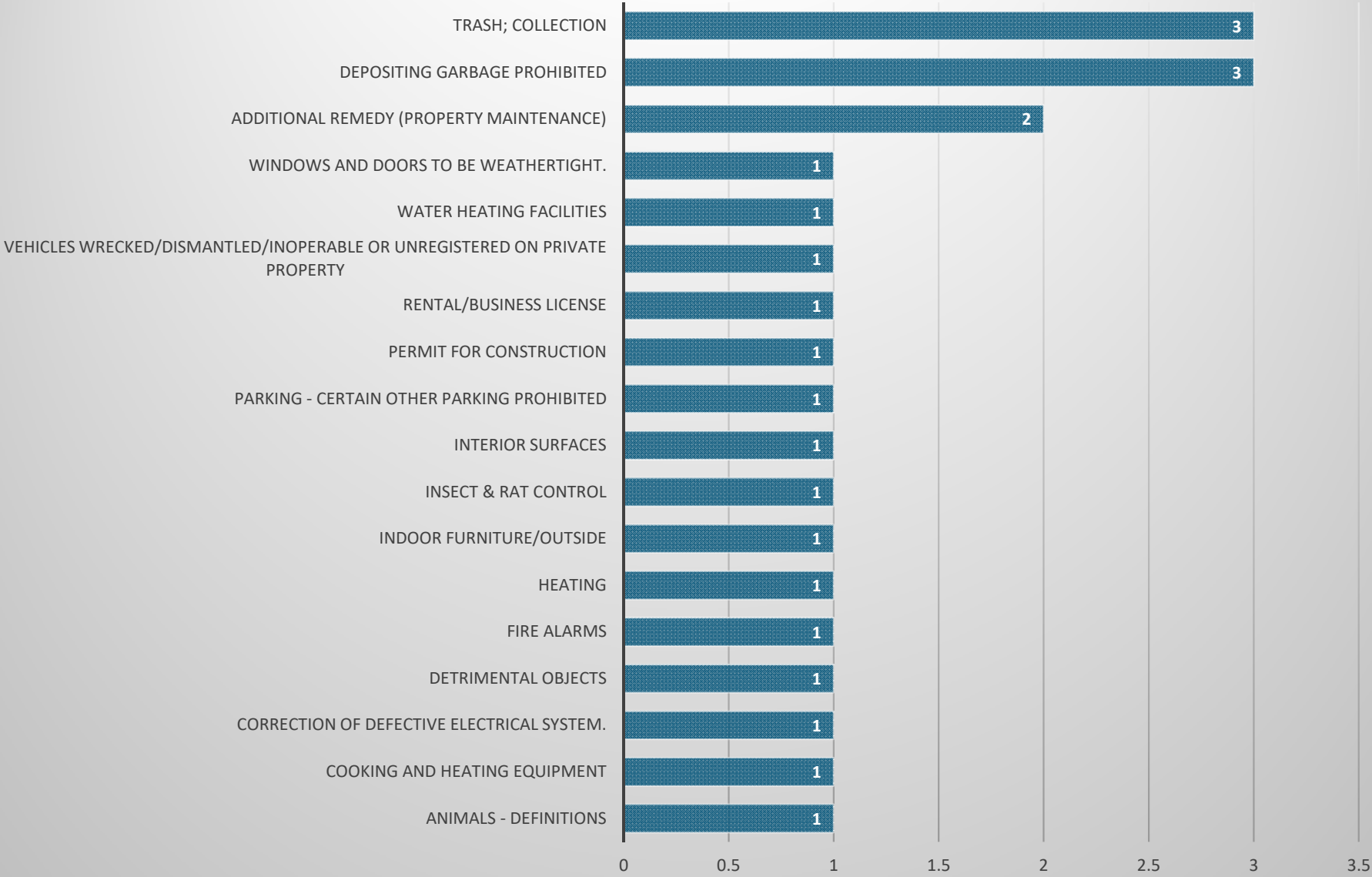


# Key Revenue Items



# Code Violations

## March 8, 2024 to March 14, 2024



 [Print](#)

# CrimeMapping.com Map

Friday, March 8, 2024 through Thursday, March 14, 2024

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

**No records found when using the current filter.**



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

All representations on this map are distributed and transmitted "AS IS" without warranties of any kind, either express or implied including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. In no event shall CrimeMapping.COM become liable to users of these data for any loss or damages, consequential or otherwise, including but not limited to time, money, goodwill, arising from the use, operation or modification of the data. The visual presentation of data is being provided strictly as a courtesy, not as an obligation to its users.

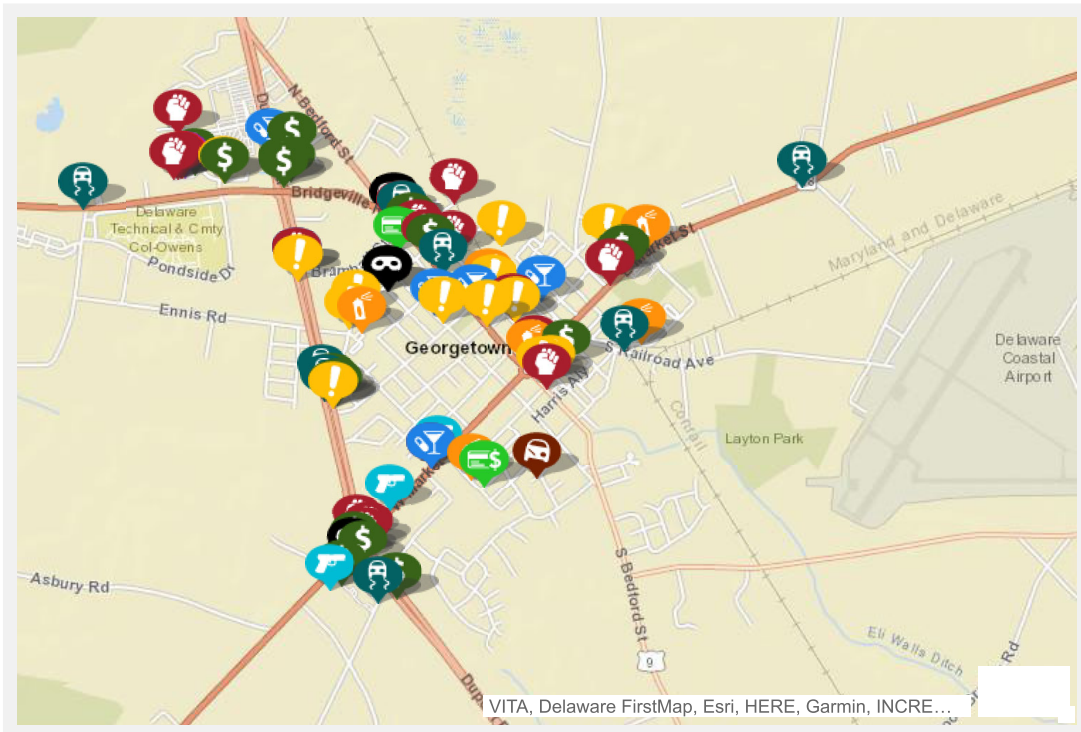
 Print

## CrimeMapping.com Map

Monday, January 1, 2024 through Thursday, March 14, 2024

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

Show crime report  Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

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## Crime Report

Type	Description	Incident #	Location	Agency	Date
	AGGRAVATED ASSAULT/NON-FAMILY OTHER DANGEROUS WEAPON	8124001440	20700 BLOCK DUPONT BLVD	Georgetown Police	3/7/2024 6:25 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR		MARKET W ST & SAND HILL RD	Delaware State Police	3/5/2024 12:52 AM
	DAMAGE/PRIVATE PROPERTY	8124001343	300 BLOCK DUNBARTON APTS	Georgetown Police	3/3/2024 5:34 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8124001314	ON RAILROAD AVENUE WEST 148.85 FEET EAST FROM EAST ADAMS S	Georgetown Police	3/2/2024 3:56 AM
	LARCENY/FROM BUILDING	8124001299	100 BLOCK SW PINE ST	Georgetown Police	3/1/2024 10:08 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124001298	20700 BLOCK S DUPONT BLVD	Georgetown Police	3/1/2024 10:02 AM
	DAMAGE/PUBLIC PROPERTY	8124001290	THE CIR	Georgetown Police	3/1/2024 2:58 AM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124001245	UNION DR & CARMEAN WAY	Georgetown Police	2/27/2024 3:30 PM
	CARRYING A CONCEALED DEADLY WEAPON/DEADLY INSTRUMENT/CCDW/CCDI	8124001243	300 BLOCK SW MARKET ST	Georgetown Police	2/27/2024 1:47 PM
	DAMAGE/BUSINESS PROPERTY	8124001237	200 BLOCK SE RACE ST	Georgetown Police	2/27/2024 8:46 AM
	HARASSING COMMUNICATION/PHONE/WIRE/M... ONLY	8124001213	300 BLOCK NW BEDFORD ST	Georgetown Police	2/26/2024 12:45 PM
	BURGLARY/FORCED ENTRY/NONRESIDENCE	8124001186	500 BLOCK SE BEDFORD ST	Georgetown Police	2/24/2024 9:01 AM
	LARCENY/SHOPLIFTING	8124001168	20500 BLOCK N DUPONT BLVD	Georgetown Police	2/23/2024 9:50 AM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124001153	22100 BLOCK N DUPONT BLVD	Georgetown Police	2/22/2024 4:14 PM
	POSSESSION OF WEAPON		W. MARKET SW ST & CENTER ST	Delaware State Police	2/22/2024 7:07 AM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124001133	400 BLOCK SE N. BEDFORD ST	Georgetown Police	2/21/2024 4:43 PM
	DAMAGE/PRIVATE PROPERTY	8124001094	200 BLOCK NE OLD LAUREL RD	Georgetown Police	2/18/2024 6:17 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR		ON SEASHORE HIGHWAY SR18 43.58 FEET WEST FROM VAUGHN ROAD	Delaware State Police	2/17/2024 5:03 AM
	THREAT OF ARSON	8124000999	DOUGLAS NE ST & RACE ST	Georgetown Police	2/14/2024 7:35 PM
	LARCENY/FROM BUILDING	8124000940	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	2/12/2024 7:05 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000938	400 BLOCK NE LAUREL ST	Georgetown Police	2/12/2024 5:14 PM

Type	Description	Incident #	Location	Agency	Date
	THEFT/FALSE PRETENSE OR PROMISE	8124000937	HIGH SCHOOL NE AVE & SUSSEX CENTRAL DR	Georgetown Police	2/12/2024 5:00 PM
	LARCENY/FROM BUILDING	8124000950	21700 BLOCK ROTH AVE	Georgetown Police	2/12/2024 9:02 AM
	LARCENY/SHOPLIFTING	8124000931	20900 BLOCK N DUPONT BLVD	Georgetown Police	2/12/2024 7:03 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000910	500 BLOCK NW BEDFORD ST	Georgetown Police	2/11/2024 1:31 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000883	100 BLOCK SE BEDFORD ST	Georgetown Police	2/9/2024 4:47 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000879	100 BLOCK SE RAILROAD AVENUE EAST	Georgetown Police	2/9/2024 2:03 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124000828	E. MARKET SW ST & CHERRY LA	Georgetown Police	2/7/2024 1:15 PM
	VEHICLE THEFT	8124000827	21600 BLOCK SW BIDEN AVE	Georgetown Police	2/7/2024 12:19 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000780	21600 BLOCK W BIDEN AVE	Georgetown Police	2/5/2024 4:52 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000775	100 BLOCK SW NORTH ST	Georgetown Police	2/5/2024 12:39 PM
	LARCENY/SHOPLIFTING	8124000773	20500 BLOCK N DUPONT BLVD	Georgetown Police	2/5/2024 10:49 AM
	LARCENY/VEHICLE PARTS/FROM AUTO/ATTACHED	8124000763	20900 BLOCK DUPONT BLVD	Georgetown Police	2/4/2024 11:29 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000751	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	2/4/2024 2:05 PM
	LARCENY/FROM VEHICLE/NOT ATTACHED	8124000726	000 BLOCK SW ROWLAND WAY	Georgetown Police	2/3/2024 8:05 AM
	DRIVING UNDER THE INFLUENCE	8124000721	ON N. BEDFORD STREET SR18 61.76 FEET NORTH WEST FROM ALFRED	Georgetown Police	2/3/2024 4:18 AM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000718	200 BLOCK SE N. BEDFORD ST	Georgetown Police	2/2/2024 7:58 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000716	000 BLOCK SW PINE ST	Georgetown Police	2/2/2024 5:45 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000702	FRONT SE ST & MARY ST	Georgetown Police	2/2/2024 11:00 AM
	LARCENY/SHOPLIFTING	8124000647	205400 BLOCK DUPONT BLVD	Georgetown Police	1/31/2024 1:53 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000637	100 BLOCK SW NORTH ST	Georgetown Police	1/30/2024 11:00 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000623	200 BLOCK SE BEDFORD ST	Georgetown Police	1/29/2024 9:23 PM
	DAMAGE/PRIVATE PROPERTY	8124000617	400 BLOCK E INGRAMTOWN RD	Georgetown Police	1/29/2024 3:01 PM
	AGGRAVATED ASSAULT/NON-FAMILY FIREARM	8124000608	400 BLOCK NE E. MARKET ST	Georgetown Police	1/29/2024 12:10 PM
	THEFT/FALSE PRETENSE OR PROMISE	8124000591	000 BLOCK NW JACQUELINE DR	Georgetown Police	1/28/2024 9:16 PM



Type	Description	Incident #	Location	Agency	Date
	DRIVING UNDER THE INFLUENCE	8124000545	ON SOUTHBOUND DUPONT BOULEVARD US113 224.89 FEET NORTH FROM	Georgetown Police	1/26/2024 2:52 AM
	LARCENY/FROM BUILDING	8124000533	400 BLOCK NE MARKET ST	Georgetown Police	1/25/2024 2:07 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000527	20700 BLOCK DUPONT BLVD	Georgetown Police	1/25/2024 1:20 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000513	216500 BLOCK SW BIDEN AVE	Georgetown Police	1/24/2024 2:28 PM
	LARCENY/SHOPLIFTING	8124000502	400 BLOCK NE MARKET ST	Georgetown Police	1/24/2024 5:02 AM
	LARCENY/FROM BUILDING	8124000458	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/22/2024 4:47 PM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8124000422	BEDFORD ST & BRAMHALL ST	Georgetown Police	1/20/2024 9:33 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000394	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/19/2024 1:47 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000336	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/16/2024 3:34 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000314	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/15/2024 7:42 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000289	100 BLOCK SE RACE ST	Georgetown Police	1/14/2024 4:19 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000280	20500 BLOCK S DUPONT BLVD	Georgetown Police	1/14/2024 4:45 AM
	THEFT OF SERVICES FROM ALL OTHER YARDS	8124000245	000 BLOCK GEORGETOWN PL	Georgetown Police	1/12/2024 1:06 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000224	300 BLOCK NE MARKET ST	Georgetown Police	1/11/2024 3:55 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000222	21700 BLOCK ROTH AVE	Georgetown Police	1/11/2024 3:03 PM
	DAMAGE/PRIVATE PROPERTY	8124000216	500 BLOCK NE MARKET ST	Georgetown Police	1/11/2024 10:54 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000215	100 BLOCK SE RACE ST	Georgetown Police	1/11/2024 9:11 AM
	DRIVING UNDER THE INFLUENCE/LIQUOR		DUPONT N BLVD & EDWARD ST	Delaware State Police	1/10/2024 8:20 PM
	BURGLARY/FORCED ENTRY/NONRESIDENCE	8124000170	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/9/2024 10:45 AM
	LARCENY/FROM BUILDING	8124000123	500 BLOCK NW BEDFORD ST	Georgetown Police	1/6/2024 9:07 PM
		8124000122	300 BLOCK RACE ST	Georgetown Police	1/6/2024 5:50 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000118	100 BLOCK SE RACE ST	Georgetown Police	1/6/2024 11:05 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000105	400 BLOCK SE BEDFORD ST	Georgetown Police	1/5/2024 4:02 PM
	LARCENY/FROM BUILDING	8124000104	400 BLOCK NW BEDFORD ST	Georgetown Police	1/5/2024 2:44 PM



Type	Description	Incident #	Location	Agency	Date
	LARCENY/SHOPLIFTING	8124000099	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/5/2024 1:00 PM
	CONSUMPTION OF LIQUOR/UNDERAGE	8124000098	300 BLOCK NE MARKET ST	Georgetown Police	1/5/2024 12:19 PM
	BURGLARY/NO FORCED ENTRY/RESIDENCE	8124000087	400 BLOCK SE ELIZABETH ST	Georgetown Police	1/5/2024 12:31 AM
	DRIVING UNDER THE INFLUENCE		ON OLD LAUREL ROAD 344.73 FEET SOUTH WEST FROM DUPONT BOUL	Delaware State Police	1/4/2024 7:10 PM
	CARRYING PROHIBITED	8124000080	COUNTY SEAT HWY & W. MARKET ST	Georgetown Police	1/4/2024 3:39 PM
	BURGLARY/NO FORCED ENTRY/RESIDENCE	8124000067	400 BLOCK SE ELIZABETH ST	Georgetown Police	1/4/2024 12:27 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000066	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/3/2024 10:49 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000047	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	1/2/2024 7:52 PM
	LARCENY/FROM BUILDING	8124000039	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/2/2024 11:19 AM
	LARCENY/FROM ALL OTHER YARDS	8124000032	GORDY NE ST & GOFF DR	Georgetown Police	1/2/2024 9:30 AM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124000029	100 BLOCK SE BEDFORD ST	Georgetown Police	1/2/2024 8:30 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000013	400 BLOCK NW KIMMEY ST	Georgetown Police	1/1/2024 2:28 PM
	LARCENY/FROM BUILDING	8124000012	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/1/2024 1:00 PM

# Crime Offense Report

**Mar 7, 2024 - Mar 13, 2024**

## **PART I OFFENSES**

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A03	Kidnap	0	0	0	1
A04	Rape	0	2	0	0
A06	Robbery	0	1	0	1
A07	Assault/Aggravated	1	3	1	5
A08	Burglary	0	4	0	1
A09	Theft	0	26	0	15
A10	Theft/Auto	0	1	0	1
A12	All Other	0	1	0	1
<b>PART I OFFENSES</b>		<b>1</b>	<b>38</b>	<b>1</b>	<b>25</b>

## **PART II OFFENSES**

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A13	Other Assaults	0	42	1	35
A15	Criminal Mischief	0	11	0	4
A16	Weapons	0	3	0	2
A17	Other Sex Offenses	-	-	-	-
A19	Drugs	0	20	0	21
A20	Noise/Disorderly Premise	0	4	0	1
A21	Trespass	0	27	0	24
A22	Disorderly Conduct	0	21	0	18
A23	Other	4	257	3	136
<b>PART II OFFENSES</b>		<b>4</b>	<b>386</b>	<b>4</b>	<b>242</b>

## **PART III OFFENSES**

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A24	Alarm	2	28	0	0
A25	Animal Control	1	4	0	0
A26	Recovered Property	0	1	0	3
A27	Service	8	229	0	4
A28	Suspicious Per/Veh	2	42	0	0
<b>PART III OFFENSES</b>		<b>13</b>	<b>304</b>	<b>0</b>	<b>7</b>
<b>Summary</b>		<b>18</b>	<b>727</b>	<b>5</b>	<b>273</b>

3/15?2024

1

9:25:26 AM

# WWTF Lagoon Depths

