

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Monday, February 26, 7:00 PM , Regular Meeting, Town Hall
- ✓ **Dog Park Committee:** Tuesday, February 27, 7:00 PM, Town Hall
- ✓ **Sussex County Association of Towns:** No Monthly Dinner Meeting
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, March 8, 9:00 AM, First State Community Action Agency
- ✓ **"Hill Day":** Wednesday, March 13, 9:00 AM, Washington, DC

UPDATES FROM DEPARTMENTS

Finance

- As of February 23, the Town has collected:
 - \$1,869,046 (98%) of the 2024 annual property tax billing (\$1,894,982)
 - \$962,370 (91%) of the January utility billing (\$1,053,202)
 - ✓ Mailed reminder notices on February 15 (359)
 - Due date is February 29 – to avoid further penalties and posting of the house with a disconnect notice
- Processed Payroll, Accounts Payable, Accounts Receivable
 - Processed 48 payroll records
 - Processed Purchase Orders (57)
 - ✓ Accounts Payable checks generated (42)
 - ✓ Scanned copies of invoices and attached to PO's
 - Miscellaneous Billing Invoices generated (10)
 - Cash Receipt Transactions (2478)
- Provided Tax and Utility Information for property settlements and stamped deeds
- Arranged presentation from New York Life Insurance representatives to employees (Olga Holm)
- Assisted customers with utility bill and parking ticket questions
- Worked on FY 2025 Budget
- Audit Entrance Meeting for FY 2024 (Olga Holm, Laura Givens)
- Completed January 2024 Revenue Reconciliations
- Completed January 2024 Bank Reconciliations (21)

Construction Coordinator

- No report this week

TOWN MANAGER'S WEEKLY REPORT



Police

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

Planning

- Cheer Gateway East – Final site plan submitted on February 13
- Easter Seals (Vehicle Storage) – Site plan comments to applicant on February 14
- Georgetown Mini-Market (106 N Railroad) – Final approval on February 13
- Georgetown Village Hotel – Final approval on February 23
- Rosa Health Expansion – Comments to applicant on February 23
- 673 North Bedford St (Parker Group) – Final CO issued on February 15
- Predevelopment meetings:
 - 224 East Market Street (Duplex) – February 13
 - 7 East Market Street (Café) – February 13
 - 11 North King Street (Retail) – February 15

Public Works

- Public Works and VOP. working to clean up railroad tracks from Depot Street to Pepper Street
- Replaced damaged bollard light in The Circle and wired same
- Serviced numerous Town vehicles
- Auto lift back in service (new seals installed) and re-certified
- MIG welder back in service (new gun/inside wire/gas feeder)
- Brick Doctor to start repairs Town Hall 39 The Circle front steps mid-April

Wastewater

- Lagoon depths: Large Lagoon is 16.50 feet and Small Lagoon is 4.25 feet
- John Deere Gator taken to Atlantic Tractor for repair
- Responded to Kimmey Street Extended for sewer issue – all sewer lines on Town's side were fine
- Pulled pump 1 at Meadows Pump Station and sent to Hills Electric for repair

TOWN MANAGER'S WEEKLY REPORT



TOWN MANAGER'S UPDATE

- Participated in Delaware League Legislative Advocacy Committee Meeting – focus on current legislation:
 - ✓ HB 249 – Proposed DNREC Fee Increases
 - ✓ HB 55 – Homeless Bill of Rights
 - ✓ SB 206 – Green Lights on Snow Removal Equipment
 - ✓ SS 1 for SB 147 – Computer Access
- Met with representatives of the University of Delaware to discuss “*RISE: Resilient, Intelligent, Safe and Equitable Autonomous Vehicle Systems for Rural and Tribal Communities*” and participation by the Town with in-kind support (storage and office space)
- Requested Community Transportation Funding (CTF) from Senator Pettyjohn and Representative Jones-Giltner for bollard lighting at the Vietnam Veterans Memorial
- Replied to insurance adjuster questions regarding structure in town damaged by fire
- Posted [Final Traffic Calming Study – Cinder Way and Mulberry Street](#) to Town Website
- Attended Swearing In of new police officer
- Reviewed Estimates for Drainage Improvement Projects (Calhoun Street and East Laurel Street) prepared by the Sussex Conservation District – funding request submitted to Senator Pettyjohn and Representative Jones-Giltner
- Finalized Ordinances for Town Council Agenda:
 - ✓ 2024-03 – Fire and Carbon Monoxide Alarms
 - ✓ 2024-04 – Outdoor Grills
- Held bi-monthly Open Door
- Attended Delaware League of Local Governments Dinner Meeting – Speaker was Secretary Garvin (DNREC) discussing the need for fee increases (Gene Dvornick, Bill West). Key takeaways:
 - ✓ Fees have not changed since 1991
 - ✓ Services we thought DNREC was performing may not be so
 - ✓ Biggest impact and concern for municipalities is Water Allocation Fee – some clarification offered (per well versus per system)
 - ✓ Need to keep pace with emerging contaminants and changing environment
- Responded to local school inquiry regarding the painting of crosswalks
- Addressed local media questions on Town marijuana ordinance
- Responded to several FOIA requests
- Followed up on several code enforcement issues



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ROSA PARKS

On December 1, 1955, Parks rejected a bus driver's order to vacate a seat in favor of a white passenger.

The U.S. Congress has since referred to her as "the first lady of civil rights."

▼ ▼ ▼

FEBRUARY IS
BLACK HISTORY MONTH



Rosa Parks



TOWN MANAGER'S WEEKLY REPORT

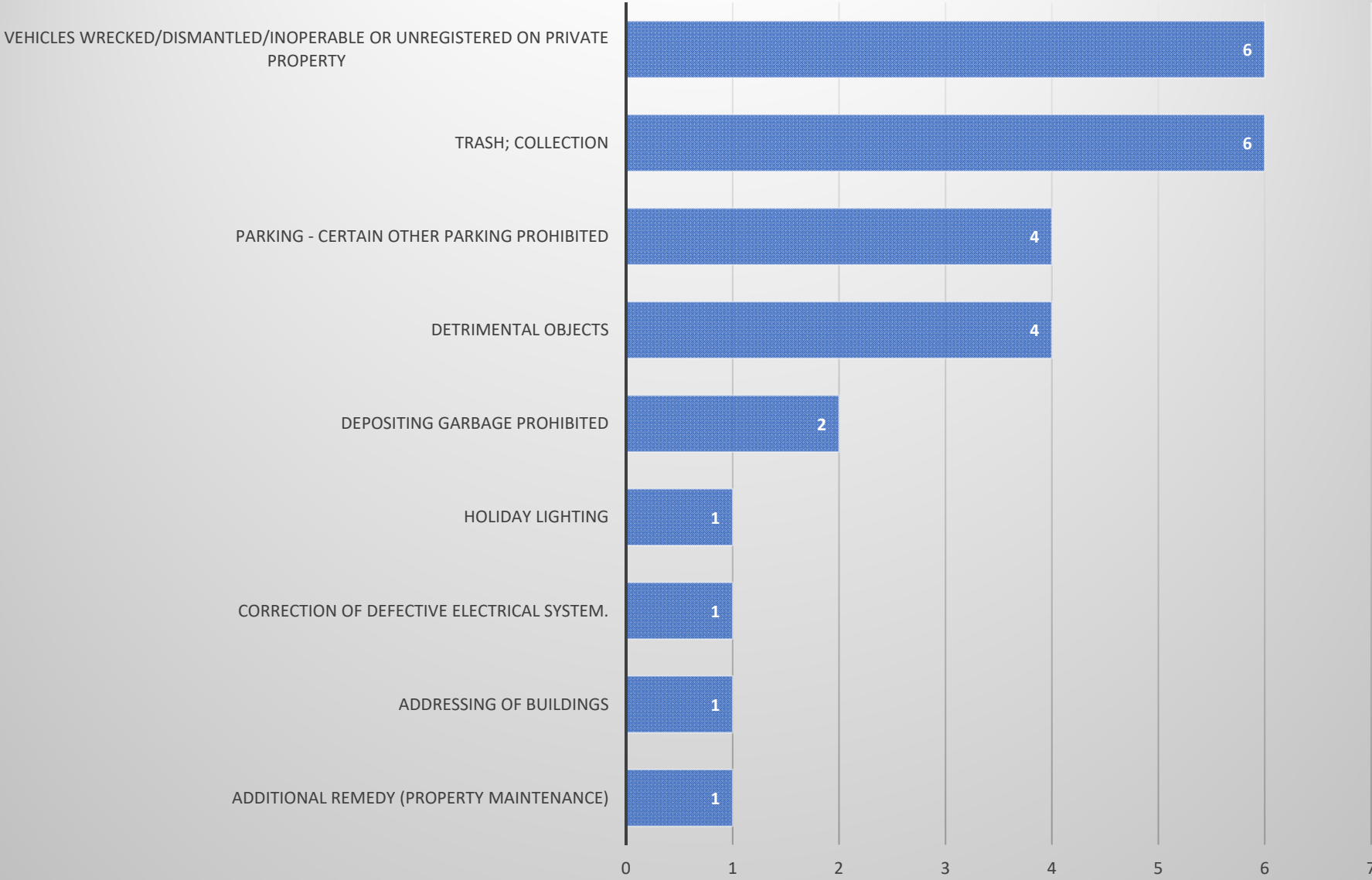


THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED

In an effort to inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.

Code Violations

February 16, 2024 to February 22, 2024



 Print

CrimeMapping.com Map

Friday, February 16, 2024 through Thursday, February 22, 2024

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons


Show crime report Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

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Crime Report

Type	Description	Incident #	Location	Agency	Date
	DRIVING UNDER THE INFLUENCE/LIQUOR		ON SEASHORE HIGHWAY SR18 43.58 FEET WEST FROM VAUGHN ROAD	Delaware State Police	2/17/2024 5:03 AM

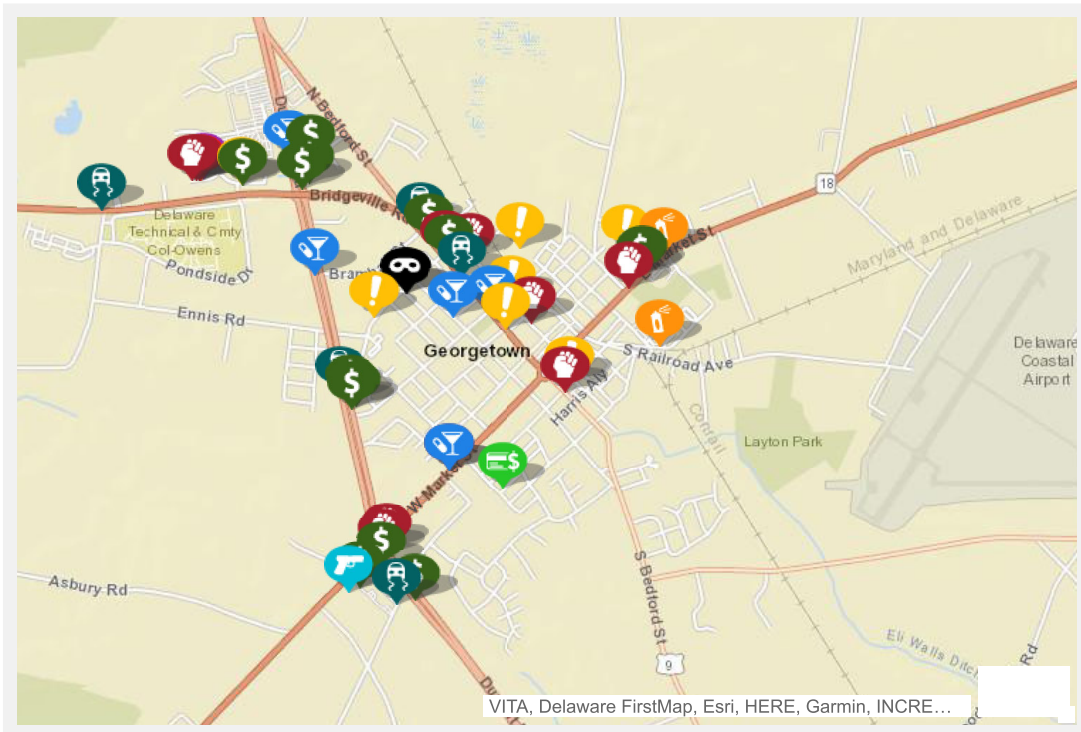
 [Print](#)

CrimeMapping.com Map

Monday, January 1, 2024 through Thursday, February 22, 2024

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons



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Crime Report

Type	Description	Incident #	Location	Agency	Date
	DRIVING UNDER THE INFLUENCE/LIQUOR		ON SEASHORE HIGHWAY SR18 43.58 FEET WEST FROM VAUGHN ROAD	Delaware State Police	2/17/2024 5:03 AM
	LARCENY/FROM BUILDING	8124000940	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	2/12/2024 7:05 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000938	400 BLOCK NE LAUREL ST	Georgetown Police	2/12/2024 5:14 PM
	THEFT/FALSE PRETENSE OR PROMISE	8124000937	HIGH SCHOOL NE AVE & SUSSEX CENTRAL DR	Georgetown Police	2/12/2024 5:00 PM
	LARCENY/FROM BUILDING	8124000950	21700 BLOCK ROTH AVE	Georgetown Police	2/12/2024 9:02 AM
	LARCENY/SHOPLIFTING	8124000931	20900 BLOCK N DUPONT BLVD	Georgetown Police	2/12/2024 7:03 AM
	VEHICLE THEFT	8124000827	21600 BLOCK SW BIDEN AVE	Georgetown Police	2/7/2024 12:19 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000780	21600 BLOCK W BIDEN AVE	Georgetown Police	2/5/2024 4:52 PM
	LARCENY/SHOPLIFTING	8124000773	20500 BLOCK N DUPONT BLVD	Georgetown Police	2/5/2024 10:49 AM
	LARCENY/VEHICLE PARTS/FROM AUTO/ATTACHED	8124000763	20900 BLOCK DUPONT BLVD	Georgetown Police	2/4/2024 11:29 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000751	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	2/4/2024 2:05 PM
	DRIVING UNDER THE INFLUENCE	8124000721	ON N. BEDFORD STREET SR18 61.76 FEET NORTH WEST FROM ALFRED	Georgetown Police	2/3/2024 4:18 AM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000718	200 BLOCK SE N. BEDFORD ST	Georgetown Police	2/2/2024 7:58 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000716	000 BLOCK SW PINE ST	Georgetown Police	2/2/2024 5:45 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000702	FRONT SE ST & MARY ST	Georgetown Police	2/2/2024 11:00 AM
	LARCENY/FROM BUILDING	8124000647	205400 BLOCK DUPONT BLVD	Georgetown Police	1/31/2024 1:53 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000637	100 BLOCK SW NORTH ST	Georgetown Police	1/30/2024 11:00 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000623	200 BLOCK SE BEDFORD ST	Georgetown Police	1/29/2024 9:23 PM
	DAMAGE/PRIVATE PROPERTY	8124000617	400 BLOCK E INGRAMTOWN RD	Georgetown Police	1/29/2024 3:01 PM
	AGGRAVATED ASSAULT/NON-FAMILY FIREARM	8124000608	400 BLOCK NE E. MARKET ST	Georgetown Police	1/29/2024 12:10 PM
	LARCENY/FROM BUILDING	8124000533	400 BLOCK NE MARKET ST	Georgetown Police	1/25/2024 2:07 PM
	DISORDERLY CONDUCT/LIQUOR	8124000527	20700 BLOCK DUPONT BLVD	Georgetown Police	1/25/2024 1:20 AM

Type	Description	Incident #	Location	Agency	Date
	INVOLVEMENT				
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000513	216500 BLOCK SW BIDEN AVE	Georgetown Police	1/24/2024 2:28 PM
	LARCENY/FROM BUILDING	8124000502	400 BLOCK NE MARKET ST	Georgetown Police	1/24/2024 5:02 AM
	DRIVING UNDER THE INFLUENCE/LIQUOR	8124000422	BEDFORD ST & BRAMHALL ST	Georgetown Police	1/20/2024 9:33 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000394	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/19/2024 1:47 PM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000336	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/16/2024 3:34 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000314	21600 BLOCK SW BIDEN AVE	Georgetown Police	1/15/2024 7:42 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8124000280	20500 BLOCK S DUPONT BLVD	Georgetown Police	1/14/2024 4:45 AM
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000224	300 BLOCK NE MARKET ST	Georgetown Police	1/11/2024 3:55 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000222	21700 BLOCK ROTH AVE	Georgetown Police	1/11/2024 3:03 PM
	DAMAGE/PRIVATE PROPERTY	8124000216	500 BLOCK NE MARKET ST	Georgetown Police	1/11/2024 10:54 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8124000215	100 BLOCK SE RACE ST	Georgetown Police	1/11/2024 9:11 AM
	DRIVING UNDER THE INFLUENCE/LIQUOR		DUPONT N BLVD & EDWARD ST	Delaware State Police	1/10/2024 8:20 PM
		8124000123	500 BLOCK NW BEDFORD ST	Georgetown Police	1/6/2024 9:07 PM
		8124000122	300 BLOCK RACE ST	Georgetown Police	1/6/2024 5:50 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000118	100 BLOCK SE RACE ST	Georgetown Police	1/6/2024 11:05 AM
		8124000105	400 BLOCK SE BEDFORD ST	Georgetown Police	1/5/2024 4:02 PM
	LARCENY/FROM BUILDING	8124000104	400 BLOCK NW BEDFORD ST	Georgetown Police	1/5/2024 2:44 PM
	LARCENY/SHOPLIFTING	8124000099	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/5/2024 1:00 PM
	CONSUMPTION OF LIQUOR/UNDERAGE	8124000098	300 BLOCK NE MARKET ST	Georgetown Police	1/5/2024 12:19 PM
	BURGLARY/NO FORCED ENTRY/RESIDENCE	8124000087	400 BLOCK SE ELIZABETH ST	Georgetown Police	1/5/2024 12:31 AM
	DRIVING UNDER THE INFLUENCE		ON OLD LAUREL ROAD 344.73 FEET SOUTH WEST FROM DUPONT BOUL	Delaware State Police	1/4/2024 7:10 PM
	CARRYING PROHIBITED	8124000080	COUNTY SEAT HWY & W. MARKET ST	Georgetown Police	1/4/2024 3:39 PM
	BURGLARY/NO FORCED ENTRY/RESIDENCE	8124000067	400 BLOCK SE ELIZABETH ST	Georgetown Police	1/4/2024 12:27 AM

Type	Description	Incident #	Location	Agency	Date
	SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED	8124000047	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	1/2/2024 7:52 PM
	LARCENY/FROM BUILDING	8124000039	000 BLOCK GEORGETOWN PLZ	Georgetown Police	1/2/2024 11:19 AM
	LARCENY/FROM ALL OTHER YARDS	8124000032	GORDY NE ST & GOFF DR	Georgetown Police	1/2/2024 9:30 AM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED	8124000029	100 BLOCK SE BEDFORD ST	Georgetown Police	1/2/2024 8:30 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8124000013	400 BLOCK NW KIMMEY ST	Georgetown Police	1/1/2024 2:28 PM
	LARCENY/FROM BUILDING	8124000012	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/1/2024 1:00 PM

Crime Offense Report

Feb 15, 2024 - Feb 21, 2024

PART I OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A04	Rape	0	1	0	0
A06	Robbery	0	1	0	1
A07	Assault/Aggravated	0	2	0	2
A08	Burglary	0	2	0	1
A09	Theft	2	22	1	14
A10	Theft/Auto	0	1	0	1
A12	All Other	0	1	0	1
PART I OFFENSES		2	30	1	20

PART II OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A13	Other Assaults	2	29	0	23
A15	Criminal Mischief	1	5	0	1
A16	Weapons	0	1	0	1
A17	Other Sex Offenses	-	-	-	-
A19	Drugs	0	10	0	11
A20	Noise/Disorderly Premise	0	2	0	1
A21	Trespass	3	19	2	17
A22	Disorderly Conduct	0	11	0	12
A23	Other	22	152	8	91
PART II OFFENSES		28	230	10	158

PART III OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A24	Alarm	2	20	0	0
A25	Animal Control	0	2	0	0
A26	Recovered Property	0	1	0	3
A27	Service	14	136	0	4
A28	Suspicious Per/Veh	4	23	0	0
PART III OFFENSES		20	182	0	7
Summary		50	441	11	184

Feb 21, 2023

1

8:45:23 AM

WWTF Lagoon Depths

