TOWN MANAGER'S WEEKLY REPORT

UPCOMING MEETINGS & EVENTS …

- ✓ **Town Council Meeting:** Monday, October 23, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Sussex County Association of Towns:** Wednesday, November 1, 6:00 PM, hosted by Milton
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 3, 9:00 AM, UD Lewes Campus
- ✓ **Town Offices Closed:** Friday, November 10, in observation of Veterans Day

UPDATES FROM DEPARTMENTS

Finance

- As of October 19, the Town has collected:
  - $1,831,677 (97%) of the 2024 annual property tax billing ($1,875,037)
  - $450,320 (40%) of the October utility billing ($1,132,499)
- Processed Payroll, Accounts Receivable
  - Processed 45 payroll records.
  - Processed Purchase Orders (57)
    - ✓ Accounts Payable checks generated (46)
    - ✓ Scanned copies of invoices and attached to PO's
  - Cash Receipt Transactions (1,042)
  - Miscellaneous Billing Invoices generated (5)
- Provided Tax and Utility Information for property settlements and stamped deeds
- Assisted customers with utility bill and parking ticket questions
- Budget vs. Actual – August 2023 (copy attached)
- Real Estate Transfer Tax Summary (September 2023)

	September 2023		September 2022	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	$44,032	$166,312	$32,520	$189,044

Construction Coordinator

- No report this week

Wastewater

- Lagoon depths: Large Lagoon is 8.75 feet and Small Lagoon is 2.50 feet
- Replaced upper and lower ball joints on left front of John Deere gator
- Received final plans from Beacon Engineering for pump station upgrades
- Farmer has rows 1 thru 26 cut with rows 14 thru 26 bailed and off field – Rows 1 thru 13 should be complete by the end of week

Public Works

- Repaired two scarecrows
- Bike trail policed for trash and debris
- Weed control tank cleaned and stored for the season
- Pot hole patrol completed town wide
- Assisted Town of Milton with street sweeper truck and operator
- All public works vehicles have passed inspection – one additional truck scheduled for next week
- Bollard base holes started around The Circle

Planning

- Planning Commission:
  - 504 West Laurel Street – Comp Plan Map and Zoning Map amendments – ***Recommended Approval***
- Rementer/Park Avenue Lot Subdivision – Site plan submitted on October 18
- Sun Health Expansion – Comments on site plan to applicant on October 18
- Grace Church (East Market Street) Lot Subdivision – Resubmittal of plan on October 17
- Auto Zone/Mach 1 Car Wash – Final Certificate of Occupancies issued on October 13
- Downtown Development District (DDD) Conformity to Plan reports provided for 220 and 224 Kimmey Street on October 17

Police

- Weekly Code Enforcement statistics updated (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

TOWN MANAGER'S UPDATE

- Researched and provided information regarding sprinkler requirements (in response to property owner concern)
- Responded to Homeland Security Grant Program funding for 3 cybersecurity initiatives:
    1. *KnowBe4*: Security Awareness and Phishing Training
    2. *Albert*: A network monitoring Intrusion Detection System (IDS) with a 24x7 Security Operations Center (SOC) managed by the Center for Internet Security (CIS).
    3. *CrowdStrike*: An Endpoint Detection and Response (EDR) solution with a 24x7 SOC managed by CIS
- Provided existing forms (Business License, Circle Permit, Food Vendor) to GovPilot (online forms and workflow) in preparation for a demonstration of their services
- Worked with Senator Pettyjohn regarding SB 89 (green lights on snow removal equipment and vehicles) and the possibility of getting an amendment to include municipal vehicles
- Responded to local municipality questions regarding: agenda creation and items placed on same; health care premium cost share; and licensing of businesses
- Met with representatives of Passport Labs, Inc. (parking enforcement) to discuss additional offerings – Hand Held License Plate Reader, credit card processing, and App for payment
- Drafted and submitted report to Office of State Planning Coordination (OSPC) and Delaware State Housing Authority (DSHA) on Kimmeytown Street Level Reconnaissance
- Participated in 2nd webinar with Apptegy – Municipal mobile app and Thrillshare (one post to multiple platforms) (Kristen Dabrowski, Gene Dvornick)
- Researched Delaware Population Consortium (DPC) and US Census Bureau population estimates
- Attended Delaware League of Local Governments Monthly Dinner Meeting – Speaker was Dan Seader (Chair of the New Castle County and Delaware State Revenue Committees for the Volunteer Fire Service) discussing HB 127 (County Fire Protection Fee)
- Attended UD Institute for Public Administration – 50th Anniversary Celebration
- Financial Statement Status Meeting with S B & Company (Kristen Dabrowski, Gene Dvornick, Laura Givens, Olga Holm)
- Responded to several FOIA requests
- Followed up on several code enforcement issues

Georgetown
WELL ROUNDED.

THINK

SAFETY

IS EVERYONE'S JOB

THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT ELECTRONICALLY UNLESS OTHERWISE REQUESTED

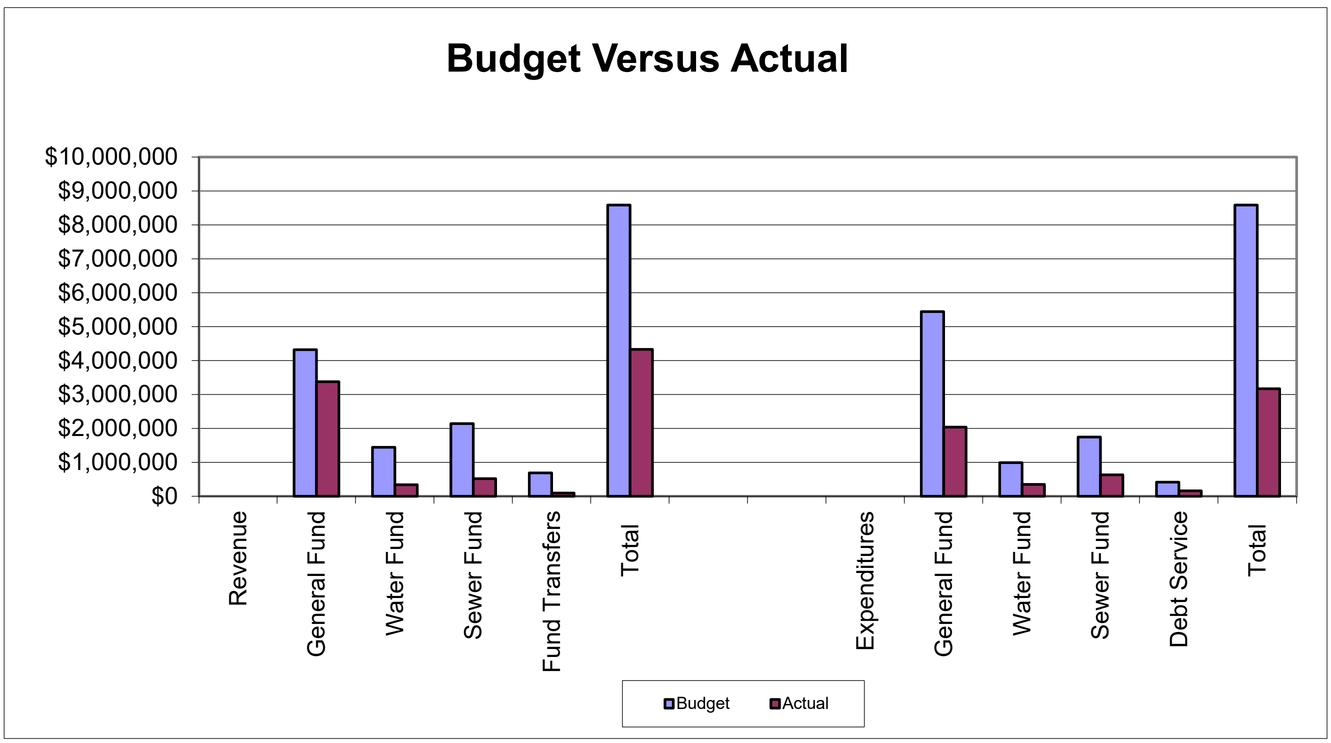
In an effort to inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.

Town of Georgetown
Budget Versus Actual (Operating)
As of August 31, 2023

	Budget	Actual	Variance	33% Percent of Budget
Revenue				
General Fund	$ 4,314,271	$ 3,377,314	$936,957	78%
Water Fund	$ 1,438,500	$ 337,725	$1,100,775	23%
Sewer Fund	$ 2,137,500	$ 518,057	$1,619,443	24%
Fund Transfers	$ 689,460	$ 90,000	$599,460	13%
Total	$8,579,731	$4,323,097	$4,256,634	50%

Expenditures				
General Fund	$5,441,554	$2,038,855	$3,402,699	37%
Water Fund	$991,921	$345,232	$646,689	35%
Sewer Fund	$1,738,371	$628,490	$1,109,881	36%
Debt Service	$407,885	$155,431	$252,454	38%
Total	$8,579,731	$3,168,007	$5,411,724	37%

*** Line item detail available upon request.**



Revenue Account Range: First to Last
Expend Account Range: First to Last
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 08/31/23
Current Period: 08/01/23 to 08/31/23
Prior Year: 08/01/22 to 08/31/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-100-3100	Property Tax	0.00	1,873,298.00	0.00	1,873,255.46	0.00	42.54-	100
01-100-3105	General Interest	76.23	0.00	1,769.63	6,877.55	0.00	6,877.55	0
01-100-3110	Restricted Interest	51.50	0.00	6,346.34	30,058.59	0.00	30,058.59	0
01-100-3175	Investment Income/Loss	0.00	0.00	5,310.47	18,128.35	0.00	18,128.35	0
01-100-3320	Franchise Fee	0.00	61,000.00	0.00	44,093.19	0.00	16,906.81-	72
01-100-3345	Parking Meters	2,173.95	21,000.00	2,437.60	10,143.55	0.00	10,856.45-	48
01-100-3420	Parking Fine Revenue	80.00	20,000.00	1,425.00	7,275.10	0.00	12,724.90-	36
01-100-3430	Tax Penalty Revenue	1,794.07	17,000.00	2,142.72	20,062.78	0.00	3,062.78	118
01-100-3440	A/R Penalty Revenue	0.00	0.00	116.00	295.00	0.00	295.00	0
01-100-3450	Court House Municipality Reven	0.00	600,000.00	60,220.00	185,400.00	0.00	414,600.00-	31
01-100-3460	Vacant Building Registration	0.00	0.00	750.00	750.00	0.00	750.00	0
01-100-3470	Accommodations Tax	35,026.79	185,000.00	35,119.06	72,842.53	0.00	112,157.47-	39
01-100-3480	Verizon Cellular Tower Land Lease	2,340.90	28,653.00	2,387.72	11,938.60	0.00	16,714.40-	42
01-100-3500	State-County Seat in Lieu of Taxes	97,569.82	90,000.00	0.00	0.00	0.00	90,000.00-	0
01-100-3570	Miscellaneous Grant Receipts	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0
01-100-3610	Donations	0.00	0.00	1,000.00	8,500.00	0.00	8,500.00	0
01-100-3635	Miscellaneous Revenue	9,601.62	9,000.00	9,827.81	11,794.85	0.00	2,794.85	131
01-100-3636	Refunds	0.00	0.00	0.00	14.22	0.00	14.22	0
01-100-3637	Credit Card Discount	1,100.00	0.00	950.00	2,725.00	0.00	2,725.00	0
01-100-3638	Suspense	6,425.12	0.00	5.00-	0.00	0.00	0.00	0
01-100-3650	Community Reinvestment Funds	0.00	0.00	370,000.00	370,000.00	0.00	370,000.00	0
	100 Total	156,240.00	2,904,951.00	499,797.35	2,677,154.77	0.00	227,796.23-	77
01-200-3110	Restricted Interest/Police	5.54	0.00	8.04	61.62	0.00	61.62	0
01-200-3355	Police Services	12,600.00	30,000.00	13,465.00	55,322.50	0.00	25,322.50	184
01-200-3410	Police Fine Revenue	4,264.84	50,000.00	3,118.04	12,904.21	0.00	37,095.79-	26
01-200-3540	Grant Receipts/Police Pension	0.00	110,000.00	0.00	64,553.84	0.00	45,446.16-	59
01-200-3570	Miscellaneous Grant Receipts	51,548.81	0.00	0.00	49,930.84	0.00	49,930.84	0
01-200-3600	Misc Grant/Sussex County	0.00	30,000.00	35,000.00	35,000.00	0.00	5,000.00	117
01-200-3610	Donation Receipts	0.00	0.00	1,883.71	1,883.71	0.00	1,883.71	0
01-200-3635	Miscellaneous Revenue	0.00	0.00	1,175.00	3,325.00	0.00	3,325.00	0
01-200-3645	Town Service - Code Enforcer	0.00	0.00	0.00	4,525.00	0.00	4,525.00	0
	200 Total	68,419.19	220,000.00	54,649.79	227,506.72	0.00	7,506.72	76

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-201-3110	Restricted Interest/SALLE	0.11	0.00	0.56	2.23	0.00	2.23	0
01-205-3515	Grant Receipts/CJC	0.00	68,000.00	0.00	0.00	0.00	68,000.00-	0
01-220-3515	Grant Receipts/Highway Safety	0.00	0.00	0.00	554.48	0.00	554.48	0
01-300-3120	Real Estate Transfer Tax	28,335.00	125,500.00	18,556.14	122,279.49	0.00	3,220.51-	97
01-300-3355	Town Services	700.00	0.00	15,783.85	16,783.85	0.00	16,783.85	0
01-300-3365	Project Inspection	535.00	3,000.00	500.00	1,500.00	0.00	1,500.00-	50
01-300-3535	Grant Receipts/Municipal Stree	0.00	163,920.00	83,682.77	83,682.77	0.00	80,237.23-	51
01-300-3555	Grant Receipts/Comm Transporta	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0
01-300-3635	Miscellaneous Revenue	0.00	0.00	0.00	7,200.00	0.00	7,200.00	0
	300 Total	29,570.00	292,420.00	118,522.76	241,446.11	0.00	50,973.89-	71
01-600-3210	Building Permits	18,372.69	120,000.00	6,985.15	68,589.81	0.00	51,410.19-	57
01-600-3211	Annexation/ReZone Application	0.00	0.00	1,200.00	2,400.00	0.00	2,400.00	0
01-600-3212	Board of Adjustment	3,000.00	0.00	0.00	1,500.00	0.00	1,500.00	0
01-600-3213	Certificate of Occupancy	275.00	1,400.00	275.00	900.00	0.00	500.00-	64
01-600-3215	Business License	4,271.00	210,000.00	7,160.00	19,266.00	0.00	190,734.00-	9
01-600-3216	Miscellaneous Revenue	0.00	0.00	20.00	80.00	0.00	80.00	0
01-600-3220	Application Fee	1,860.00	0.00	2,010.00	3,590.00	0.00	3,590.00	0
01-600-3350	Planning Commission Fee	9,100.00	15,000.00	2,600.00	3,100.00	0.00	11,900.00-	21
	600 Total	36,878.69	346,400.00	20,250.15	99,425.81	0.00	246,974.19-	27
01-700-3325	Solid Waste Collection Fee	0.00	475,000.00	0.00	127,051.00	0.00	347,949.00-	27
01-700-3440	Utility Penalty Revenue-Trash	814.89	7,500.00	632.31	4,173.27	0.00	3,326.73-	56
	700 Total	814.89	482,500.00	632.31	131,224.27	0.00	351,275.73-	27
01-900-1420	Accounts Receivable-Reimb Wash	21,721.75	0.00	3,772.30	10,156.10	0.00	10,156.10	0
	01 GENERAL FUND Revenue Total	313,644.63	4,314,271.00	697,625.22	3,387,470.49	0.00	926,800.51-	66

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-000-0000	GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
01-100-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-100-4100	Salaries	11,436.68	162,244.00	15,403.46	52,495.69	0.00	109,748.31	32

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-100-4116	Salaries/Other	0.00	572.00	0.00	0.00	0.00	572.00	0
01-100-4130	Payroll Taxes	858.27	12,457.00	1,152.31	3,911.94	0.00	8,545.06	31
01-100-4135	Pension Contribution/Town	634.80	9,101.00	861.11	2,913.66	0.00	6,187.34	32
01-100-4140	Health Insurance	1,864.62	19,787.00	1,895.71	5,637.16	0.00	14,149.84	28
01-100-4145	Worker's Compensation Insuranc	2,469.92	359.00	2,888.10	3,708.50	0.00	3,349.50-	***
01-100-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-100-4205	Utilities	2,601.88	16,000.00	1,378.01	3,520.44	0.00	12,479.56	22
01-100-4210	Gasoline Fuel Oil	63.09	1,000.00	48.48	48.48	0.00	951.52	5
01-100-4220	Telephone	160.92	2,500.00	1,511.83	2,493.23	0.00	6.77	100
01-100-4230	Service Charges Bank Fees et	0.00	0.00	509.08	2,266.47	0.00	2,266.47-	0
01-100-4240	Office Expenses misc	1,820.02	20,000.00	1,093.34	4,314.54	0.00	15,685.46	22
01-100-4250	Professional Expenses	1,236.76	28,000.00	2,358.27	14,398.39	0.00	13,601.61	51
01-100-4260	Professional/Contracted Servic	10,692.11	120,000.00	10,199.60	35,788.80	0.00	84,211.20	30
01-100-4270	General Liability Insurance	657.02	12,137.00	40.70	8,405.73	0.00	3,731.27	69
01-100-4280	Maintenance & Supplies/buildin	0.00	10,000.00	0.00	201.00	0.00	9,799.00	2
01-100-4282	Maintenance & Supplies/equipme	0.00	0.00	2,707.00	4,316.35	0.00	4,316.35-	0
01-100-4300	Special Events	2,700.00	0.00	2,000.00	10,500.00	0.00	10,500.00-	0
01-100-4320	Donations	0.00	15,000.00	0.00	750.00	0.00	14,250.00	5
01-100-4530	Interest Expense	4,236.24	48,512.00	4,130.75	16,308.81	0.00	32,203.19	34
01-100-4531	Principal Payment- Debt Service USDA	3,637.76	45,976.00	3,743.25	15,187.19	0.00	30,788.81	33
01-100-4700	Capital Expenditures	0.00	0.00	0.00	12,700.00	0.00	12,700.00-	0
01-100-4900	Lease Expense - General	396.68	4,760.00	396.68	1,586.72	0.00	3,173.28	33
	100 Total	45,466.77	528,405.00	52,317.68	201,453.10	0.00	326,951.90	38
01-101-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-101-4100	Salaries/Mayor & Council	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-101-4130	Payroll Taxes	0.00	230.00	0.00	0.00	0.00	230.00	0
01-101-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-101-4250	Professional Expenses	85.00	4,900.00	53.47	1,274.05	0.00	3,625.95	26
01-101-4325	Meetings & Conferences	480.12	3,500.00	619.02	1,686.84	0.00	1,813.16	48
	101 Total	565.12	11,630.00	672.49	2,960.89	0.00	8,669.11	25
01-200-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-200-4100	Salaries	106,343.15	1,818,397.00	144,492.55	512,290.41	0.00	1,306,106.59	28
01-200-4115	Workers Compensation Pay	1,030.92	0.00	0.00	0.00	0.00	0.00	0
01-200-4116	Salaries/Other	0.00	6,423.00	0.00	2,500.00	0.00	3,923.00	39
01-200-4120	Salaries/Overtime	6,631.49	80,000.00	11,934.62	36,886.46	0.00	43,113.54	46
01-200-4124	Salaries/Overtime/Contract	2,149.29	0.00	9,857.53	38,211.26	0.00	38,211.26-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-200-4125	Salaries/Overtime/Court	283.98	22,500.00	1,125.90	3,431.12	0.00	19,068.88	15
01-200-4130	Payroll Taxes	8,777.17	147,440.00	12,597.49	44,612.81	0.00	102,827.19	30
01-200-4134	Pension Contribution/Grant	10,655.28	0.00	17,024.91	55,519.78	0.00	55,519.78-	0
01-200-4135	Pension Contribution/Town	569.94	221,137.00	521.55	2,007.31	0.00	219,129.69	1
01-200-4140	Health Insurance	24,471.63	338,868.00	25,195.43	64,751.86	0.00	274,116.14	19
01-200-4145	Worker's Compensation Insuranc	37,975.28	49,417.00	39,053.54	50,949.34	0.00	1,532.34-	103
01-200-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-200-4205	Utilities	1,557.30	9,500.00	828.54	2,165.44	0.00	7,334.56	23
01-200-4210	Gasoline Fuel Oil	5,241.55	50,000.00	4,632.73	15,469.43	0.00	34,530.57	31
01-200-4220	Telephone	1,784.88	20,000.00	4,159.17	4,400.08	0.00	15,599.92	22
01-200-4240	Office Expenses misc	1,176.18	60,000.00	6,528.93	46,904.34	0.00	13,095.66	78
01-200-4250	Professional Expenses	960.00	25,000.00	1,934.24	16,501.96	0.00	8,498.04	66
01-200-4260	Professional/Contracted Servic	16,707.64	75,000.00	22,816.14	63,522.28	0.00	11,477.72	85
01-200-4270	General Liability Insurance	7,913.22	91,515.00	466.79	96,401.90	0.00	4,886.90-	105
01-200-4280	Maintenance & Supplies/buildin	7,082.72	20,000.00	3,043.06	3,089.00	0.00	16,911.00	15
01-200-4281	Maintenance & Supplies/vehicle	1,278.44	30,000.00	2,230.34	2,605.34	0.00	27,394.66	9
01-200-4282	Maintenance & Supplies/equipme	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-200-4700	Capital Expenditures	17,739.00	153,000.00	0.00	0.00	0.00	153,000.00	0
01-200-4900	Lease Expense - PD	6,218.97	53,890.00	5,878.93	23,717.12	0.00	30,172.88	44
	200 Total	266,548.03	3,277,087.00	314,322.39	1,085,937.24	0.00	2,191,149.76	33
01-205-4000	SALARIES & WAGES/VICTIM'S ADVOCATE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-205-4100	Salaries/VA	3,503.79	55,492.00	5,075.28	16,828.56	0.00	38,663.44	30
01-205-4116	Salaries/Other/VA	0.00	280.00	0.00	0.00	0.00	280.00	0
01-205-4130	Payroll Taxes/VA	260.35	4,265.00	380.63	1,280.25	0.00	2,984.75	30
01-205-4135	Pension Contribution/Town/VA	194.47	3,118.00	283.69	950.66	0.00	2,167.34	30
01-205-4140	Health Insurance/VA	1,837.28	18,168.00	1,643.92	3,850.57	0.00	14,317.43	21
01-205-4145	Worker's Comp/VA	0.00	59.00	0.00	0.00	0.00	59.00	0
01-205-4200	OTHER EXPENSE/VICTIM'S ADVOCATE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-205-4325	Meetings & Conferences/VA	0.00	0.00	1,328.25	1,328.25	0.00	1,328.25-	0
	205 Total	5,795.89	81,382.00	8,711.77	24,238.29	0.00	57,143.71	30
01-206-4000	SALARIES & WAGES/ DV&SA INVESTIGATOR	0.00	0.00	0.00	0.00	0.00	0.00	0
01-224-4120	Salaries/Overtime/DUI	1,153.72	0.00	263.60	263.60	0.00	263.60-	0
01-300-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-300-4100	Salaries	17,127.20	247,023.00	23,775.73	79,847.62	0.00	167,175.38	32
01-300-4116	Salaries/Other	0.00	1,113.00	0.00	0.00	0.00	1,113.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-300-4120	Salaries/Overtime	100.33	5,250.00	141.48	272.88	0.00	4,977.12	5
01-300-4130	Payroll Taxes	1,392.11	19,384.00	1,933.70	6,478.35	0.00	12,905.65	33
01-300-4135	Pension Contribution/Town	1,044.89	14,164.00	1,458.40	4,871.78	0.00	9,292.22	34
01-300-4140	Health Insurance	8,275.36	64,912.00	7,329.22	16,955.78	0.00	47,956.22	26
01-300-4145	Worker's Compensation Insuranc	4,365.57	6,313.00	5,057.69	6,493.39	0.00	180.39-	103
01-300-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-300-4205	Utilities	24,365.01	165,000.00	12,936.41	37,954.39	0.00	127,045.61	23
01-300-4210	Gasoline Fuel Oil	921.17	20,000.00	892.04	892.04	0.00	19,107.96	4
01-300-4215	Chemicals	0.00	10,000.00	39.12	5,025.02	0.00	4,974.98	50
01-300-4220	Telephone	473.48	5,000.00	2,101.56	2,592.44	0.00	2,407.56	52
01-300-4240	Office Expenses misc	245.41	10,000.00	52.70	1,735.22	0.00	8,264.78	17
01-300-4250	Professional Expenses	344.83	5,000.00	540.21	5,792.42	0.00	792.42-	116
01-300-4260	Professional/Contracted Servic	5,795.77	45,000.00	7,690.67	36,644.65	0.00	8,355.35	81
01-300-4270	General Liability Insurance	2,118.19	25,973.00	123.95	25,598.67	0.00	374.33	99
01-300-4280	Maintenance & Supplies/buildin	462.40	12,500.00	10,784.83	10,922.83	0.00	1,577.17	87
01-300-4281	Maintenance & Supplies/vehicle	2,696.83	15,000.00	796.93	796.93	0.00	14,203.07	5
01-300-4282	Maintenance & Supplies/equipme	577.99	20,000.00	10,934.56	60,108.19	0.00	40,108.19-	301
01-300-4283	Maintenance & Supplies/streets	19,966.53	30,000.00	91.34	1,685.88	0.00	28,314.12	6
01-300-4290	Maintenance & Supplies/Stage	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-300-4300	Special Events	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-300-4700	Capital Expenditures	0.00	47,000.00	89,951.60	154,331.60	0.00	107,331.60-	328
01-300-4900	Lease Expense - Streets	784.45	9,413.00	753.45	3,013.80	0.00	6,399.20	32
	300 Total	91,057.52	780,045.00	177,385.59	462,013.88	0.00	318,031.12	59
01-600-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-600-4100	Salaries	5,738.52	90,088.00	8,537.02	29,027.35	0.00	61,060.65	32
01-600-4116	Salaries/Other	0.00	356.00	0.00	0.00	0.00	356.00	0
01-600-4120	Salaries/Overtime	0.00	250.00	0.00	0.00	0.00	250.00	0
01-600-4130	Payroll Taxes	429.47	6,938.00	635.81	2,157.22	0.00	4,780.78	31
01-600-4135	Pension Contribution/Town	318.59	5,070.00	477.90	1,612.59	0.00	3,457.41	32
01-600-4140	Health Insurance	891.40	12,599.00	1,526.69	4,227.74	0.00	8,371.26	34
01-600-4145	Worker's Compensation Insuranc	1,491.37	641.00	1,637.27	2,047.47	0.00	1,406.47-	319
01-600-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-600-4220	Telephone	778.63	5,000.00	679.40	1,855.79	0.00	3,144.21	37
01-600-4240	Office Expenses misc	669.69	9,000.00	965.42	1,486.92	0.00	7,513.08	17
01-600-4250	Professional Expenses	182.37	89,000.00	267.43	3,972.02	0.00	85,027.98	4
01-600-4260	Professional/Contracted Servic	7,647.69	65,000.00	39,869.52	49,529.08	0.00	15,470.92	76
01-600-4270	General Liability Insurance	230.70	4,063.00	19.40	4,007.48	0.00	55.52	99

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	600 Total	18,378.43	288,005.00	54,615.86	99,923.66	0.00	188,081.34	35
01-700-4520	Solid Waste Collection Fee	39,782.28	475,000.00	40,915.14	162,064.48	0.00	312,935.52	34
	01 GENERAL FUND Expend Total	468,747.76	5,441,554.00	649,204.52	2,038,855.14	0.00	3,402,698.86	37

01 GENERAL FUND

	Prior	Current	YTD
Revenues:	313,644.63	697,625.22	3,387,470.49
Expended:	468,747.76	649,204.52	2,038,855.14
Net Income:	155,103.13-	48,420.70	1,348,615.35

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
02-400-3110	Restricted Interest	96.86	0.00	0.00	0.00	0.00	0.00	0
02-400-3175	Investment Income/Loss	0.00	0.00	299.05	1,140.87	0.00	1,140.87	0
02-400-3216	Miscellaneous Water Revenue	500.00	0.00	200.00	1,000.00	0.00	1,000.00	0
02-400-3320	Reconnect Fee	0.00	0.00	0.00	2,200.00	0.00	2,200.00	0
02-400-3330	Utility Impact Fee	15,990.00	0.00	5,099.00	35,480.00	0.00	35,480.00	0
02-400-3365	Utility Service Charge Revenue	4,441.73-	1,425,000.00	344.46-	325,719.82	0.00	1,099,280.18-	23
02-400-3440	Utility Penalty Revenue-Water	930.21	13,500.00	1,120.64	7,604.61	0.00	5,895.39-	56
02-400-3515	Misc. Grant Receipts	0.00	0.00	0.00	500,000.00	0.00	500,000.00	0
02-400-3639	Returned Check Fee	30.00	0.00	30.00	60.00	0.00	60.00	0
	400 Total	13,105.34	1,438,500.00	6,404.23	873,205.30	0.00	565,294.70-	23
	02 WATER FUND Revenue Total	13,105.34	1,438,500.00	6,404.23	873,205.30	0.00	565,294.70-	23

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
02-000-0000	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
02-400-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
02-400-4100	Salaries	33,099.88	481,030.00	45,758.61	154,385.70	0.00	326,644.30	32
02-400-4116	Salaries/Other	0.00	1,806.00	0.00	0.00	0.00	1,806.00	0
02-400-4120	Salaries/Overtime	250.53	6,500.00	686.48	3,391.26	0.00	3,108.74	52
02-400-4130	Payroll Taxes	2,366.64	37,434.00	3,300.20	11,260.43	0.00	26,173.57	30
02-400-4135	Pension Contribution/Town	1,762.09	27,354.00	2,474.05	8,408.90	0.00	18,945.10	31
02-400-4140	Health Insurance	6,776.94	93,519.00	6,448.81	15,913.84	0.00	77,605.16	17
02-400-4145	Worker's Compensation Insuranc	8,076.51	7,045.00	9,245.10	11,911.40	0.00	4,866.40-	169
02-400-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
02-400-4205	Utilities	8,353.81	60,000.00	5,169.92	14,291.09	0.00	45,708.91	24
02-400-4210	Gasoline Fuel Oil	239.02	4,000.00	219.81	219.81	0.00	3,780.19	6
02-400-4215	Chemicals	7,768.88	75,000.00	13,022.41	18,746.79	0.00	56,253.21	25
02-400-4220	Telephone	448.31	5,000.00	1,053.11	1,887.19	0.00	3,112.81	38
02-400-4240	Office Expenses misc	1,310.70	8,000.00	893.12	1,911.01	0.00	6,088.99	24
02-400-4250	Professional Expenses	1,182.21	12,000.00	147.48	5,639.68	0.00	6,360.32	47
02-400-4260	Professional/Contracted Servic	4,691.67	70,000.00	4,902.99	59,365.09	0.00	10,634.91	85
02-400-4270	General Liability Insurance	1,472.89	19,090.00	87.23	18,014.94	0.00	1,075.06	94
02-400-4280	Maintenance & Supplies/buildin	0.00	20,000.00	141.84	5,648.84	0.00	14,351.16	28
02-400-4281	Maintenance & Supplies/vehicle	0.00	6,000.00	0.00	338.72	0.00	5,661.28	6
02-400-4282	Maintenance & Supplies/equipme	2,288.82	14,000.00	145.00	734.33	0.00	13,265.67	5
02-400-4283	Maintenance & Supplies/streets	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
02-400-4284	Maintenance & Supplies/water	5,320.85	20,000.00	6,008.08	9,583.07	0.00	10,416.93	48
02-400-4530	Interest Expense	0.00	14,143.00	0.00	3,579.47	0.00	10,563.53	25

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
02-400-4700	Capital Expenditures	5,813.62	0.00	0.00	1,000,000.00	0.00	1,000,000.00-	0
	400 Total	91,223.37	991,921.00	99,704.24	1,345,231.56	0.00	353,310.56-	136
	02 WATER FUND Expend Total	91,223.37	991,921.00	99,704.24	1,345,231.56	0.00	353,310.56-	136

02 WATER FUND

	Prior	Current	YTD
Revenues:	13,105.34	6,404.23	873,205.30
Expended:	91,223.37	99,704.24	1,345,231.56
Net Income:	78,118.03-	93,300.01-	472,026.26-

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
03-500-3110	Restricted Interest	503.33-	0.00	0.00	587.54	0.00	587.54	0
03-500-3175	Investment Income/Loss	0.00	0.00	1,165.60	2,343.58	0.00	2,343.58	0
03-500-3330	Utility Impact Fee/Sewer	74,000.00	0.00	22,200.00	162,800.00	0.00	162,800.00	0
03-500-3365	Utility Service Charge Revenue	6,481.02-	2,075,000.00	453.78-	496,393.56	0.00	1,578,606.44-	24
03-500-3375	Sewer Debt Reduction Fee	0.00	20,000.00	0.00	5,073.65	0.00	14,926.35-	25
03-500-3440	Utility Penalty Revenue-Sewer	1,273.98	19,000.00	1,792.40	9,571.30	0.00	9,428.70-	50
03-500-3630	State Service Cntr R&M Income	0.00	15,000.00	0.00	0.00	0.00	15,000.00-	0
03-500-3635	Miscellaneous Revenue	2,958.97	8,500.00	0.00	4,087.55	0.00	4,412.45-	48
	500 Total	71,248.60	2,137,500.00	24,704.22	680,857.18	0.00	1,456,642.82-	24
	03 SEWER FUND Revenue Total	71,248.60	2,137,500.00	24,704.22	680,857.18	0.00	1,456,642.82-	24

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
03-000-0000	SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
03-500-4000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0
03-500-4100	Salaries	37,998.42	565,168.00	48,486.11	169,349.44	0.00	395,818.56	30
03-500-4110	Salaries/State Pumping Station	900.66	0.00	1,465.11	3,611.30	0.00	3,611.30-	0
03-500-4116	Salaries/Other	0.00	2,150.00	0.00	0.00	0.00	2,150.00	0
03-500-4120	Salaries/Overtime	200.52	5,600.00	422.19	1,503.62	0.00	4,096.38	27
03-500-4127	Salaries/Overtime/State Pumpin	0.00	0.00	0.00	118.30	0.00	118.30-	0
03-500-4130	Payroll Taxes	2,902.90	43,828.00	3,741.26	12,954.53	0.00	30,873.47	30
03-500-4135	Pension Contribution/Town	2,169.97	32,026.00	2,815.99	9,412.03	0.00	22,613.97	29
03-500-4140	Health Insurance	13,556.56	147,002.00	10,795.62	23,594.73	0.00	123,407.27	16
03-500-4145	Worker's Compensation Insuranc	9,782.16	9,128.00	11,366.30	14,647.90	0.00	5,519.90-	160
03-500-4200	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0
03-500-4205	Utilities	14,997.89	165,000.00	18,301.82	51,083.69	0.00	113,916.31	31
03-500-4207	Utilities - St Pump	70.97	500.00	35.05	104.09	0.00	395.91	21
03-500-4210	Gasoline Fuel Oil	889.68	6,000.00	817.33	817.33	0.00	5,182.67	14
03-500-4215	Chemicals	5,621.30	70,000.00	12,202.67	12,868.15	0.00	57,131.85	18
03-500-4220	Telephone	686.43	5,000.00	2,620.21	3,628.51	0.00	1,371.49	73
03-500-4240	Office Expenses misc	3,211.11	25,000.00	6,940.23	7,687.12	0.00	17,312.88	31
03-500-4250	Professional Expenses	505.32	5,000.00	319.57	5,541.70	0.00	541.70-	111
03-500-4260	Professional/Contracted Servic	33,375.20	400,000.00	36,765.13	93,488.39	0.00	306,511.61	23
03-500-4270	General Liability Insurance	2,634.98	33,732.00	157.93	32,614.28	0.00	1,117.72	97
03-500-4280	Maintenance & Supplies/buildin	1,972.50	6,000.00	1,323.49	1,423.49	0.00	4,576.51	24
03-500-4281	Maintenance & Supplies/vehicle	2,765.48	4,000.00	211.12	1,705.31	0.00	2,294.69	43
03-500-4282	Maintenance & Supplies/equipme	1,830.22	14,000.00	7,929.79	8,306.50	0.00	5,693.50	59
03-500-4283	Maintenance & Supplies/streets	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
03-500-4284	Maintenance & Supplies/sewer	81.52	2,000.00	86.31	222.54	0.00	1,777.46	11
03-500-4285	Maint&Supplies/pump sta	6,928.66	55,000.00	12,231.34	18,181.91	0.00	36,818.09	33
03-500-4530	Interest Expense	0.00	105,240.00	0.00	53,616.93	0.00	51,623.07	51
03-500-4700	Capital Expenditures	36,500.00	30,000.00	0.00	100,141.00	0.00	70,141.00-	334
03-500-4900	Lease Expense - Sewer	834.53	5,997.00	466.75	1,867.00	0.00	4,130.00	31
	500 Total	180,416.98	1,738,371.00	179,501.32	628,489.79	0.00	1,109,881.21	36
	03 SEWER FUND Expend Total	180,416.98	1,738,371.00	179,501.32	628,489.79	0.00	1,109,881.21	36

03 SEWER FUND	Prior	Current	YTD
Revenues:	71,248.60	24,704.22	680,857.18
Expended:	180,416.98	179,501.32	628,489.79
Net Income:	109,168.38-	154,797.10-	52,367.39

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
05-600-3300	Emergency Service Fund Buildin	9,054.00	0.00	390.00	19,714.20	0.00	19,714.20	0
	05 EMERGENCY SERVICE FUND Revenue Total	9,054.00	0.00	390.00	19,714.20	0.00	19,714.20	0

05 EMERGENCY SERVICE FUND	Prior	Current	YTD
Revenues:	9,054.00	390.00	19,714.20
Expended:	0.00	0.00	0.00
Net Income:	9,054.00	390.00	19,714.20

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
06-600-3300	G.R.E.A.T. FUND	9,054.00	0.00	390.00	19,714.20	0.00	19,714.20	0
	06 Fund 06 Revenue Total	9,054.00	0.00	390.00	19,714.20	0.00	19,714.20	0

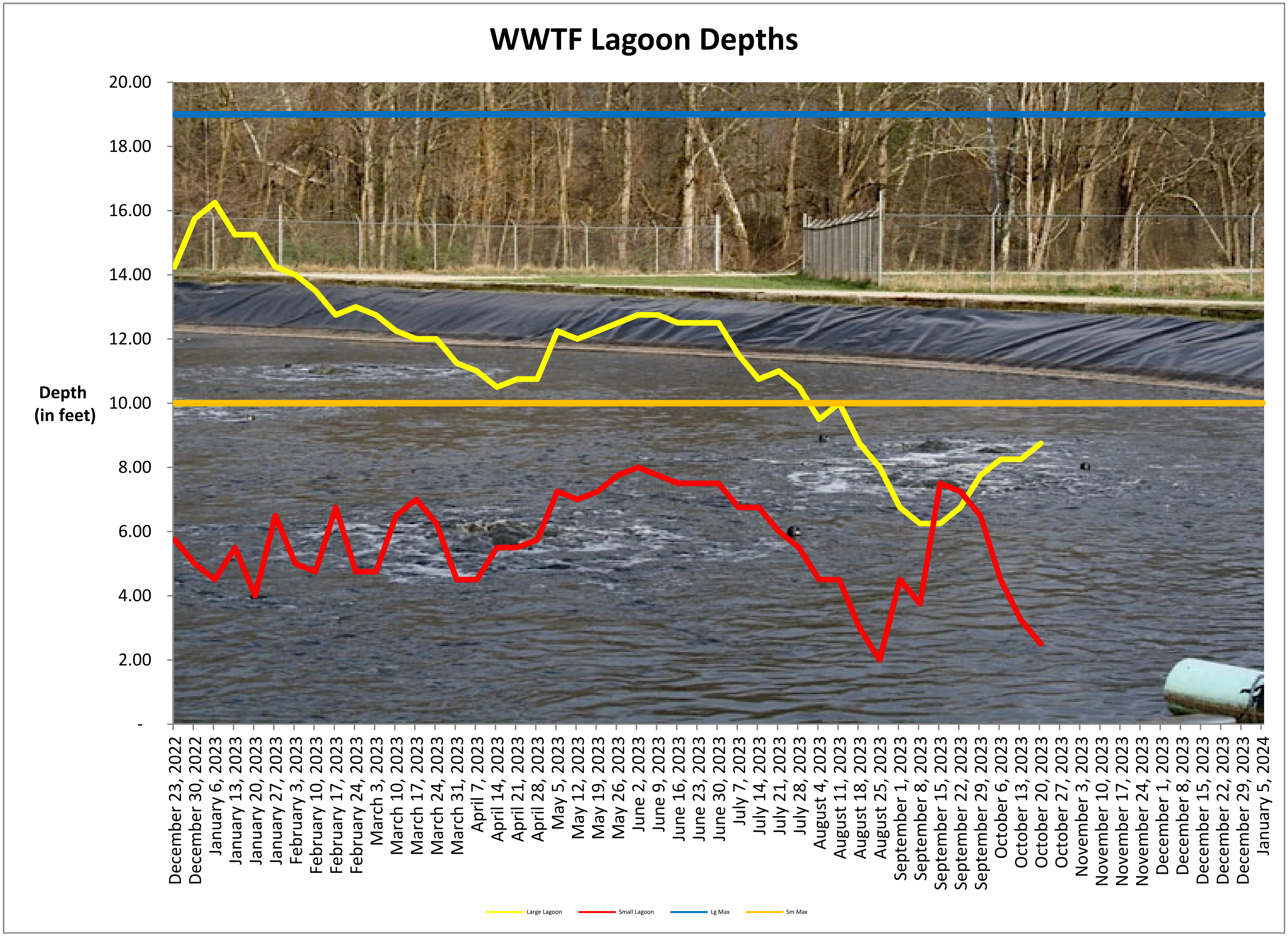
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
06-100-4585	G.R.E.A.T. FUND DISBURSMENT	24,750.00	0.00	0.00	136,149.00	0.00	136,149.00-	0
	06 Fund 06 Expend Total	24,750.00	0.00	0.00	136,149.00	0.00	136,149.00-	0

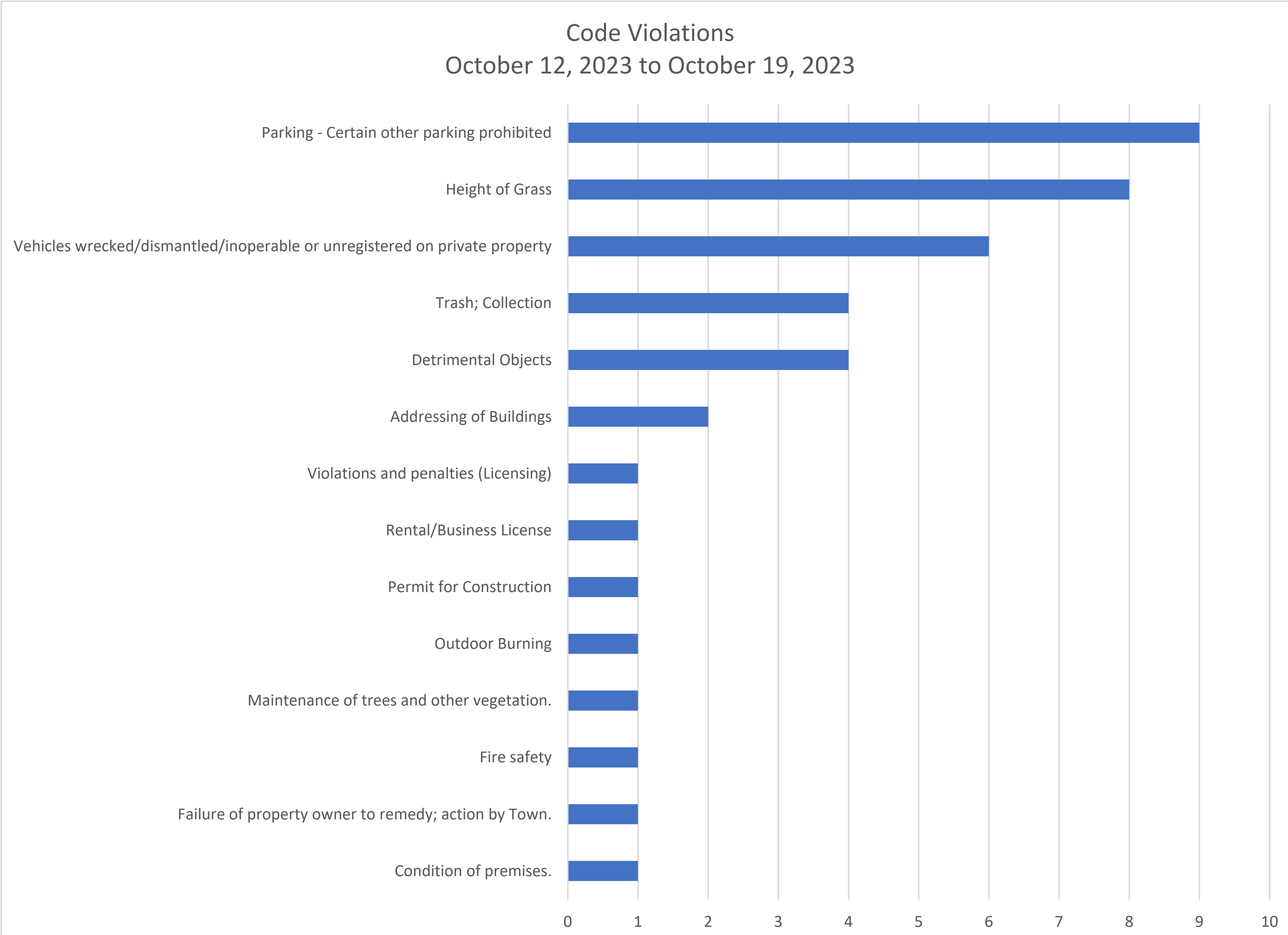
06 Fund

	Prior	Current	YTD
Revenues:	9,054.00	390.00	19,714.20
Expended:	24,750.00	0.00	136,149.00
Net Income:	15,696.00-	390.00	116,434.80-

Grand Totals

	Prior	Current	YTD
Revenues:	416,106.57	729,513.67	4,980,961.37
Expended:	765,138.11	928,410.08	4,148,725.49
Net Income:	349,031.54-	198,896.41-	832,235.88


WWTF Lagoon Depths
20.00
18.00
16.00
14.00
12.00
10.00
8.00
6.00
4.00
2.00
-
Depth
(in feet)
December 23, 2022
December 30, 2022
January 6, 2023
January 13, 2023
January 20, 2023
January 27, 2023
February 3, 2023
February 10, 2023
February 17, 2023
February 24, 2023
March 3, 2023
March 10, 2023
March 17, 2023
March 24, 2023
March 31, 2023
April 7, 2023
April 14, 2023
April 21, 2023
April 28, 2023
May 5, 2023
May 12, 2023
May 19, 2023
May 26, 2023
June 2, 2023
June 9, 2023
June 16, 2023
June 23, 2023
June 30, 2023
July 7, 2023
July 14, 2023
July 21, 2023
July 28, 2023
August 4, 2023
August 11, 2023
August 18, 2023
August 25, 2023
September 1, 2023
September 8, 2023
September 15, 2023
September 22, 2023
September 29, 2023
October 6, 2023
October 13, 2023
October 20, 2023
October 27, 2023
November 3, 2023
November 10, 2023
November 17, 2023
November 24, 2023
December 1, 2023
December 8, 2023
December 15, 2023
December 22, 2023
December 29, 2023
January 5, 2024
Large Lagoon
Small Lagoon
Lg Max
Sm Max


Code Violations
October 12, 2023 to October 19, 2023
Parking - Certain other parking prohibited
Height of Grass
Vehicles wrecked/dismantled/inoperable or unregistered on private property
Trash; Collection
Detrimental Objects
Addressing of Buildings
Violations and penalties (Licensing)
Rental/Business License
Permit for Construction
Outdoor Burning
Maintenance of trees and other vegetation.
Fire safety
Failure of property owner to remedy; action by Town.
Condition of premises.
0
1
2
3
4
5
6
7
8
9
10

Crime Offense Report

Oct 12, 2023 - Oct 18, 2023

PART I OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A03	Kidnap	0	1	0	1
A04	Rape	0	12	0	8
A06	Robbery	0	9	0	3
A07	Assault/Aggravated	0	27	0	19
A08	Burglary	1	21	1	11
A09	Theft	2	244	0	94
A10	Theft/Auto	1	7	1	3
A12	All Other	0	7	0	4
PART I OFFENSES		4	328	2	143

PART II OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A13	Other Assaults	1	212	1	173
A14	Rec. Stolen Property	0	1	0	1
A15	Criminal Mischief	1	110	0	42
A16	Weapons	3	18	3	18
A17	Other Sex Offenses	1	11	1	11
A18	Alcohol	0	3	0	3
A19	Drugs	3	174	3	166
A20	Noise/Disorderly Premise	2	85	0	12
A21	Trespass	4	146	3	101
A22	Disorderly Conduct	0	115	0	93
A23	Other	32	1,513	18	658
PART II OFFENSES		47	2388	29	1278

PART III OFFENSES

Offense_Order	Crime_Categ	Current Week	Current Year	Week Previous Year	Previous Year
A24	Alarm	8	264	0	1
A25	Animal Control	0	7	0	0
A26	Recovered Property	1	37	0	25
A27	Service	25	1,400	0	20
A28	Suspicious Per/Veh	4	323	0	8
PART III OFFENSES		38	2031	0	54
Summary		89	4747	31	1475