

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, October 20, 6:00 PM, Town Hall, 39 The Circle
 1. Public Hearing
 - Rezone Application – 115 East Pine Street Professional Business (UB3) to Historic District (HD)
 2. Regular Meeting
 - Preliminary Site Plan Review – Sussex County Family Court
 - Preliminary Subdivision Review – Admirals Landing (Vaughn Road)
 - Discussion: Comprehensive Plan Amendment Process
- ✓ **Town Council Meeting:** Wednesday, October 27, 7:00 PM – Regular Meeting, Town Hall, 39 The Circle
- ✓ **Delaware League of Local Governments:** Thursday, October 28, 5:30 PM, Dover

UPDATES FROM DEPARTMENTS ...

Finance

- On October 1, the Town mailed the October quarterly utility billing (\$1,070,476)
- October Take Note Newsletter (copy attached)
- As of October 14, the Town has collected:
 - \$1,607,024 (96%) of the annual property tax billing (\$1,680,003)
 - \$127,552 (14%) of the October utility billing (\$1,070,476)
- Processed Payroll, Accounts Payable, Accounts Receivable
 - Processed 45 payroll records
 - ✓ Includes updating pensionable wages into State of De database, State and Federal Tax submission
 - Processed Purchase Orders (63)
 - ✓ Accounts Payable Checks generated (49)
 - ✓ Scanned copies of invoices and attached to PO's
 - Cash Receipt Transactions (1,093)
 - Miscellaneous Billing Invoices generated (1)
- Provided Tax and Utility Information for property settlements and stamped deeds
- Submitted Quarterly Reports in E-Grants
 - Final Fiscal Report Grant ID #2336 (GPD DV & SA Investigator)
 - Fiscal Report Grant ID #2659 (Victim Advocate)
- Mailed Second Delinquent Tax Notice (October 14) – 110 Tax Accounts

TOWN MANAGER'S WEEKLY REPORT



- Gathering information for worker's compensation audit (September 2020 – September 2021)
- Real Estate Transfer Tax Summary (September 2021)

| | September 2021 | | September 2020 | |
|----------------------|----------------|--------------|----------------|--------------|
| | Month | Year To Date | Month | Year To Date |
| Transfer Tax Revenue | \$20,159 | \$132,957 | \$27,236 | \$77,560 |

Police

- Code Enforcement – Key Performance Indicators – September 2021 (copy attached)
- Weekly Code Enforcement statistics updated (copy attached)
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

Public Works

- No report this week

Planning

- Projects:
 - 673 North Bedford Street/Parker Group – Site plan amendment/Phase II (parking lot) submitted October 8
 - Isaac's Farm – DelDOT/Approved Record plan amendment under review by DBF
 - Wawa/AutoZone – DelDOT Record Plan under review by Duffield
- Building Permit Summary (September 2021)

| Building Activity | September 2021 | August 2021 | September 2020 |
|-----------------------|--------------------------|---------------------------|----------------|
| Permits Issued | 26 | 17 | 29 |
| Value of Improvements | \$1,549,287 ¹ | \$12,153,416 ² | \$822,357 |
| Permit Revenue | \$8,265 | \$62,520 | \$6,095 |

¹ Beebe Weight Loss Fit out, Cannabis Dispensary Fit out

² Walmart: Expansion - \$786,871, Interior remodel - \$520,000; Post-Acute Medical - \$10,600,000

TOWN MANAGER'S WEEKLY REPORT



Construction Coordinator

- Georgetown East Gateway:
 - Inspect installation of water meter pits.
- East Market Street water main/services replacement:
 - Manage and inspect installation of water service and meter pits.
- Site Inspections:
 - University Drive – Phase 2
 - Village of College Park
 - Isaacs's Farm
 - Post-Acute Medical (PAM)
- Miss Utility Locate Summary (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 5.25 feet and Small Lagoon is 2.50 feet
- Southern State sprayed the Town's hay field for weeds
- Replaced the breaker and starter on pump 2 at Gordy Street Pump Station
- Exercised and lubricated check valves at Easter Seals Pump Station
- Disassembled check valve #1 at Del Tech Pump Station – cleared debris and reassembled

TOWN MANAGER'S UPDATE³ ...

- Participated in UD-IPA Electric Vehicle Infrastructure and the Local Government Role training (Jamie Craddock, Gene Dvornick, Jocelyn Huff)
- Met with Operations Manager for the Everett Gospel Mission to discuss, document, and visit their Pallet Shelter Village Pilot Program for the homeless
- Worked on drafting of rental inspection proposals into ordinance form
- Attended ICMA Annual Conference – Sessions attended:
 - ✓ Northeast Regional Meeting
 - ✓ Benchmarking for Service Improvements
 - ✓ Finding Fate: A Downtown Revitalization Effort
 - ✓ Leading through Crisis, Conflict, and Challenging Times
 - ✓ The Future of Work is Now
 - ✓ Small Town, Big Disaster – Lessons Learned from Surfside
 - ✓ Budgeting in a Crisis

³ Reflects some items from previous two weeks that had not been reported

TOWN MANAGER'S WEEKLY REPORT



- ✓ The Downtown-ification of America
- ✓ Community Mental Health
- ✓ Actionable Data: Providing Services for People Experiencing Homelessness
- ✓ Destroyed Reputations and Character Assassinations: When Civility and Careers Die at City Hall
- ✓ An Innovative Structure that Enables Everyone to Transform
- ✓ Strategies for Using ARPA Funds
- Completed final review of Dunbarton Oaks Easements and Lee Avenue dedication documents (Gene Dvornick, Laura Givens)
- Met with representatives from Wallace Montgomery regarding next steps and implementation items for the Comprehensive Plan (Jamie Craddock, Gene Dvornick, Jocelyn Huff)
- Responded to questions/concerns from local legislator
- Met with Springboard Collaborative to discuss security planning (Gene Dvornick, Captain Holm, Chief Hughes)
- Worked with Town Engineer and Planning Staff to brainstorm and resolve parking concerns with proposed Dairy Queen (Jamie Craddock, Gene Dvornick, Jocelyn Huff)
- Facilitated Fleet Management Workshop – presentation copy attached (Bill Bradley, Gene Dvornick, Bobby Fletcher, Laura Givens, Captain Holm, Eric Rust)
- Attended Sussex Sports Center Foundation Board Meeting (Gene Dvornick, Bill West)
- Responded to questions from local print media
- Followed up on several code enforcement issues
- Responded to several FOIA requests
- Weekly COVID-19 data

| <u>Reporting Item</u> | <u>10/07/21 This Week</u> | <u>10/14/21 This Week</u> | <u>Change</u> | <u>% Change</u> |
|-----------------------|-------------------------------|-------------------------------|---------------|---------------------|
| Total Positive Cases | 136,682 | 138,938 | 2,256 | 1.65% |
| New Castle County | 78,233 | 79,349 | 1,116 | 1.43% |
| Kent County | 24,482 | 24,996 | 514 | 2.10% |
| Sussex County | 33,608 | 34,220 | 612 | 1.82% |
| Unknown | 359 | 373 | 14 | 3.90% |
| Deaths | 1,997 | 2,005 | 8 | 0.40% |
| Hospitalizations | 234 | 200 | (34) | -14.53% |
| Vaccinations | 1,199,379 | 1,214,917 | 15,538 | 1.30% |

TOWN MANAGER'S
WEEKLY REPORT



TOWN MANAGER'S WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

In an effort to better inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. The report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.

Town of Georgetown Take Note



Important Phone Numbers:

Administrative Office:
(302) 856-7391

Fax: (302) 856-6348

Planning Department:
(302) 853-0104

Public Works:
(302) 856-6045

Sewer Department:
(302) 856-7377

Sewer Emergency
Cell: (302) 381-5642

Water Department:
(302) 856-9529

Water Emergency:
Cell: (302) 236-2647

Non-Emergency Police
Dept. (302) 856-6613

Code Enforcement:
(302) 448-5027

Fire, Ambulance, Police:
911

GFL Environmental:
Trash Service
(302) 934-1364

Sussex County:
(302) 855-7700

Georgetown State Service
Center: (302) 856-5574

Town Office Hours:
Monday through Friday
8:00 a.m. to 4:30 p.m.

Visit us on the Town of Georgetown's Website located at www.georgetowndel.com

Georgetown Residents,

As the Summer comes to a close, we enjoy the warm days and cooler nights – a reminder that Winter is just around the corner. I hope everyone had a great summer and had an opportunity to enjoy some of the things that make Georgetown special, Little League games, Summer Concert Series, the Hispanic Festival, or simply spending time with family and friends.

I cannot say *Thank You* enough to the Georgetown Arts and Flowers organization. They continue to make Georgetown shine with the assortment of flowers around The Circle and down East Market Street. Each season looks extra special thanks to their efforts.

The water main replacement on East Market Street is nearing completion. The next phase will be service line replacements along East and West Market Streets and North and South Bedford Streets. After the service lines, we anticipate DelDOT starting the long awaited and anticipated pavement rehabilitation. Let's hope the weather cooperates and the project is completed this fall.

The Georgetown East Gateway Improvements remains on schedule and is slated for completion in the Spring of 2022. Thank you for your patience and understanding during construction, especially with the changing traffic patterns and new light signals. The project is now in its final stages and soon it will be fully operational.

We continue to see developer interest in Georgetown. Our Planning Department is currently shepherding through our processes a new Wawa, Dairy Queen, car wash, and Auto Zone store. It is very encouraging that business continue to recognize Georgetown as an opportunity.

Along these lines, as a Town we need to start looking at updating our Municipal Code. Times have changed, and there are several areas where improvement would be beneficial, especially as it relates to the types of projects we are seeing.

As we continue through these challenging times, let's continue to treat people the way we want to be treated and show respect to one another. Our town is made up of more than 7,000 people, each unique, but collectively this is our community.

Please stay safe, check on your neighbors, and help those in need. Remember, taking care of one another is what makes Georgetown, Well Rounded.

Bill West

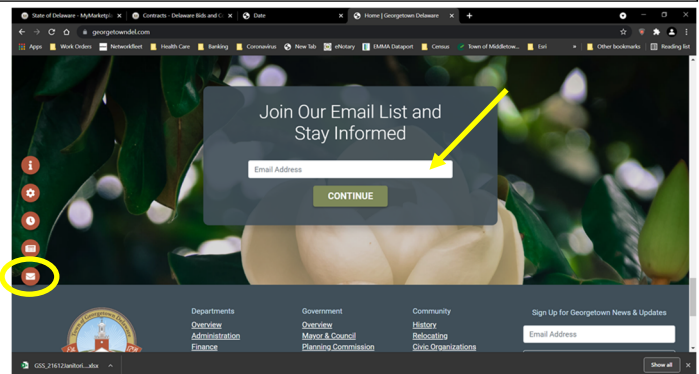
Mayor

The Litter Pledge

If you walk along your street
and spot litter as you stride
Don't ignore it, pick it up,

**Have a bit of pride
in where you live
and where you work**

Please make your litter Pledge
to pick up from along your route
be it road or path or hedge!



Join Our Email List

and

Stay Informed

www.georgetowndel.com

Town of Georgetown Take Note

Meetings

Town Council Meetings

Second & Fourth
Wednesdays of each month
at 7:00 p.m.

Planning Commission

Meetings

Third Wednesday of each
month at 6:00 p.m.

Board of Adjustment

First Wednesday of each
month at 5:00 p.m.

Looking for information on
what is happening in
Georgetown?

Follow us on Twitter or
Facebook in order to get
current events and notices!



Online Payments!

Please visit our website
www.georgetowndel.com
to pay your water/sewer/
trash, and taxes online. The
Town does not accept phone
payments.



Questions or concerns?

Please feel free to contact the
Town Office, (302) 856-7391
or email your local
councilmember.

Mayor - Bill West
bwest@georgetowndel.com

Ward 1 - Christina Diaz-Malone
cdiaz-malone@georgetowndel.com

Ward 2 - Sue Barlow
sbarlow@georgetowndel.com

Ward 3 - Angela Townsend
atownsend@georgetowndel.com

Ward 4 - Penuel Barrett
pbarrett@georgetowndel.com

Holiday Closings

Veterans Day - Thursday, November 11, 2021

Thanksgiving Day - Thursday, November 25, 2021

Day after Thanksgiving - Friday, November 26, 2021

Christmas Eve - Thursday, December 23, 2021

Christmas Day - Friday, December 24, 2021

New Year's Day - Friday, December 31, 2021

Halloween - October 31, 2021 (Trick or Treating 6:00 - 8:00 pm)

October Utility Billing

Utility Bills are mailed within the first week of October.

The due date is November 9, 2021.

If payment is not received by the due date, a 5% penalty will
be posted to all delinquent accounts on November 10, 2021.

Our lobby is open. The Town accepts cash, check, money
order, and credit card payments.

Online payments may be made by visiting the Town's website
at www.georgetowndel.com. All online payments are subject
to a 1% processing fee.

We do not accept credit card payments over the phone.

Trash Schedule

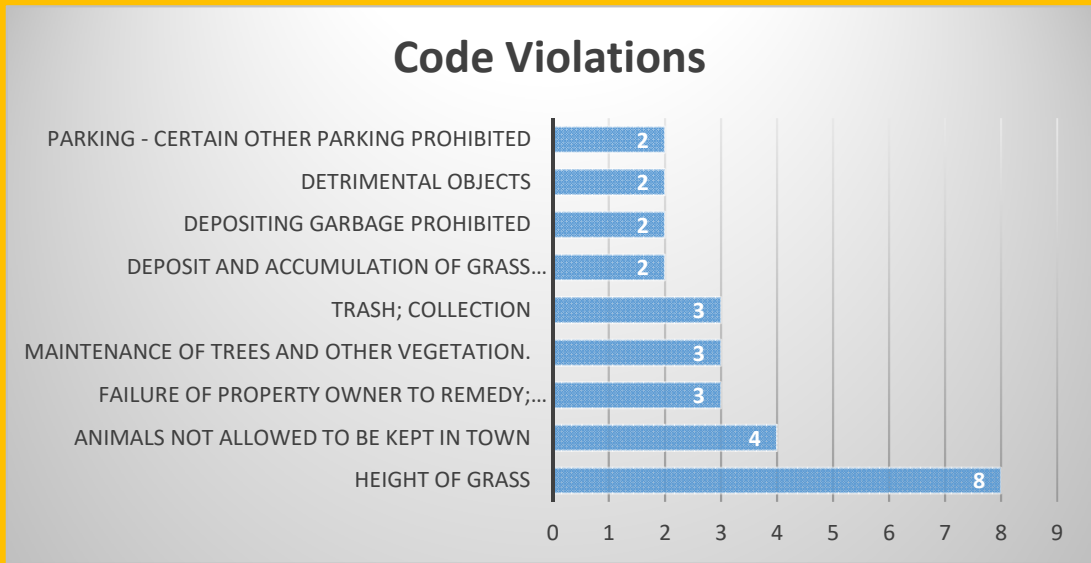
October 1 - Trash
October 5 - Yard Waste
October 8 - Trash & Recycle
October 12 - Yard Waste
October 15 - Trash
October 19 - Yard Waste
October 22 - Trash & Recycle
October 26 - Yard Waste
October 29 - Trash
November 2 - Yard Waste
November 5 - Trash & Recycle
November 9 - Yard Waste
November 12 - Trash
November 16 - Yard Waste
November 19 - Trash & Recycle
November 23 - Yard Waste
November 27 - Trash
November 30 - Yard Waste
December 3 - Trash & Recycle
December 10 - Trash
December 14 - Yard Waste
December 17 - Trash & Recycle
December 24 - Trash
December 28 - Yard Waste
December 31 - Trash & Recycle

Recycle Right DE!



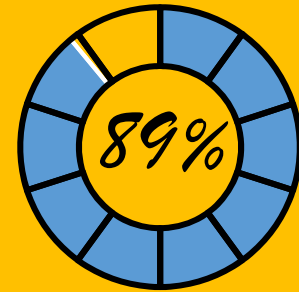
Code Enforcement Key Performance Indicators

Code Violations

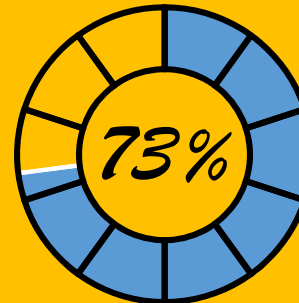


September 2021

Voluntary Compliance

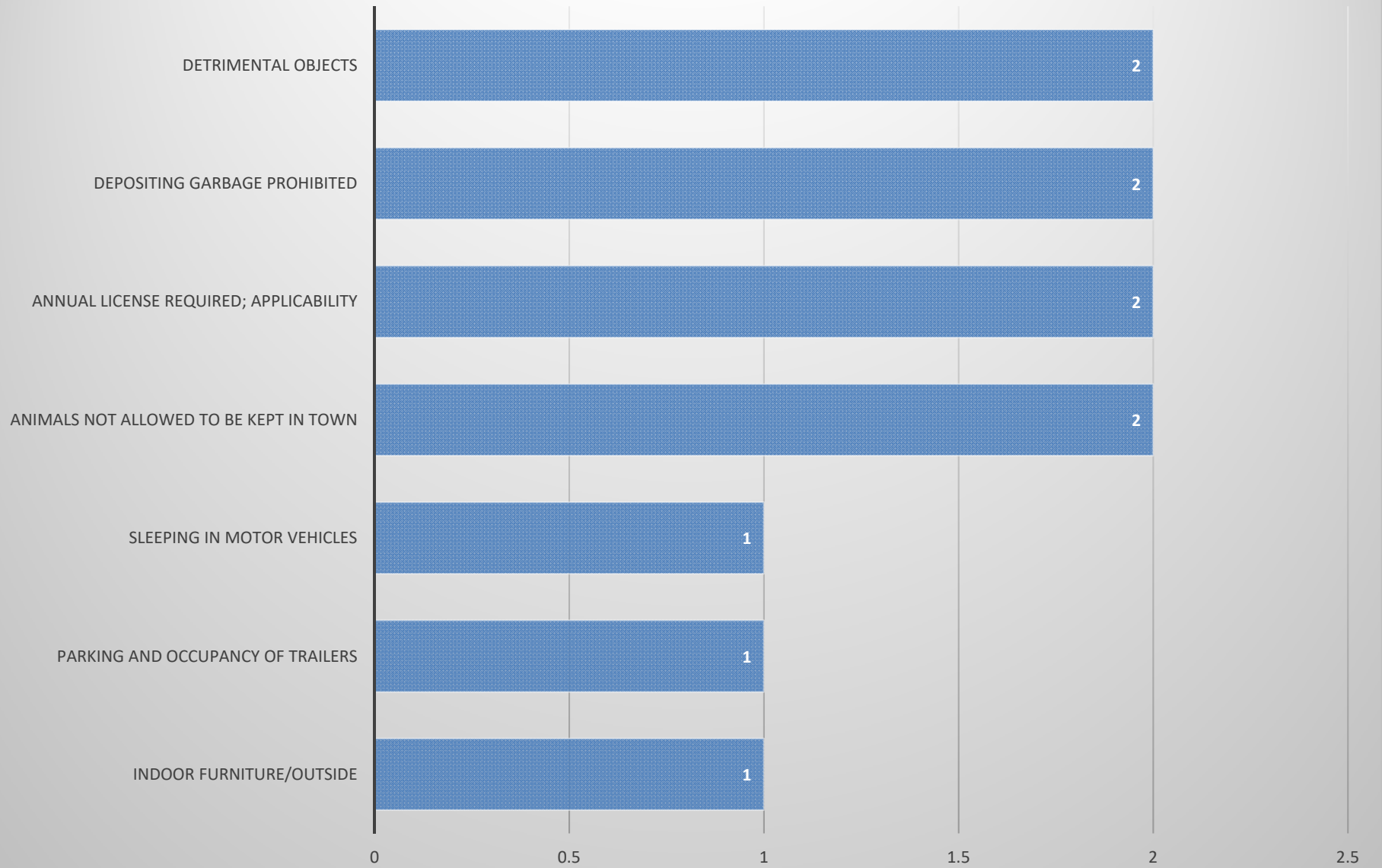


Proactive Enforcement



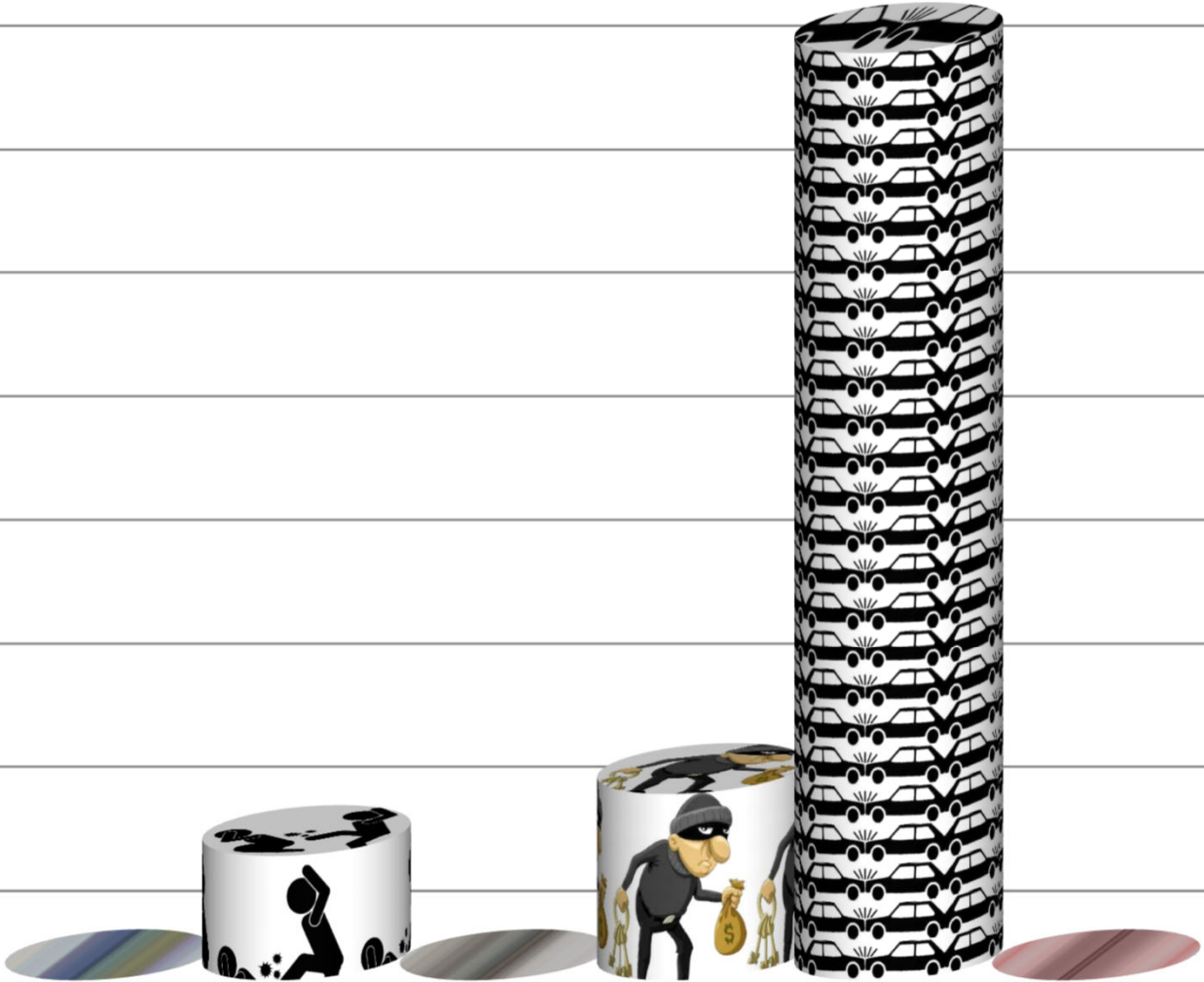
Code Violations

October 8, 2021 to October 14, 2021



October 13, 2021

16
14
12
10
8
6
4
2
0

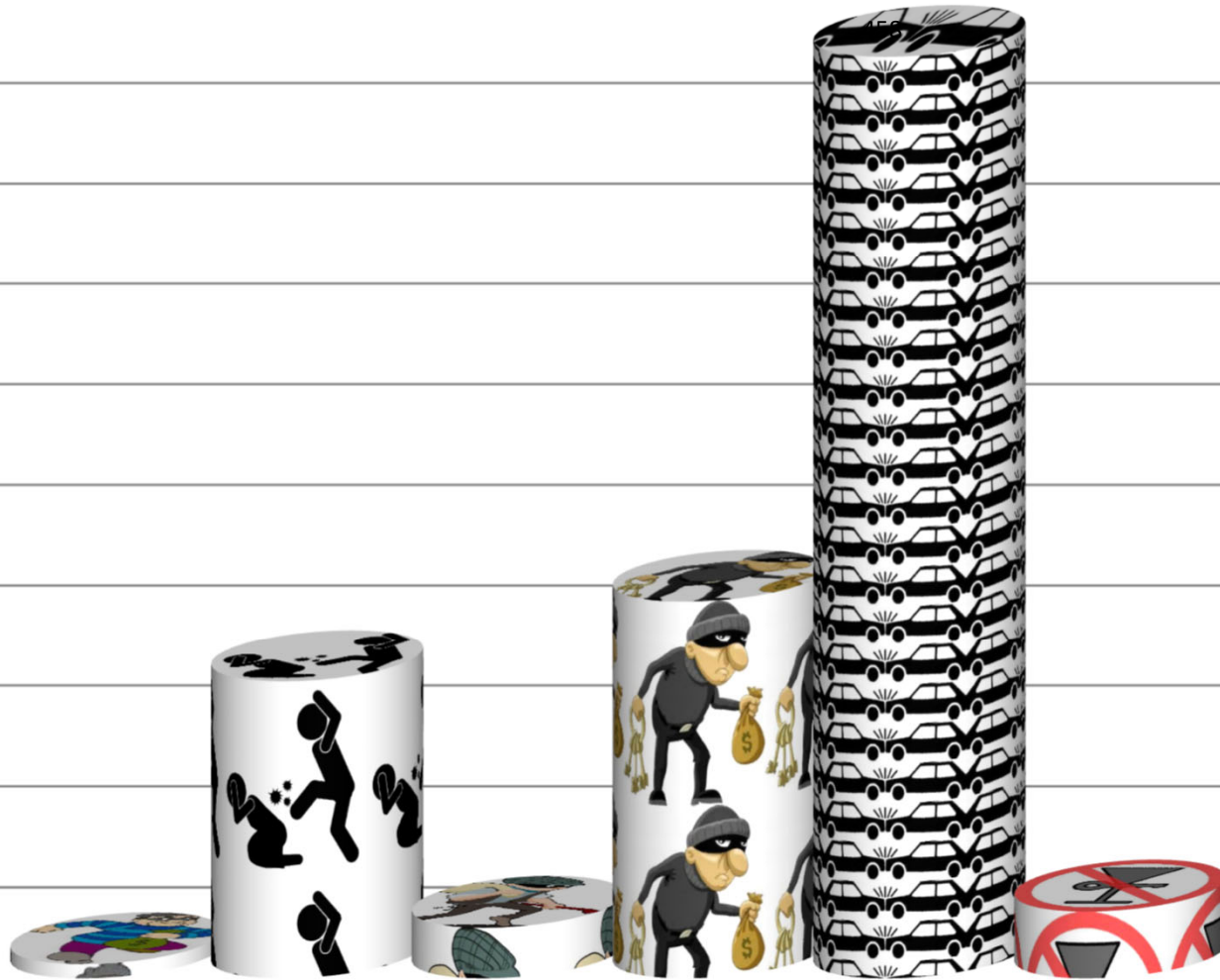


Weekly

•Robbery •Assault •Buglary •Thefts ■Collision •DUI

October 13, 2021

500
450
400
350
300
250
200
150
100
50
0



Year to Date

*Robbery *Assault *Burglary *Thefts *Collision *DUI

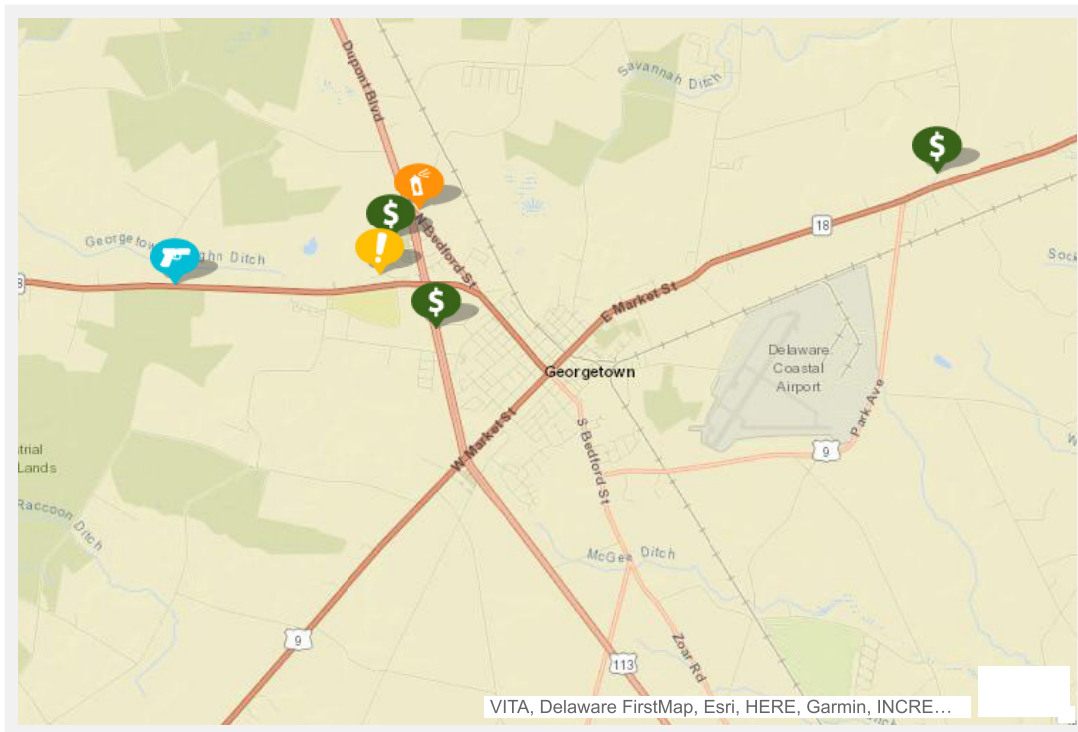
 Print

CrimeMapping.com Map

Friday, October 8, 2021 through Thursday, October 14, 2021

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons







Show crime report Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

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Crime Report

| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---------------------------------|-----------------------|---------------------|
|  | DAMAGE/PRIVATE PROPERTY | 8121004453 | 20500 BLOCK NE DONOVANS RD | Georgetown Police | 10/11/2021 10:25 AM |
|  | LARCENY/SHOPLIFTING | 8121004441 | 20700 BLOCK S DUPONT BLVD | Georgetown Police | 10/10/2021 12:47 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004425 | 21600 BLOCK W BIDEN AVE | Georgetown Police | 10/9/2021 2:54 AM |
|  | POSSESSION OF WEAPON | | PIGLET N PATH & SEASHORE HWY | Delaware State Police | 10/8/2021 7:14 PM |
|  | LARCENY/FROM ALL OTHER YARDS | | 20100 BLOCK NE SHINGLE POINT RD | Delaware State Police | 10/8/2021 4:08 PM |
|  | LARCENY/SHOPLIFTING | 8121004417 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 10/8/2021 1:04 PM |

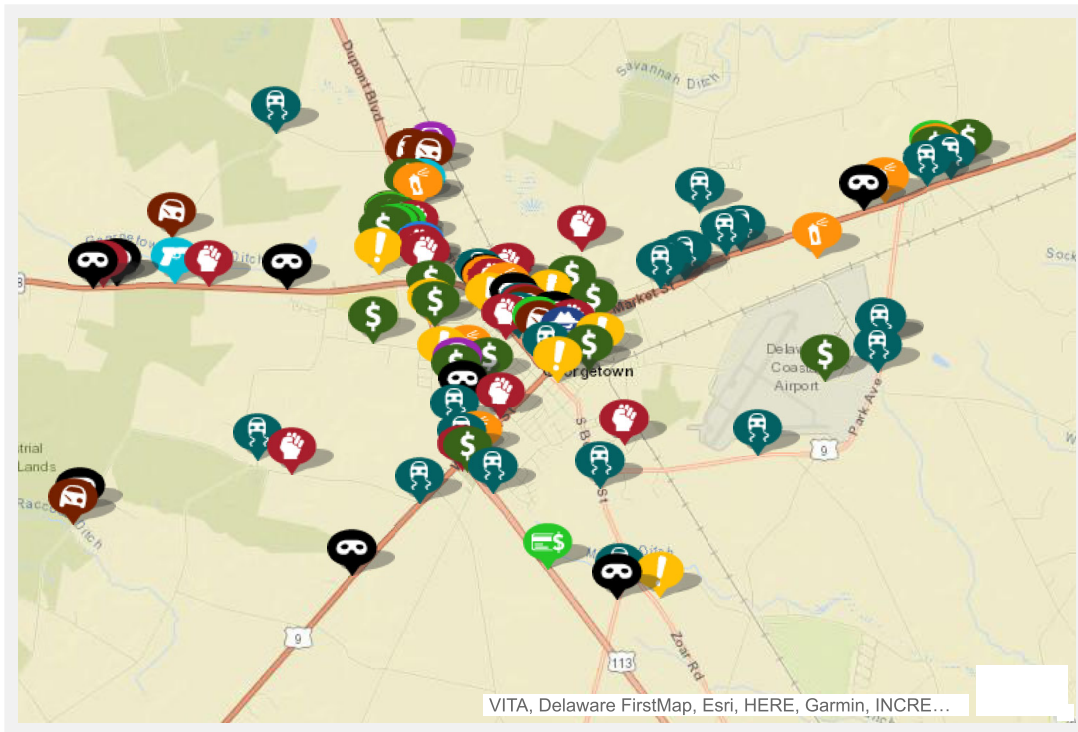
 Print

CrimeMapping.com Map

Sunday, April 18, 2021 through Thursday, October 14, 2021

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

Show crime report Show crime chart



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Crime Report



| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---|-----------------------|---------------------|
|  | DAMAGE/PRIVATE PROPERTY | 8121004453 | 20500 BLOCK NE DONOVANS RD | Georgetown Police | 10/11/2021 10:25 AM |
|  | LARCENY/SHOPLIFTING | 8121004441 | 20700 BLOCK S DUPONT BLVD | Georgetown Police | 10/10/2021 12:47 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004425 | 21600 BLOCK W BIDEN AVE | Georgetown Police | 10/9/2021 2:54 AM |
|  | POSSESSION OF WEAPON | | PIGLET N PATH & SEASHORE HWY | Delaware State Police | 10/8/2021 7:14 PM |
|  | LARCENY/FROM ALL OTHER YARDS | | 20100 BLOCK NE SHINGLE POINT RD | Delaware State Police | 10/8/2021 4:08 PM |
|  | LARCENY/SHOPLIFTING | 8121004417 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 10/8/2021 1:04 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121004406 | 000 BLOCK NW CHICORY DR | Georgetown Police | 10/7/2021 6:41 PM |
|  | AGGRAVATED ASSAULT/FAMILY KNIFE/CUTTING INSTRUMENT | 8121004395 | 20500 BLOCK N DUPONT BLVD | Georgetown Police | 10/6/2021 11:15 PM |
|  | LARCENY/BICYCLES | 8121004392 | 100 BLOCK N ADAMS ST | Georgetown Police | 10/6/2021 6:45 PM |
|  | LARCENY/FROM BUILDING | 8121004389 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 10/6/2021 4:48 PM |
|  | LARCENY/FROM ALL OTHER YARDS | 8121004386 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 10/6/2021 11:37 AM |
|  | THEFT/FALSE PRETENSE OR PROMISE | 8121004374 | 000 BLOCK E COLLEGE PARK LA | Georgetown Police | 10/5/2021 7:34 PM |
|  | DAMAGE/PRIVATE PROPERTY | 8121004369 | 500 BLOCK DUNBARTON APTS | Georgetown Police | 10/5/2021 8:13 AM |
|  | OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED | | 23000 BLOCK E ASBURY RD | Delaware State Police | 10/4/2021 8:07 PM |
|  | BURGLARY/NO FORCED ENTRY/FREE TEXT | 8121004352 | RAILROAD SE AVE & CEDAR ST | Georgetown Police | 10/4/2021 9:31 AM |
|  | VEHICLE THEFT | 8121004351 | 1600 BLOCK DUNBARTON APTS | Georgetown Police | 10/4/2021 7:20 AM |
|  | LARCENY/FROM ALL OTHER YARDS | 8121004341 | 000 BLOCK W COLLEGE PARK LA | Georgetown Police | 10/3/2021 8:05 PM |
|  | LARCENY/SHOPLIFTING | 8121004336 | 000 BLOCK GEORGETOWN PLZ | Georgetown Police | 10/3/2021 4:09 PM |
|  | DAMAGE/PRIVATE PROPERTY | 8121004322 | 500 BLOCK SE BEDFORD ST | Georgetown Police | 10/2/2021 11:25 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121004314 | 000 BLOCK SW MARY ST | Georgetown Police | 10/2/2021 3:52 PM |
|  | LARCENY/SHOPLIFTING | 8121004312 | 000 BLOCK E COLLEGE PARK LA | Georgetown Police | 10/2/2021 2:56 PM |
|  | LARCENY/SHOPLIFTING | 8121004310 | COLLEGE PARK E LA & CARMEAN WAY | Georgetown Police | 10/2/2021 12:26 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | 8121004298 | ON SOUTH BEDFORD STREET US9TR 0.23 MILES SOUTH FROM ZOAR RO | Georgetown Police | 10/2/2021 5:30 AM |

| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---|-----------------------|--------------------|
|  | LARCENY/SHOPLIFTING | 8121004291 | 000 BLOCK W COLLEGE PARK LA | Georgetown Police | 10/1/2021 11:40 AM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004289 | 100 BLOCK NW BEDFORD ST | Georgetown Police | 10/1/2021 9:52 AM |
|  | BOMB THREAT | 8121004271 | 000 BLOCK GEORGETOWN PLZ | Georgetown Police | 9/30/2021 9:09 AM |
|  | THEFT/FALSE PRETENSE OR PROMISE | 8121004264 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 9/29/2021 8:35 PM |
|  | LARCENY/SHOPLIFTING | 8121004255 | 000 BLOCK E COLLEGE PARK LA | Georgetown Police | 9/29/2021 9:28 AM |
|  | DISORDERLY CONDUCT/LIQUOR INVOLVEMENT | 8121004209 | 20500 BLOCK N DUPONT BLVD | Georgetown Police | 9/26/2021 2:59 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004207 | 200 BLOCK SW NORTH ST | Georgetown Police | 9/26/2021 1:59 PM |
|  | LARCENY/VEHICLE PARTS/FROM AUTO/ATTACHED | 8121004202 | 400 BLOCK NE MARKET ST | Georgetown Police | 9/26/2021 9:42 AM |
|  | LARCENY/FROM ALL OTHER YARDS | 8121004188 | 300 BLOCK NW FRANKLIN ST | Georgetown Police | 9/25/2021 12:45 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121004176 | 20500 BLOCK N DUPONT BLVD | Georgetown Police | 9/24/2021 2:38 PM |
|  | LARCENY/BICYCLES | 8121004160 | 20600 BLOCK S SAVANNAH RD | Georgetown Police | 9/23/2021 10:24 AM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004159 | 20900 BLOCK N DUPONT BLVD | Georgetown Police | 9/23/2021 9:33 AM |
|  | DISTURBING THE PEACE/PUBLIC NUISANCE | 8121004150 | 20700 BLOCK DUPONT BLVD | Georgetown Police | 9/22/2021 7:22 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | 8121004140 | ON NORTH RACE STREET 206.85 FEET SOUTH EAST FROM A STREET | Georgetown Police | 9/22/2021 1:08 AM |
|  | LARCENY/FROM BUILDING | | 21600 BLOCK CEDAR CREEK AVE | Delaware State Police | 9/21/2021 12:17 PM |
|  | LARCENY/SHOPLIFTING | 8121004123 | 000 BLOCK COLLEGE PARK DR | Georgetown Police | 9/20/2021 8:21 PM |
|  | FRAUD BY WIRE | | 100 BLOCK NE DEPOT ST | Delaware State Police | 9/20/2021 2:36 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON VAUGHN ROAD 227.67 FEET NORTH FROM ASBURY ROAD 0.61 MI | Delaware State Police | 9/20/2021 6:00 AM |
|  | THEFT/FALSE PRETENSE OR PROMISE | 8121004102 | 000 BLOCK E COLLEGE PARK LA | Georgetown Police | 9/19/2021 1:09 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121004097 | 200 BLOCK MARKET ST | Georgetown Police | 9/18/2021 9:51 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004072 | 100 BLOCK E INGRAMTOWN RD | Georgetown Police | 9/17/2021 12:52 PM |
|  | BURGLARY/NO FORCED ENTRY/FREE TEXT | 8121004050 | 300 BLOCK SE RACE ST | Georgetown Police | 9/16/2021 2:03 PM |

| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---|-----------------------|--------------------|
|  | OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED | 8121004051 | DOUGLAS NE ST & BEDFORD ST | Georgetown Police | 9/16/2021 1:57 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121004052 | 300 BLOCK SW MARKET ST | Georgetown Police | 9/15/2021 8:00 AM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121004012 | 21700 BLOCK NE SUSSEX PINES RD | Georgetown Police | 9/14/2021 10:00 AM |
|  | AGGRAVATED ASSAULT/NON-FAMILY FIREARM | 8121003999 | DUPONT BLVD & COLLEGE PARK LA | Georgetown Police | 9/14/2021 7:05 AM |
|  | LARCENY/FROM ALL OTHER YARDS | 8121003996 | EDWARD E ST & DUPONT BLVD | Georgetown Police | 9/13/2021 9:08 PM |
|  | BURGLARY/NO FORCED ENTRY/NONRESIDENCE | 8121003992 | 500 BLOCK S BEDFORD ST | Georgetown Police | 9/13/2021 2:40 PM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | | 200 BLOCK NW RACE ST | Delaware State Police | 9/13/2021 7:00 AM |
|  | THEFT/FALSE PRETENSE OR PROMISE | 8121003937 | 000 BLOCK W COLLEGE PARK LA | Georgetown Police | 9/10/2021 8:34 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON PARK AVENUE US9TR 0.28 MILES NORTH FROM SPRINGFIELD ROAD | Delaware State Police | 9/7/2021 1:01 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | 8121003859 | ON N. BEDFORD STREET SR18 38.35 FEET NORTH WEST FROM NEW ST | Georgetown Police | 9/6/2021 9:06 PM |
|  | DAMAGE/PUBLIC PROPERTY | | 20100 BLOCK NE SHINGLE POINT RD | Delaware State Police | 9/4/2021 12:44 AM |
|  | IMPERSONATION | | 20100 BLOCK SHINGLE POINT RD | Delaware State Police | 9/3/2021 7:25 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON PARK AVENUE US9TR 585.57 FEET NORTH FROM SPRINGFIELD ROA | Delaware State Police | 9/2/2021 2:13 AM |
|  | BURGLARY/NO FORCED ENTRY/FREE TEXT | 8121003788 | 500 BLOCK BEDFORD ST | Georgetown Police | 9/1/2021 8:39 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | 8121003717 | ON WESTBOUND THE CIRCLE US9 65.79 FEET WEST FROM THE CIRCLE | Georgetown Police | 8/28/2021 10:57 PM |
|  | LARCENY/FROM ALL OTHER YARDS | | 20300 BLOCK ENNIS RD | Delaware State Police | 8/25/2021 12:02 PM |
|  | BURGLARY/NO FORCED ENTRY/FREE TEXT | 8121003507 | 400 BLOCK E WALTER ST | Georgetown Police | 8/15/2021 7:13 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121003506 | 000 BLOCK COLLEGE PARK LA | Georgetown Police | 8/15/2021 2:55 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121003431 | 000 BLOCK NE DOUGLAS ST | Georgetown Police | 8/10/2021 2:52 PM |
|  | BURGLARY/NO FORCED ENTRY/RESIDENCE | | 23000 BLOCK SW RACCOON DITCH RD | Delaware State Police | 8/9/2021 4:51 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON LEWES-GEORGETOWN HIGHWAY US9 259.03 FEET EAST FROM STEIN | Delaware State Police | 8/8/2021 12:01 AM |

| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---|-----------------------|--------------------|
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON E. MARKET STREET US9 174.18 FEET SOUTH WEST FROM AIRPORT | Delaware State Police | 8/7/2021 1:25 AM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | 8121003353 | 100 BLOCK SE RACE ST | Georgetown Police | 8/5/2021 1:32 PM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | | 20100 BLOCK N RANDYS RD | Delaware State Police | 7/31/2021 10:49 AM |
|  | THEFT/FALSE PRETENSE OR PROMISE | 8121003239 | 000 BLOCK E COLLEGE PARK DR | Georgetown Police | 7/29/2021 2:43 PM |
|  | SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED | 8121003242 | 20600 BLOCK N SAVANNAH RD | Georgetown Police | 7/29/2021 2:15 PM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | | 20600 BLOCK N PIGLET PATH | Delaware State Police | 7/23/2021 11:28 AM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | | 20100 BLOCK DUPONT BLVD | Delaware State Police | 7/19/2021 8:40 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON PIGLET PATH 245.82 FEET SOUTH WEST FROM GRAVELLY BRANCH | Delaware State Police | 7/17/2021 10:21 PM |
|  | LARCENY/SHOPLIFTING | 8121003027 | 21300 BLOCK BERLIN RD | Georgetown Police | 7/16/2021 8:02 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | 8121003018 | BEDFORD ST & BEDFORD ST | Georgetown Police | 7/16/2021 4:17 PM |
|  | POSSESSION OF WEAPON | | 20300 BLOCK NE DONOVANS RD | Delaware State Police | 7/15/2021 7:24 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON SOUTH BEDFORD STREET US9TR 478.47 FEET SOUTH FROM PARK A | Delaware State Police | 7/15/2021 3:16 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR/DRUGS | | ON PARK AVENUE US9TR 0.30 MILES NORTH FROM SPRINGFIELD ROAD | Delaware State Police | 7/11/2021 4:01 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON LEWES-GEORGETOWN HIGHWAY US9 650.40 FEET EAST FROM ROGER | Delaware State Police | 7/11/2021 3:14 AM |
|  | FRAUD/ILLEGAL USE OF CREDIT CARDS | | 22600 BLOCK SE DUPONT BLVD | Delaware State Police | 7/8/2021 2:37 PM |
|  | BURGLARY/NO FORCED ENTRY/NONRESIDENCE | | 19200 BLOCK NE COUNTY SEAT HWY | Delaware State Police | 7/6/2021 8:57 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121002826 | 300 BLOCK NW RACE ST | Georgetown Police | 7/5/2021 11:06 AM |
|  | DAMAGE/BUSINESS PROPERTY | 8121002822 | RACE SE ST & DOUGLAS ST | Georgetown Police | 7/5/2021 4:00 AM |
|  | ROBBERY/CARJACKING/OTHER WEAPON HIGHWAY,STREET,ALLEY | 8121002778 | 100 BLOCK NW RAILROAD AVENUE WEST | Georgetown Police | 7/2/2021 10:10 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON LEWES-GEORGETOWN HIGHWAY US9 36.84 FEET WEST FROM SHINGL | Delaware State Police | 7/1/2021 2:57 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | LEWES-GEORGETOWN E HWY & MURRAYS LA | Delaware State Police | 6/27/2021 9:39 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON W. MARKET STREET US9 13.48 FEET SOUTH WEST FROM DUPONT B | Delaware State Police | 6/27/2021 4:12 PM |

| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---|-----------------------|--------------------|
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON LEWES-GEORGETOWN HIGHWAY US9 113.01 FEET EAST FROM ROGER | Delaware State Police | 6/27/2021 6:35 AM |
|  | VEHICLE THEFT | | 20300 BLOCK SW DONOVANS RD | Delaware State Police | 6/22/2021 1:29 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON COUNTY SEAT HIGHWAY US9 97.03 FEET SOUTH WEST FROM ASBUR | Delaware State Police | 6/19/2021 5:29 PM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON NORTHBOUND DUPONT BOULEVARD US113 813.94 FEET SOUTH EAST | Delaware State Police | 6/12/2021 3:58 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON SAND HILL ROAD 0.51 MILES SOUTH FROM BRIARWOOD ROAD WI | Delaware State Police | 6/12/2021 1:27 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON E. MARKET STREET US9 258.07 FEET EAST FROM MURRAYS LANE | Delaware State Police | 6/12/2021 1:01 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON PARK AVENUE US9TR 0.21 MILES WEST FROM PARK AVENUE US9TR | Delaware State Police | 6/10/2021 6:42 AM |
|  | DRIVING UNDER THE INFLUENCE/LIQUOR | | ON LEWES-GEORGETOWN HIGHWAY US9 27.81 FEET SOUTH WEST FROM | Delaware State Police | 6/8/2021 9:27 PM |
|  | DAMAGE/PUBLIC PROPERTY | 8121002367 | 22200 BLOCK DUPONT BLVD | Georgetown Police | 6/8/2021 4:24 PM |
|  | DAMAGE/PRIVATE PROPERTY | | 22500 BLOCK LEWES GEORGETOWN HWY | Delaware State Police | 6/6/2021 4:45 PM |
|  | BURGLARY/FORCED ENTRY/NONRESIDENCE | | 18500 BLOCK W SEASHORE HWY | Delaware State Police | 6/2/2021 8:36 AM |
|  | SIMPLE ASSAULT/NON-FAMILY/OTHER ASSAULTS/NON-AGGRAVATED | | 18700 BLOCK E SEASHORE HWY | Delaware State Police | 6/1/2021 12:05 AM |
|  | LARCENY/FROM BUILDING | | 23000 BLOCK LEWES GEORGETOWN HWY | Delaware State Police | 5/26/2021 9:56 AM |
|  | LARCENY/FROM BUILDING | | 23700 BLOCK S DUPONT BLVD | Delaware State Police | 5/25/2021 4:39 PM |
|  | BURGLARY/NO FORCED ENTRY/NONRESIDENCE | | 22400 BLOCK W LEWES GEORGETOWN HWY | Delaware State Police | 5/24/2021 6:35 PM |
|  | INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED | 8121002006 | 000 BLOCK NE DOUGLAS ST | Georgetown Police | 5/18/2021 1:05 PM |
|  | DISORDERLY CONDUCT/UNRELATED TO LIQUOR | 8121001948 | 000 BLOCK SW NORTH ST | Georgetown Police | 5/14/2021 5:00 PM |
|  | OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED | | 21200 BLOCK E O DAY DR | Delaware State Police | 5/3/2021 12:22 PM |
|  | LARCENY/FROM VEHICLE/NOT ATTACHED | | RACoon DITCH NE RD & DAVIS RD | Delaware State Police | 4/25/2021 6:46 PM |
|  | DRIVING UNDER THE INFLUENCE/DRUGS | 8121001610 | DUPONT N BLVD & W. MARKET ST | Georgetown Police | 4/23/2021 9:57 PM |
|  | BURGLARY/FORCED ENTRY/RESIDENCE | | 18000 BLOCK E SEASHORE HWY | Delaware State Police | 4/23/2021 3:23 PM |
|  | BURGLARY/NO FORCED ENTRY/RESIDENCE | | 16900 BLOCK SEASHORE HWY | Delaware State Police | 4/23/2021 10:42 AM |

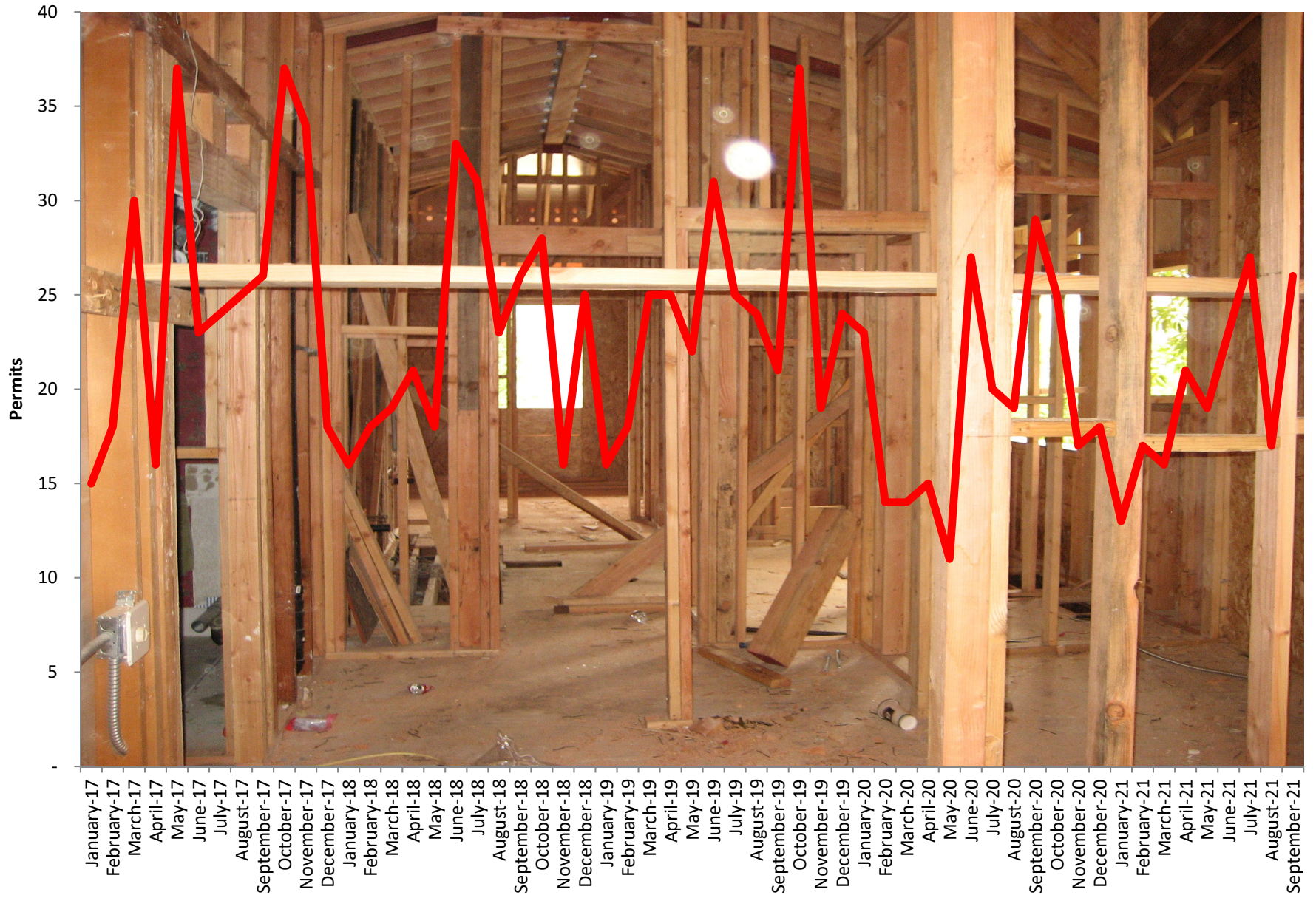
| Type | Description | Incident # | Location | Agency | Date |
|---|--|------------|---------------------------------------|-----------------------|--------------------|
|  | DAMAGE/PRIVATE PROPERTY | | 22600 BLOCK W LEWES GEORGETOWN HWY | Delaware State Police | 4/22/2021 10:05 PM |
|  | BURGLARY/NO FORCED ENTRY/NONRESIDENCE | | 21000 BLOCK E FARM | Delaware State Police | 4/22/2021 9:38 PM |

Georgetown Police Department Crime Data

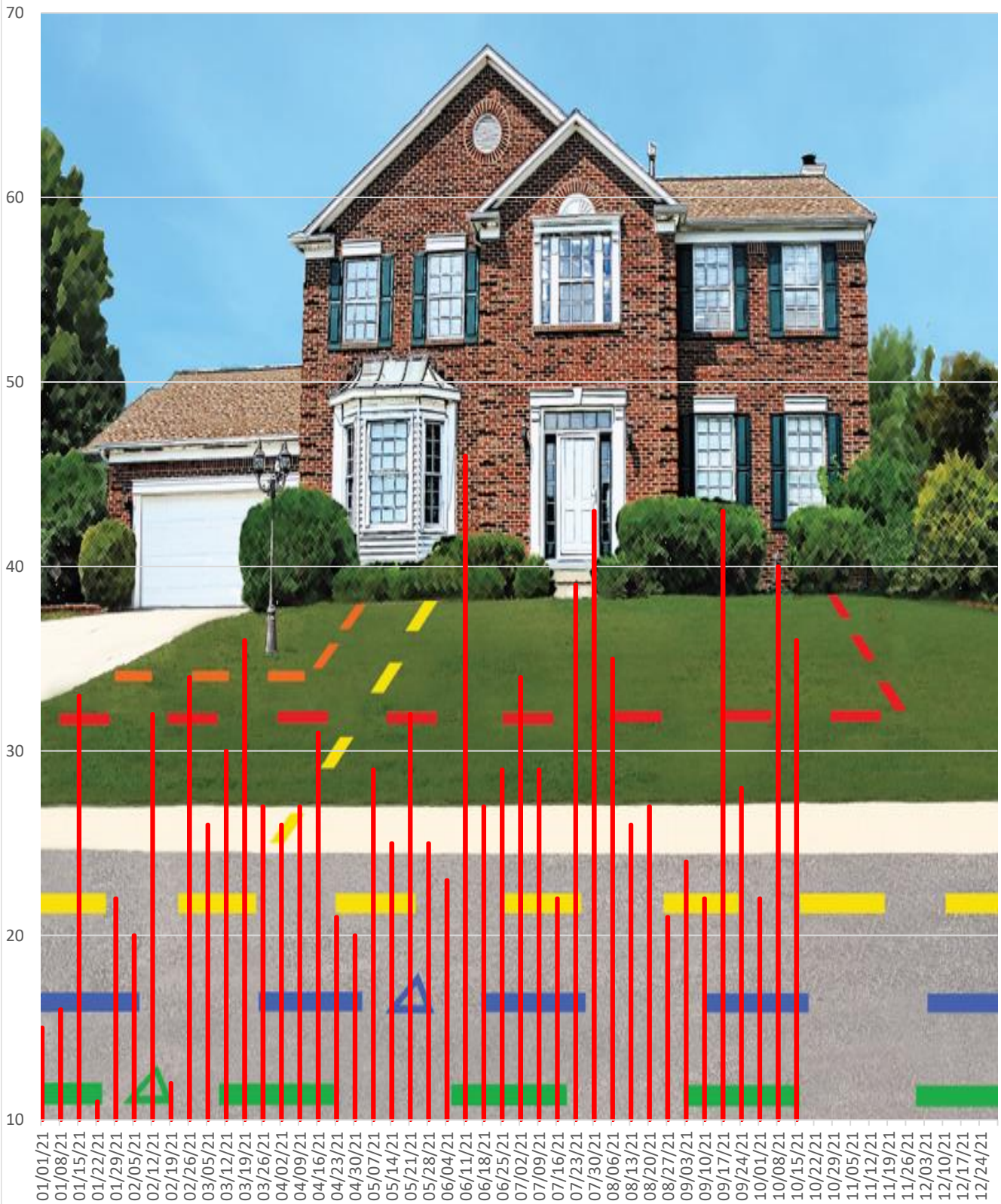
October 8, 2021 - October 14, 2021

| PART I OFFENSES | | | | | |
|--------------------------|--------------------------|------------|-------------|-----------|-------------|
| Offense_Order | Crime_Categ | Complaints | | Arrest | |
| | | Weekly | YTD | Weekly | YTD |
| A03 | Kidnap | 0 | 0 | 0 | 0 |
| A04 | Rape | 0 | 8 | 0 | 6 |
| A06 | Robbery | 0 | 7 | 0 | 1 |
| A07 | Assault/Aggravated | 0 | 25 | 0 | 19 |
| A08 | Burglary | 0 | 14 | 0 | 8 |
| A09 | Theft | 2 | 182 | 2 | 96 |
| A10 | Theft/Auto | 0 | 6 | 0 | 4 |
| A12 | All Other | 0 | 13 | 0 | 7 |
| PART I OFFENSES | | 2 | 255 | 2 | 141 |
| PART II OFFENSES | | | | | |
| Offense_Order | Crime_Categ | Weekly | YTD | Weekly | YTD |
| A13 | Other Assaults | 0 | 150 | 0 | 117 |
| A15 | Criminal Mischief | 1 | 60 | 0 | 33 |
| A16 | Weapons | 0 | 13 | 0 | 13 |
| A17 | Other Sex Offenses | 0 | 4 | 0 | 4 |
| A19 | Drugs | 4 | 98 | 4 | 92 |
| A20 | Noise/Disorderly Premise | 1 | 100 | 0 | 17 |
| A21 | Trespass | 0 | 80 | 0 | 59 |
| A22 | Disorderly Conduct | 1 | 101 | 1 | 73 |
| A23 | Other | 15 | 1,252 | 8 | 463 |
| PART II OFFENSES | | 22 | 1858 | 13 | 871 |
| PART III OFFENSES | | | | | |
| Offense_Order | Crime_Categ | Weekly | YTD | Weekly | YTD |
| A24 | Alarm | 11 | 303 | 0 | 0 |
| A25 | Animal Control | 0 | 9 | 0 | 0 |
| A26 | Recovered Property | 1 | 40 | 0 | 27 |
| A27 | Service | 16 | 1,230 | 0 | 3 |
| A28 | Suspicious Per/Veh | 5 | 347 | 0 | 7 |
| PART III OFFENSES | | 33 | 1929 | 0 | 37 |
| Total | | 57 | 4042 | 15 | 1049 |

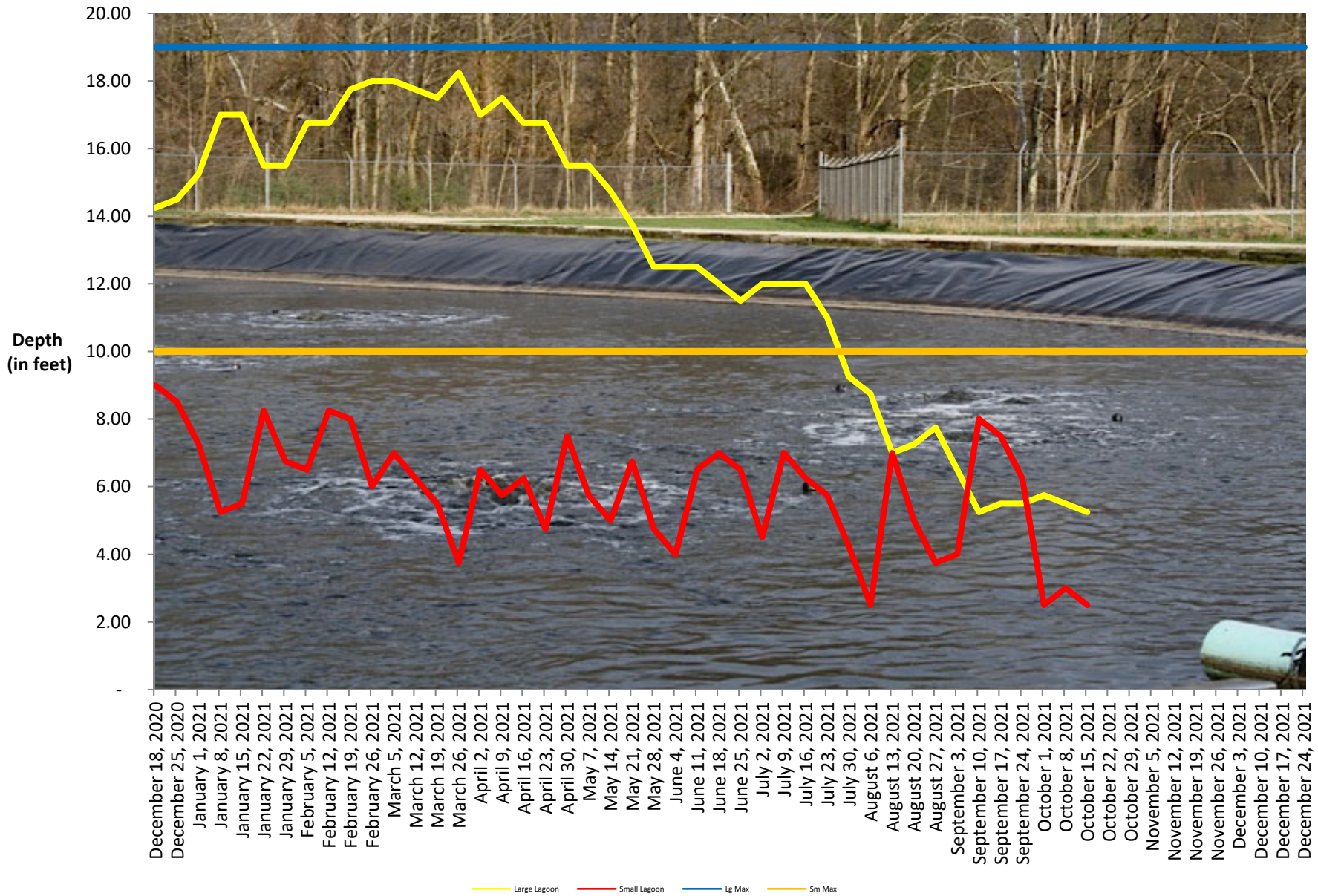
Building Permit Activity



Miss Utility Locate Tickets



WWTF Lagoon Depths



FLEET MANAGEMENT WORKSHOP

OCTOBER 14, 2021



TOWN OF
GEORGETOWN

REMINDER

This is a workshop and no
formal actions are to be taken.

Suggestions or action items identified
during the workshop may require formal
Town Council action at a properly noticed
Regular Town Council Meeting.

AGENDA

- Town Vehicle Fleet
- Historic Perspective
- Fleet Management Overview
- Benefits of Fleet Management
- Vehicle/Equipment Purchase Procedure
- State Purchasing Thresholds
- Questions

TOWN VEHICLE FLEET

| Department | Number of Vehicles | Average Age |
|--------------------------------------|--------------------|-------------|
| Administration | 1 | < 1 years |
| Police | 27 | 4 years |
| Public Works - Streets | 8 | 9 years |
| Wastewater | 4 | 4 years |
| Water | 2 | 21 years |
| Specialty (Vac Truck, Sweeper, etc.) | 5 | Various |

HISTORIC PERSPECTIVE

- Tendency to hold forever
- Sell for scrap
- Under utilization
- Major acquisition – 2013
 - Seized funds
 - All at the same time



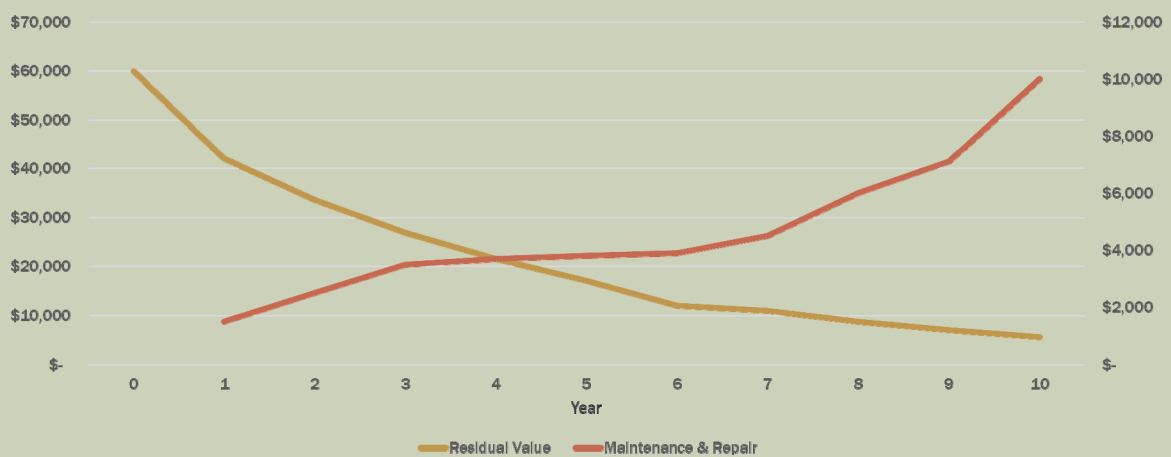
FLEET MANAGEMENT OVERVIEW

- | | |
|--|--|
| <ul style="list-style-type: none"> ■ Acquisition <ul style="list-style-type: none"> ■ State contract price ■ Multiple makes/models ■ Included in annual budget ■ Maintenance <ul style="list-style-type: none"> ■ Performed by Town Public Works ■ Through service Maintenance Program ■ Monitored and scheduled | <ul style="list-style-type: none"> ■ Replacement <ul style="list-style-type: none"> ■ Specification from individual department ■ Presentation of options ■ Authorization and approval ■ Disposal <ul style="list-style-type: none"> ■ At optimum resale – Constantly monitored ■ Highest 'salvage' value ■ Equity used to offset replacement or expenses |
|--|--|

BENEFITS OF FLEET MANAGEMENT

- Reduced overall fuel spend – more fuel efficient vehicles
- Reduced maintenance cost and downtime
- Leveraged buying power – capitalize on resale
- Provide for lower sustainable fleet cost with annual predictability
- Free up capital from salvage value of older fleet

RESIDUAL VALUE VS MAINTENANCE & REPAIR



VEHICLE/EQUIPMENT PURCHASE PROCEDURE

- Proposed capital items included during budget preparation
- Department Head provides three quotes (one has to be State Contract, if available)
 - This should be in compliance with State purchasing thresholds
- With the quotes will be a memo stating the vehicle make, model, any add-ons, vendor, cost, and department head recommendation
- This will be placed on a Town Council Agenda and presented by the department head
- Town Council will vote on how to proceed

STATE PURCHASING THRESHOLDS

- **Material and Non-Professional Services**
 - Less than \$10,000 – Open Market Purchase
 - \$10,000 - \$49,999.99 – 3 Written Quotes
 - \$50,000 and over – Formal Bid
- **Public Works**
 - Less than \$50,000 – Open Market Purchase
 - \$50,000 - \$149,999.99 – 3 Letter Bids
 - \$150,000 and over – Formal Bid
- **Professional Services**
 - Less than \$100,000 – Open Market
 - \$100,000 and over – Formal RFP Process

OPEN DISCUSSION

Questions