

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Workshop – Non-Resident Property Owner Voting:** Monday, March 22, 5:00 PM, Electronic Meeting
- ✓ **Town Council Meeting:** Wednesday, March 24, 7:00 PM – Regular Meeting, Electronic Meeting
- ✓ **Town Offices Closed:** Friday, April 2, in observance of Good Friday
- ✓ **Board of Adjustment:** Wednesday, April 7, 5:00 PM – To be determined
- ✓ **Sussex County Association of Towns Legislative Breakfast:** Friday, April 9, 9:00 AM, Georgetown CHEER
- ✓ **Town Council Meeting:** Wednesday, April 14, 6:45 PM – Public Hearing followed by Regular Meeting, Electronic Meeting
- ✓ **Sussex County Association of Towns:** Cancelled until further notice
- ✓ **Delaware League of Local Governments:** Cancelled until further notice

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of March 18, the Town has collected:
  - \$1,667,136 (99%) of the annual property tax billing (\$1,674,899)
  - \$971,852 (99%) of the January quarterly utility billing (\$975,498)
    - ✓ Collections still in alignment with prior quarters
- Disconnects were on Tuesday, March 16 – Two (2) properties are still shut off for non-payment
- Processed Payroll, Accounts Payable, Accounts Receivable
- Provided Tax and Utility Information for property settlements and stamped deeds
- Entered manual meter readings for the April billing
- Met regarding new signage for Parking Kiosks (Bill Bradley, Gene Dvornick, Bobby Fletcher, Laura Givens, Elaine Reynolds)

### **Public Works**

- Completed water meter rereads for April billing
- Reynolds Construction crew visited King Street Water Plant
- Damaged fire hydrant repaired (hit and run – vehicle and driver located)

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## **Construction Coordinator**

- Georgetown East Gateway:
  - Testing of sewer gravity main
  - Review of Request for Information (RFI) 27 (Abandonment of air release manhole)
- Utility Inspection:
  - 16 Frankenberry Drive
  - 18 Frankenberry Drive
- Plan Review:
  - Park Avenue Phase 1 project
  - Brittingham Lane
- Continued GIS Training
- Miss Utility Locate Summary (copy attached)

## **Police**

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

## **Planning**

- Projects:
  - 606 & 610 East Market Street – Lot consolidation approved on March 19
  - Convenience Store & Fueling Station (Dupont Blvd) – Planning Commission approved preliminary site plan with conditions
- Predevelopment Meetings:
  - 10 East Pine Street (Renovations/Lot Line Adjustment) – March 18

## **Wastewater**

- Lagoon depths: Large Lagoon is 17.50 feet and Small Lagoon is 5.50 feet
- Pulled pump two at Stevenson Lane Pump Station – removed debris and reinstalled
- Replaced electric motor on pump one at Fisher's Pump Station with new motor

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## TOWN MANAGER'S UPDATE ...

- Responded to local organization questions regarding community gardens and permit requirements
- Participated in Planning Commission Workshop – Continuation of discussion on Chapter 10 (Future Land Uses) (Jamie Craddock, Gene Dvornick, Jocelyn Huff)
- Participated in teleconference call with Governor Carney and Local Governments (Counties & Municipalities) (Gene Dvornick, Bill West)
- Worked with Staff regarding street and meter kiosk signage (Bill Bradley, Gene Dvornick, Bobby Fletcher, Laura Givens, Elaine Reynolds)
- Provided information to local reporter regarding Delmarva Power Electric Vehicle Charging Station Pilot in Georgetown
- Attended Chamber Mixer – met with representative of Cambio Rural Broadband
- Responded to out of town resident concerns over project completion without approvals
- Answered local business questions regarding re-establishment of metered parking
- Participated in virtual ICMA Northeast Regional Conference:
  - ✓ Turning Adversity into Advantage
  - ✓ Navigating the Gauntlet of Public Participation
  - ✓ It Could Happen to You and it has Happened to Your Colleague
  - ✓ From “A Good Fit” to Belonging: Building an Inclusive Culture in Local Government
  - ✓ Changing Policing – a Holistic Approach
- Reviewed zoning code and addressed questions from a developer investigating a housing project in Georgetown
- Responded to inquiry regarding the temporary closure of a roadway and requirements for same
- Worked with local church on COVID Plan for event planned on The Circle – required as part of the permit process
- Participated in Market and Bedford Streets Water Main and Service Line Replacement Project pre-construction meeting (Bill Bradley, Gene Dvornick, Laura Givens, Jeff Ward)
- Comprehensive Plan status:
  - ✓ Remains on track
  - ✓ Planning Commission recommended:
    - Draft plan be submitted to PLUS by April 1
    - Draft plan be forwarded to Town Council
  - ✓ Public Comment period will open on April 1 (30-day comment period)
  - ✓ Town Council Public Hearing scheduled for April 14
- Responded to FOIA requests
- Followed up on several code enforcement issues

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# Vaccination Update: Increasing Eligibility

STATE OF DELAWARE

## Beginning March 17, 2021:

**Pharmacies in Delaware** may begin vaccinating Delawareans aged 50+

**Health care providers and hospital systems** may vaccinate patients 16+ with high and moderate-risk medical conditions

**Non-paid caregivers of Delawareans with high- and moderate-risk medical conditions** may also qualify for vaccination through medical providers

## Beginning March 23, 2021:

**State of Delaware** will open its COVID-19 vaccination waiting list to any Delawarean 50+

For more information, visit:  
[de.gov/covidvaccine](https://de.gov/covidvaccine)

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WEEKLY REPORT



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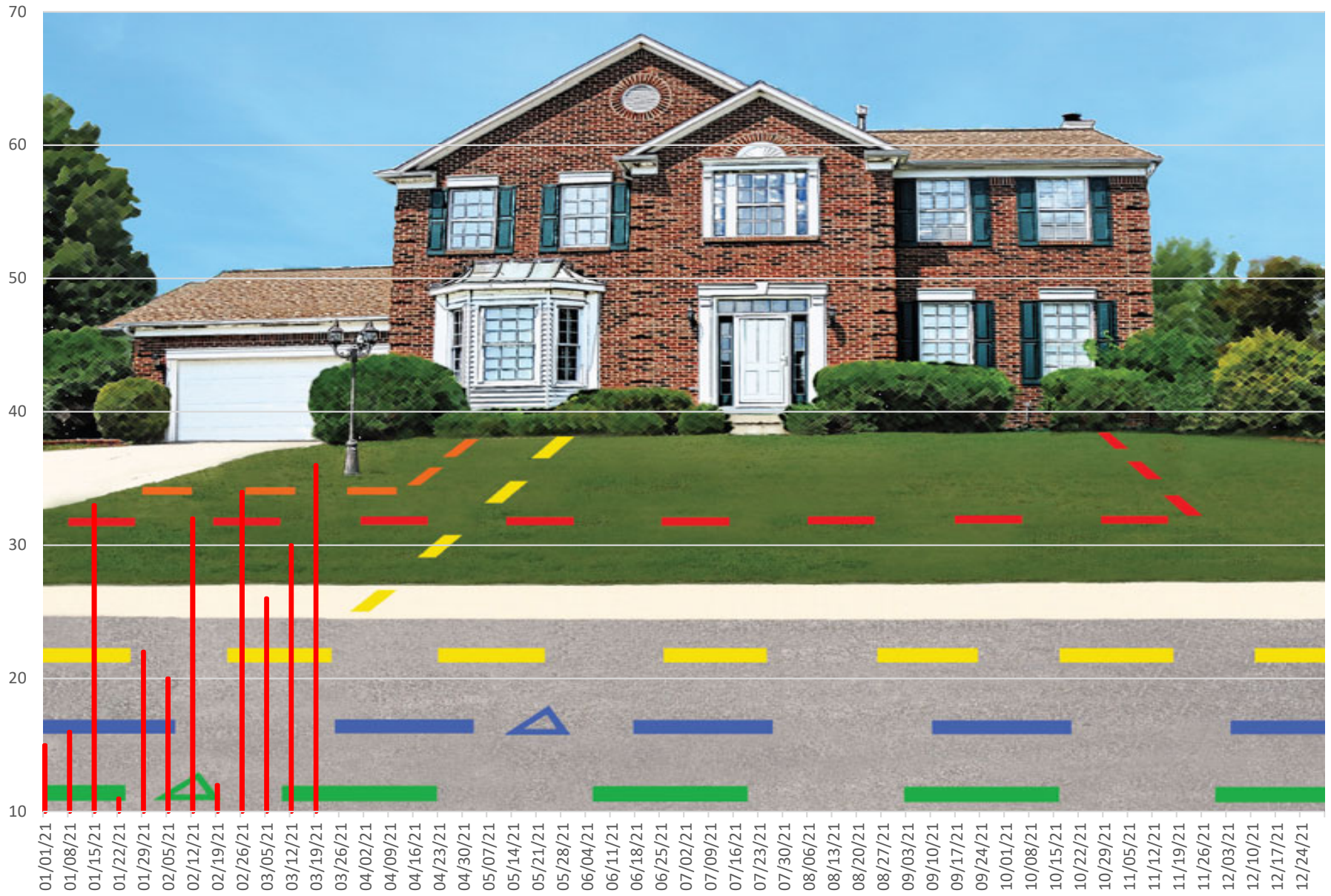
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***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

*In an effort to better inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. The report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.*

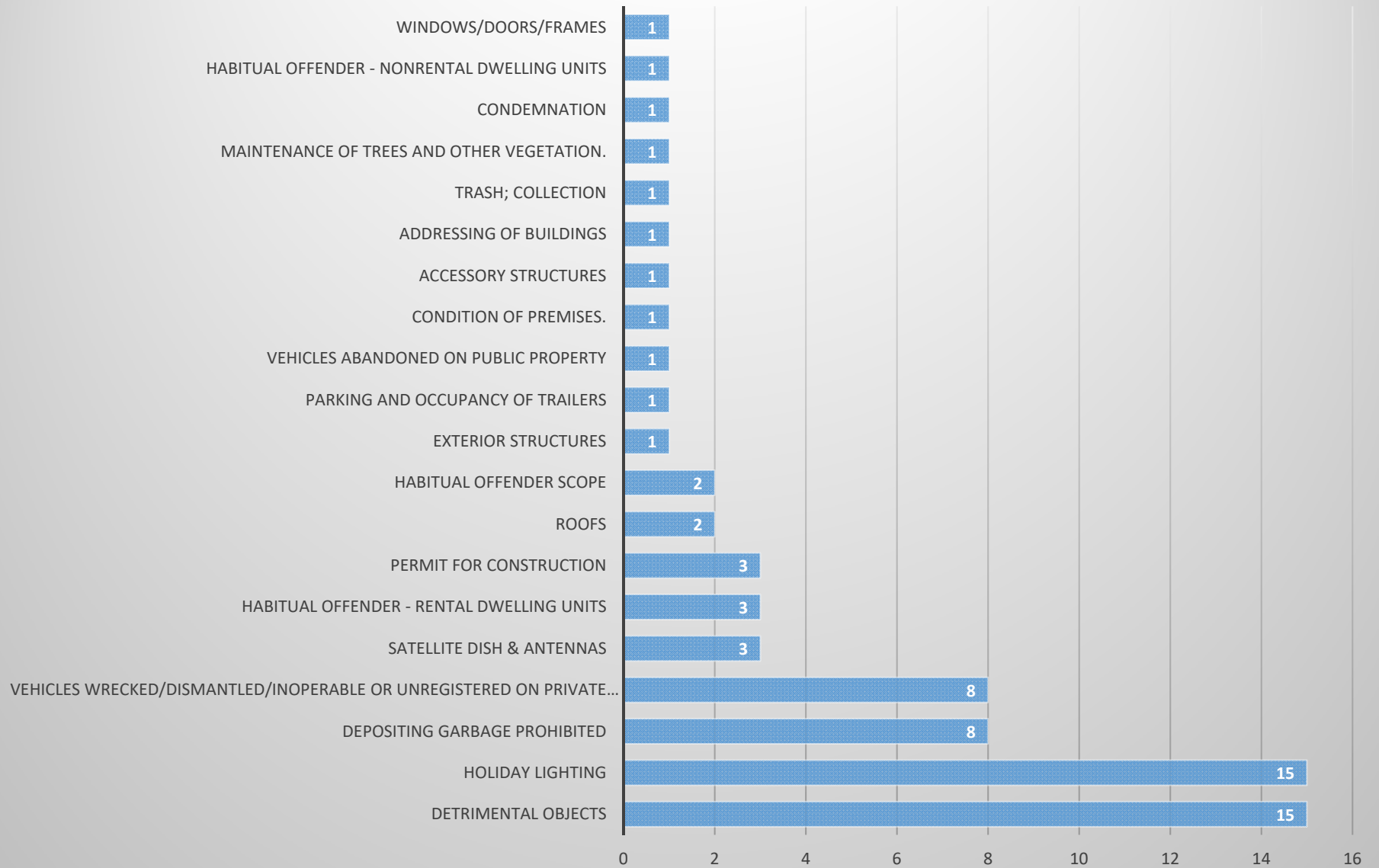
# Miss Utility Locate Tickets





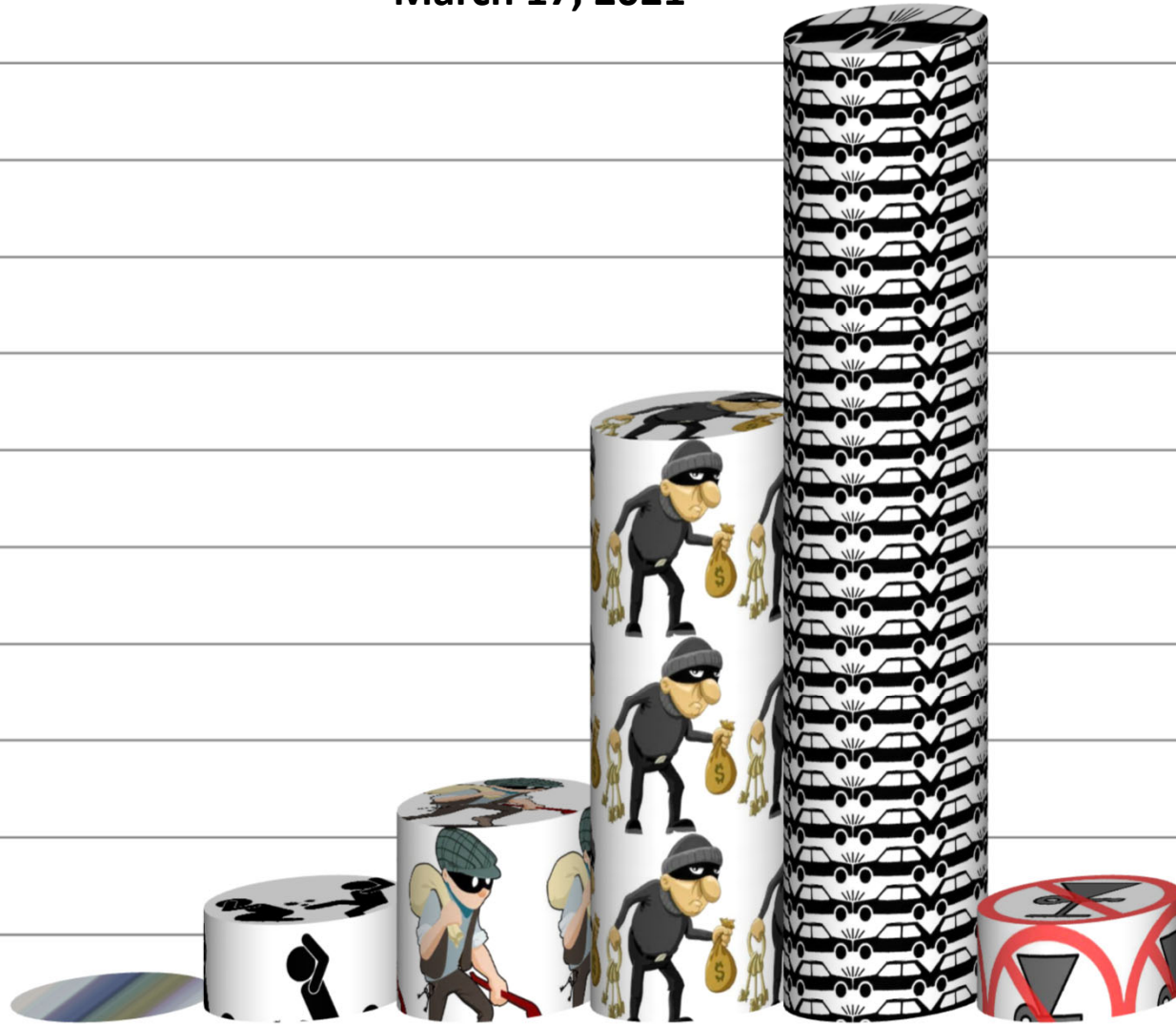
# Code Violations

## March 12 to March 18, 2021



March 17, 2021

10  
9  
8  
7  
6  
5  
4  
3  
2  
1  
0

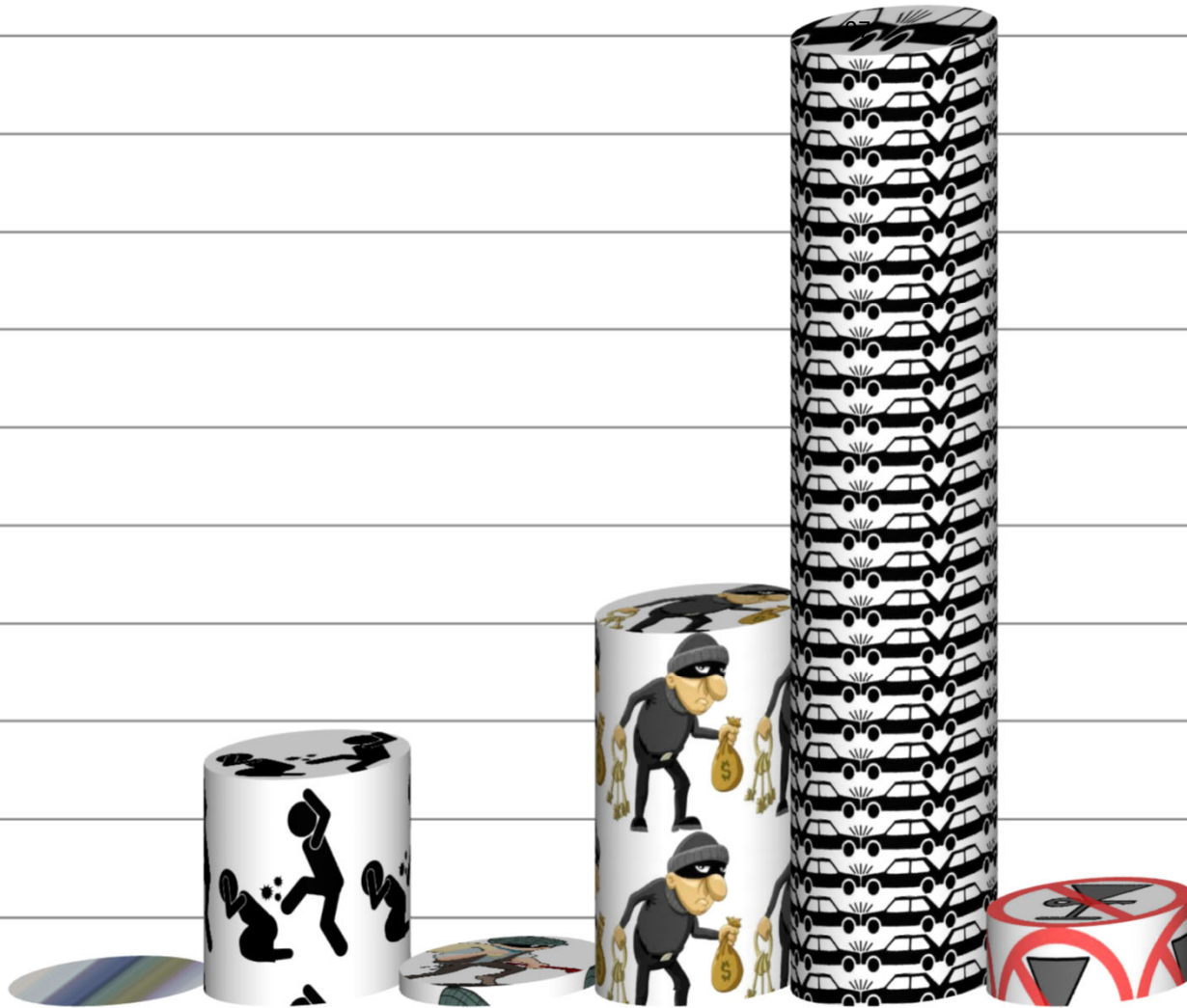


Weekly

\*Robbery \*Assault \*Burglary \*Thefts \*Collision \*DUI

March 17, 2021

100  
90  
80  
70  
60  
50  
40  
30  
20  
10  
0



Year to Date

\*Robbery \*Assault \*Buglary \*Thefts \*Collision \*DUI

# Georgetown Police Department Crime Data

## March 11, 2021 - March 18, 2021

<b>PART I OFFENSES</b>					
Offense_Orde	Crime_Categ	Complaints		Arrest	
		Weekly	YTD	Weekly	YTD
A03	Kidnap	0	0	0	0
A04	Rape	0	0	0	1
A06	Robbery	0	0	0	0
A07	Assault/Aggravated	0	8	0	9
A08	Burglary	0	1	0	1
A09	Theft	1	31	1	17
A10	Theft/Auto	0	0	0	0
A12	All Other	0	4	0	2
<b>PART I OFFENSES</b>		<b>1</b>	<b>44</b>	<b>1</b>	<b>30</b>
<b>PART II OFFENSES</b>					
Offense_Orde	Crime_Categ	Complaints		Arrest	
		Weekly	YTD	Weekly	YTD
A13	Other Assaults	2	30	2	27
A15	Criminal Mischief	1	11	1	9
A16	Weapons	0	7	0	6
A17	Other Sex Offenses	0	0	0	0
A19	Drugs	0	29	0	29
A20	Noise/Disorderly Premise	1	21	0	4
A21	Trespass	1	11	1	11
A22	Disorderly Conduct	1	26	1	22
A23	Other	14	353	5	141
<b>PART II OFFENSES</b>		<b>20</b>	<b>488</b>	<b>10</b>	<b>249</b>
<b>PART III OFFENSES</b>					
Offense_Orde	Crime_Categ	Complaints		Arrest	
		Weekly	YTD	Weekly	YTD
A24	Alarm	3	69	0	0
A25	Animal Control	0	1	0	0
A26	Recovered Property	0	7	0	6
A27	Service	22	313	0	0
A28	Suspicious Per/Veh	1	71	0	0
<b>PART III OFFENSES</b>		<b>26</b>	<b>461</b>	<b>0</b>	<b>6</b>
<b>Total</b>		<b>47</b>	<b>993</b>	<b>1</b>	<b>285</b>

# WWTF Lagoon Depths

