

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, March 17, 6:00 PM, Electronic Meeting
- ✓ **Town Council Workshop – Non-Resident Property Owner Voting:** Monday, March 22, 5:00 PM, Electronic Meeting
- ✓ **Town Council Meeting:** Wednesday, March 24, 6:45 PM – Public Hearing followed by Regular Meeting, Electronic Meeting
- ✓ **Sussex County Association of Towns:** Cancelled until further notice
- ✓ **Delaware League of Local Governments:** Cancelled until further notice

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of March 11, the Town has collected:
  - \$1,667,119 (99%) of the annual property tax billing (\$1,674,899)
  - \$951,938 (98%) of the January quarterly utility billing (\$975,498)
    - ✓ Collections still in alignment with prior quarters
    - ✓ Last day to pay is Monday, March 15
    - ✓ Disconnects scheduled for Tuesday, March 16
- Assisted utility customers with questions regarding the January utility billing
- Processed Payroll, Accounts Payable, Accounts Receivable
- Attended the Master Meter Allegro meter presentation (Bill Bradley, Kristen Dabrowski, Gene Dvornick, Laura Givens, Rick Hudson)
- ArcGIS Pro Training with KCI (Laura Givens, Jeff Ward)
- Reviewed meter readings for the April billing
  - Prepared the manual meter reading list and provided to the water department
- Updated "Borrower Information" Request for bond refinancing
- Monthly Key Revenue Items Report (February 2021) – Copy Attached
- Provided Tax and Utility Information for property settlements and stamped deeds
- Real Estate Transfer Tax Summary (February 2021)

	February 2021		February 2020	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$18,938	\$215,390	\$67,040	\$300,337

### **Construction Coordinator**

- No report this week

# TOWN MANAGER'S WEEKLY REPORT

---



## **Public Works**

- Damaged light pole and light fixture on The Circle replaced
- Clean up of The Circle – preparation for weed treatment and fertilizer
- Fountain has been turned back on

## **Police**

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Part I, II, and III Offenses Crime Data (week and year to date) (copy attached)
- Departmental Press Releases issued as warranted

## **Planning**

- Projects:
  - Auto Zone/Car Wash (Dupont Blvd) – Complete application received March 8
  - Village of College Park – Minor subdivision submitted on March 8
  - 11 & 15 Layton Avenue – Lot consolidation approved on March 9, pending plans to be stamped.
  - 216 West Market Street – BOA application received on March 8 (parking)
  - 303 Albury Avenue – Recorded plan received on March 10, pending Sussex County parcels for work order
  - 606 & 610 East Market Street – Lot consolidation comments to applicant and resubmittal on March 11
- Predevelopment Meetings:
  - 212 West Market Street (New dental office/rezone) – March 12
  - 401 South Railroad Avenue (Tree Service Company) – March 12

## **Wastewater**

- Lagoon depths: Large Lagoon is 17.75 feet and Small Lagoon is 6.25 feet
- Repaired and replaced several 4" and 6" aluminum irrigation pipes in the Pettyjohn Woods
- Completed research and data entry for the replacement cost estimate portion of the Asset Management Plan and submitted to Finance
- Ran our sewer jetter through a clean out on East Market Street and a portion of sewer main that runs behind the property to clear out a blockage

# TOWN MANAGER'S WEEKLY REPORT

---



- Completed weekly depth to water measurements in the monitoring wells located at the Wastewater facility, Baxter Farms, and Pettyjohn Woods spray irrigation sites

## TOWN MANAGER'S UPDATE ...

- Supplied DART Connect with local stakeholders for outreach efforts
- Provided comment to local reporting regarding economic development at the Delaware Coastal Airport and its impact on the Town
- Met with local property owner to discuss property access options (Jamie Craddock, Gene Dvornick, Jocelyn Huff, Jeff Ward)
- Reviewed Dunbarton Deeds and Easements for necessary corrections (Gene Dvornick, Laura Givens)
- Responded to several questions from local municipality (agendas and engineering services)
- Participated in Master Meter Advanced Metering Infrastructure (AMI) presentation
- Researched Electric Vehicle (EV) charging station regulation in Delaware and nationwide
- Answered questions from the Delaware Senate Elections & Government Affairs Committee Meeting regarding SB 41 (Charter Amendment) (Gene Dvornick, Bill West)
- Six Parkeon kiosks were installed – staff meeting next week to address signage
- Georgetown direct funding through the American Rescue Plan Act estimated at \$3,856,423 with significant restrictions on uses
- Participated in Planning Commission Workshop – Chapter 10 (Future Land Uses)
- Participated in Coastal Corridors Study – Georgetown Presentation:
  - ✓ Study area Route 16 to Route 18/404, Maryland Stateline to Coastal Highway
  - ✓ Statewide intersection crash data
    - #2 – Route 113 (Dupont Boulevard) at Route 9 (West Market Street)
    - #5 – Route 113 (Dupont Boulevard) at Route 18/404
    - #33 – Route 113 at Route 16
  - ✓ Need an east/west route that does not go through downtown Georgetown
  - ✓ Route 113 (Dupont Boulevard) at Route 18/404 is at Level of Service D
  - ✓ Overview of DelDOT projects in and around Georgetown
    - Gateway East Improvements
    - Park Avenue Realignment (Phase 1 & 2)
    - Georgetown to Lewes Trail
    - DART Connect
  - ✓ Questioned ability to handle 100 to 1,000 visitors per day utilizing bike trail
- Researched property zoning and ability for warehousing and storage
- Comprehensive Plan status:
  - ✓ Remains on track

# TOWN MANAGER'S WEEKLY REPORT

---



- ✓ Chapter 8 & 9 (Historic Resources & Economic Development) Workshop on March 8 – comments to consultant on March 10
- ✓ Chapter 10 (Land Use) Workshop on March 11
- ✓ Future Land Use meeting on March 15
- Monthly Labor Review – January 2021 received (copy attached)
- Followed up on several code enforcement issues



TOWN MANAGER'S  
WEEKLY REPORT



# TOWN MANAGER'S WEEKLY REPORT

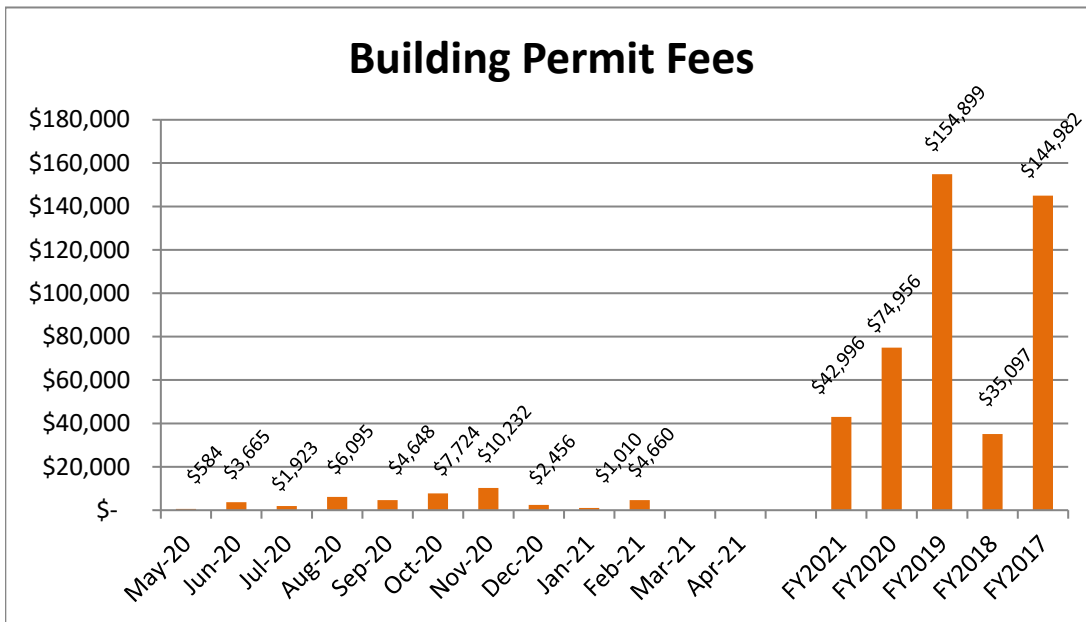
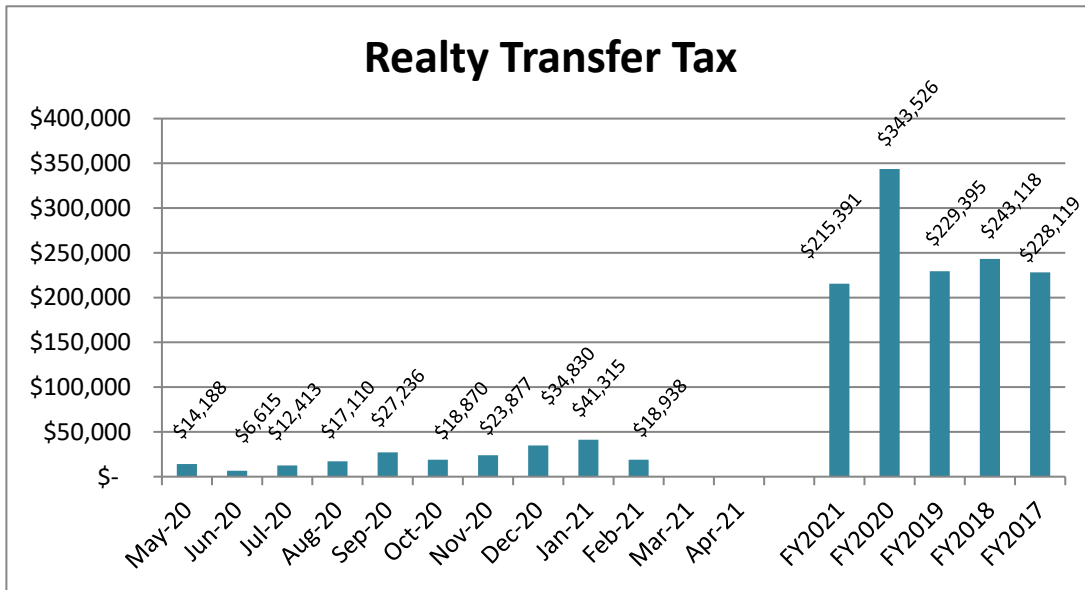
---



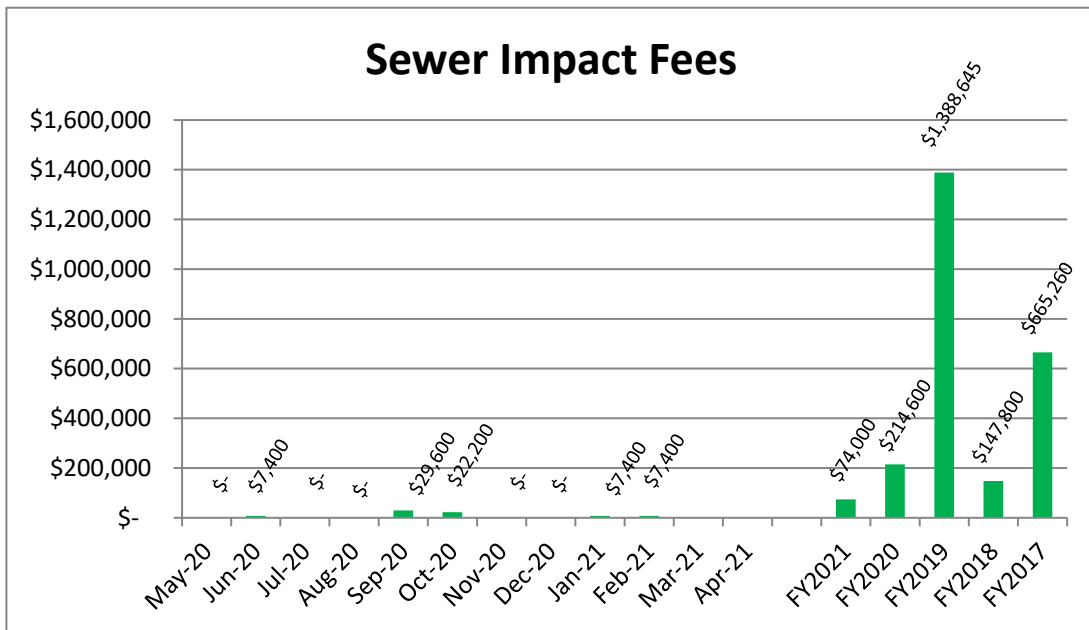
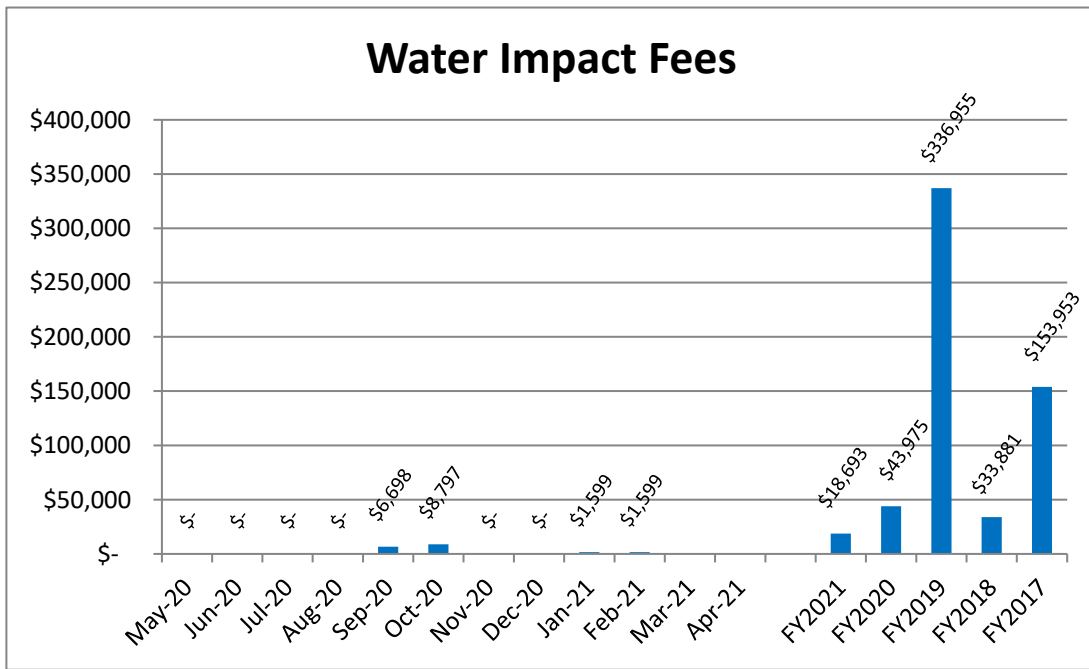
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

*In an effort to better inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. The report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.*

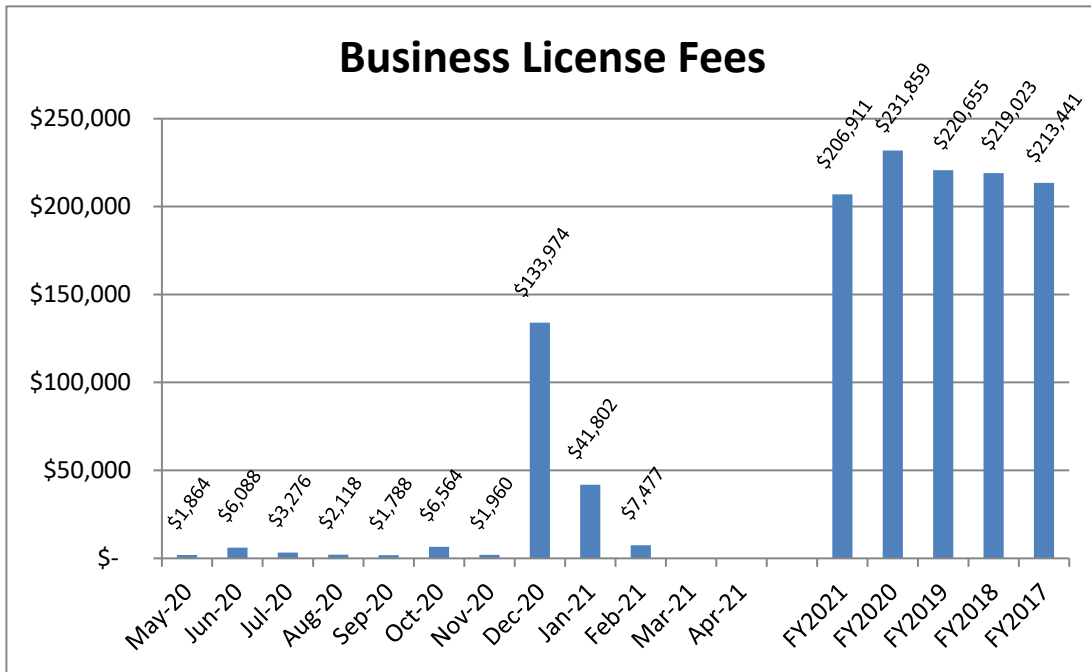
## Key Revenue Items



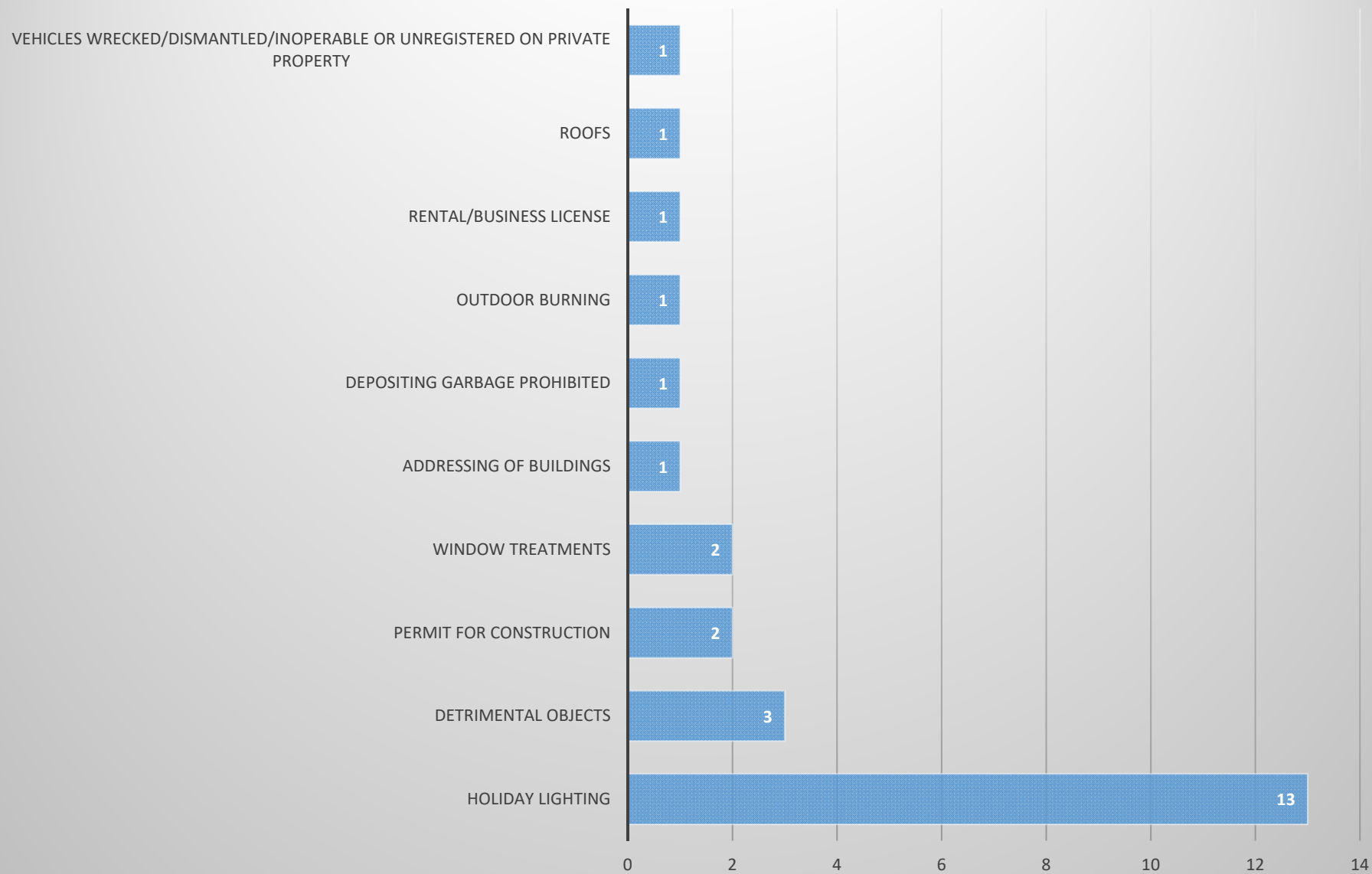
## Key Revenue Items



## Key Revenue Items

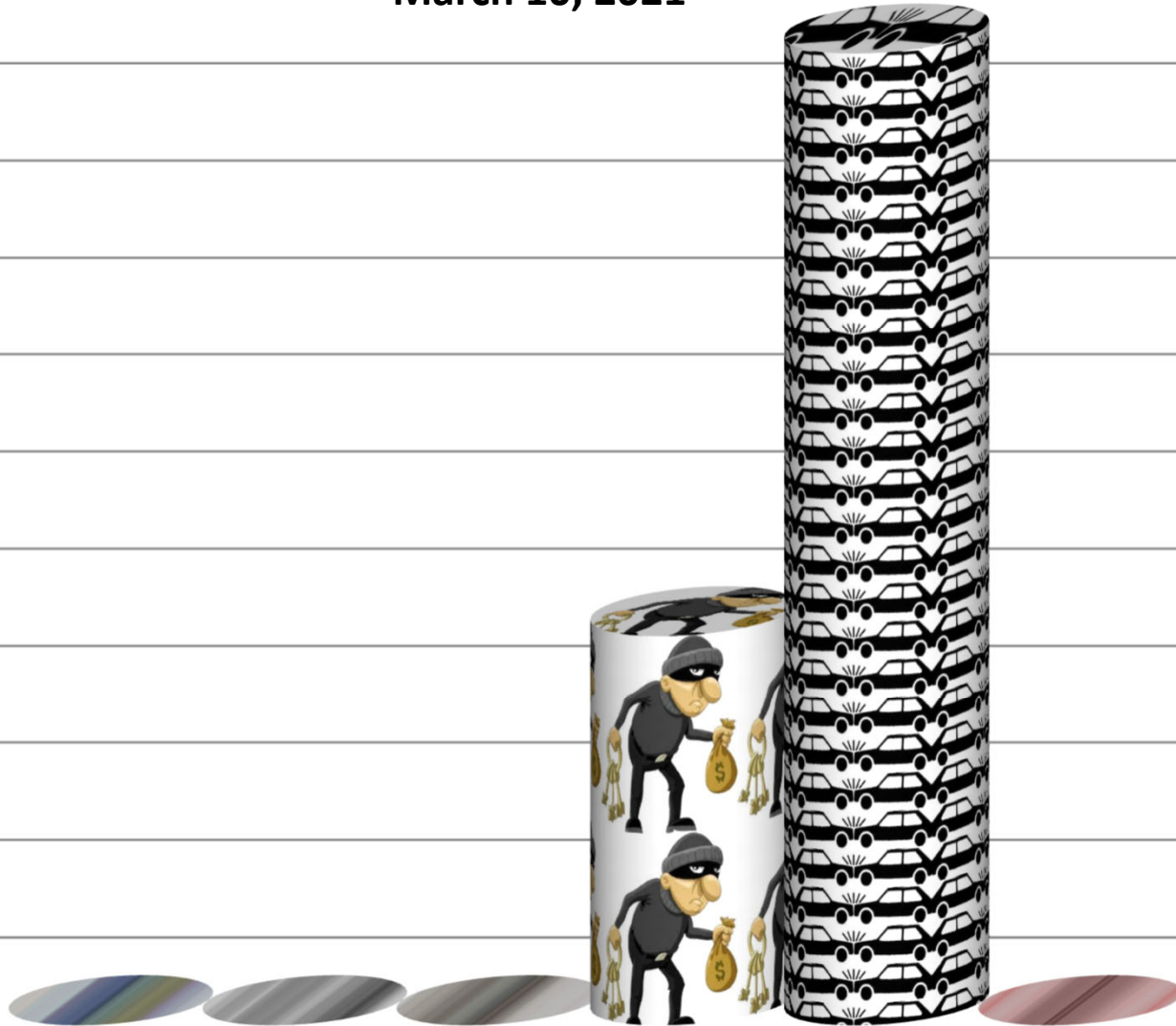


## Code Violations March 5 to March 11, 2021



March 10, 2021

10  
9  
8  
7  
6  
5  
4  
3  
2  
1  
0

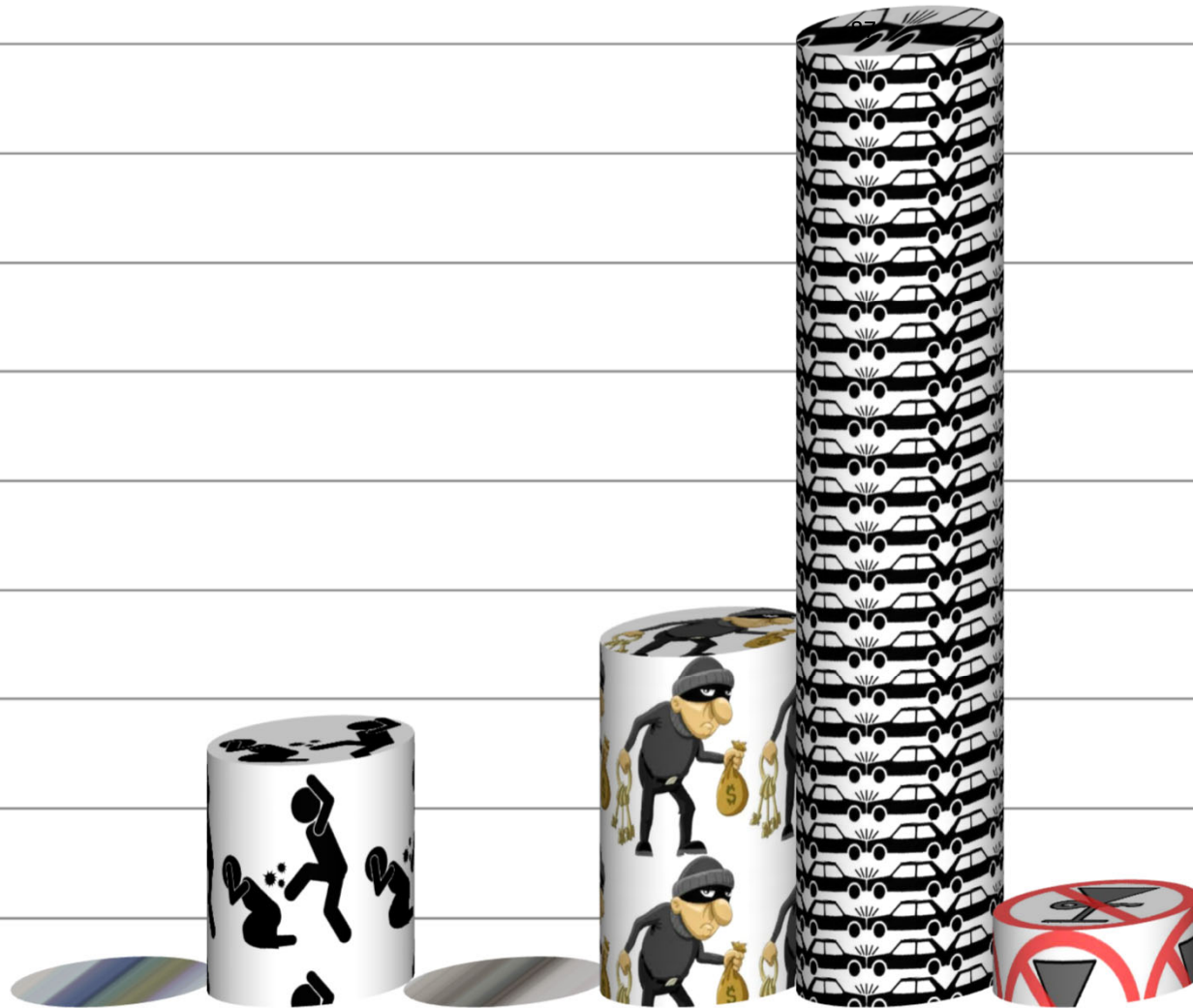


Weekly

\*Robbery \*Assault \*Burglary \*Thefts \*Collision \*DUI

March 10, 2021

90  
80  
70  
60  
50  
40  
30  
20  
10  
0



Year to Date

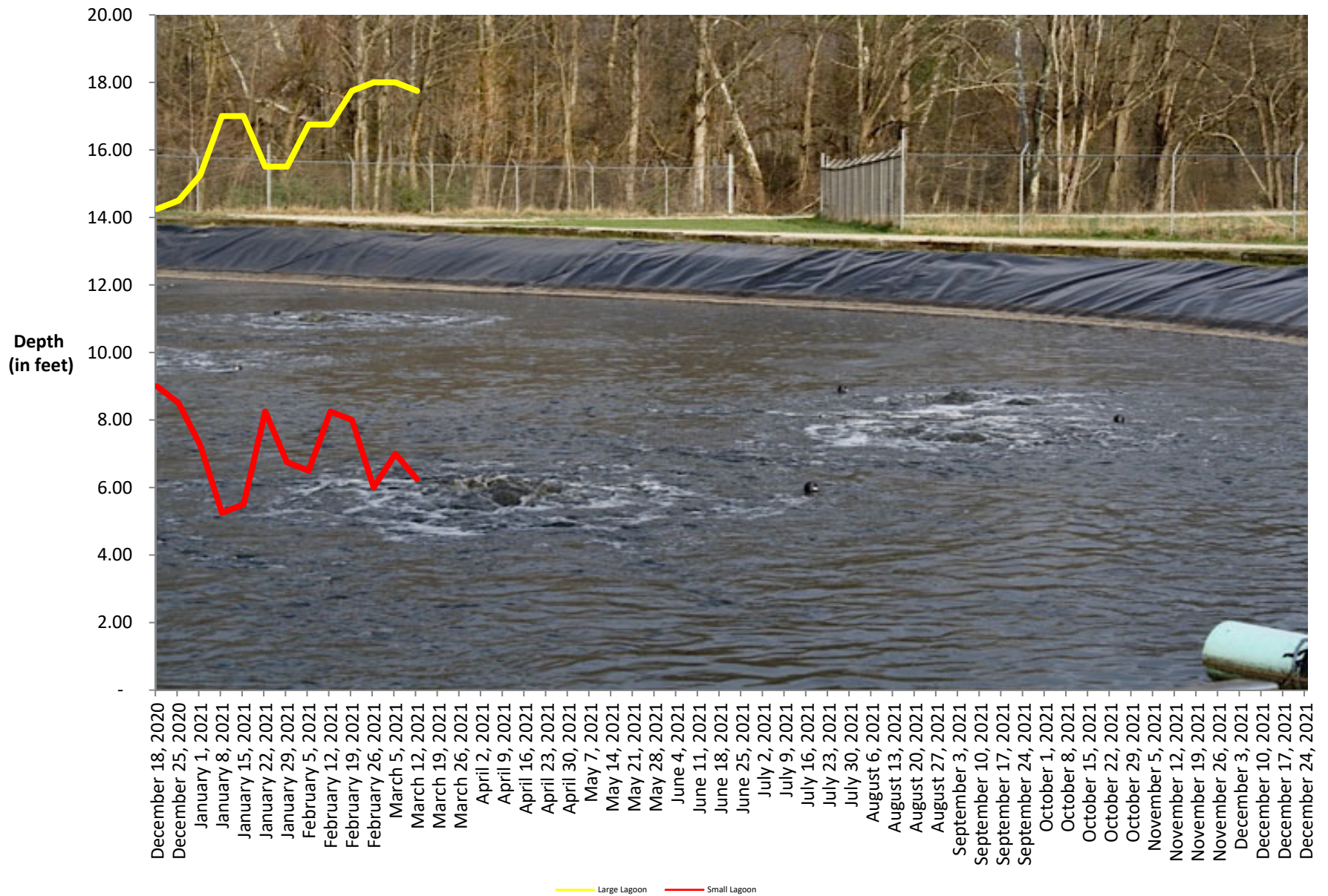
\*Robbery \*Assault \*Buglary \*Thefts \*Collision \*DUI

# Georgetown Police Department Crime Data

March 5, 2021 - March 11, 2021

PART I OFFENSES					
Offense_Orde	Crime_Categ	Complaints		Arrest	
		Weekly	YTD	Weekly	YTD
A03	Kidnap	0	0	0	0
A04	Rape	0	0	0	1
A06	Robbery	0	0	0	0
A07	Assault/Aggravated	0	8	1	9
A08	Burglary	0	1	0	1
A09	Theft	1	28	1	16
A10	Theft/Auto	0	0	0	0
A12	All Other	0	3	0	1
<b>PART I OFFENSES</b>		<b>1</b>	<b>40</b>	<b>2</b>	<b>28</b>
PART II OFFENSES					
Offense_Orde	Crime_Categ	Weekly	YTD	Weekly	YTD
A13	Other Assaults	0	28	1	25
A15	Criminal Mischief	0	7	0	6
A16	Weapons	0	7	0	6
A17	Other Sex Offenses	0	0	0	0
A19	Drugs	2	26	2	26
A20	Noise/Disorderly Premise	1	20	1	4
A21	Trespass	0	10	0	10
A22	Disorderly Conduct	0	24	0	20
A23	Other	9	326	3	129
<b>PART II OFFENSES</b>		<b>12</b>	<b>448</b>	<b>7</b>	<b>226</b>
PART III OFFENSES					
Offense_Orde	Crime_Categ	Weekly	YTD	Weekly	YTD
A24	Alarm	3	65	0	0
A25	Animal Control	0	1	0	0
A26	Recovered Property	0	7	0	6
A27	Service	12	280	0	0
A28	Suspicious Per/Veh	3	67	0	0
<b>PART III OFFENSES</b>		<b>18</b>	<b>420</b>	<b>0</b>	<b>6</b>
<b>Total</b>		<b>31</b>	<b>908</b>	<b>9</b>	<b>260</b>

## WWTF Lagoon Depths

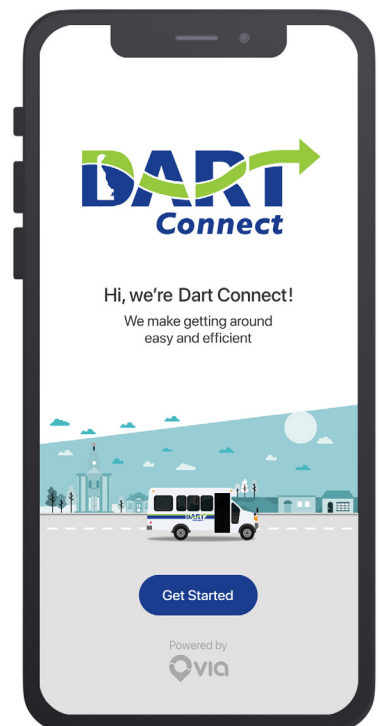




Powered by  


- Launching in April 2021, DART Connect is Delaware's new rideshare-like transit service for Georgetown and Millsboro
- DART Connect is microtransit which uses smaller vehicles, like minibuses, to provide service "on-demand"
- Book a ride with new DART Connect app or dial phone number [coming soon]
- Fares same as a DART bus ride: \$2/ride with day, week, 30 day and multi-ride tickets available
- Connect with DART buses 206, 212, 215 and 303 at existing bus stops or travel within Georgetown and Millsboro
- DART Connect replaces DART Flex Routes 901/902 and uses the same vehicles and drivers
- Rides will be shorter and on-demand [no bus schedule]
- Dozens of new destinations and more direct travel
- Hours of operation: 5:45 am - 8 pm Monday - Friday
- For more info, email us:

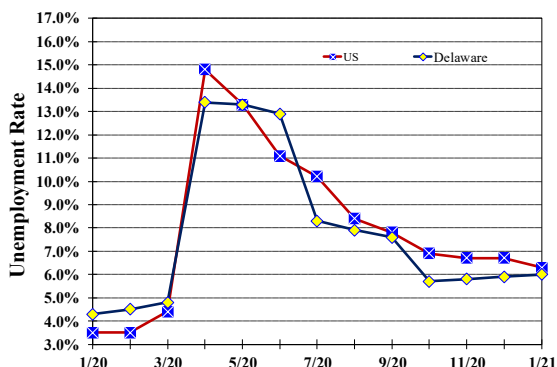
[DTC\\_DARTConnect@delaware.gov](mailto:DTC_DARTConnect@delaware.gov)



### Unemployment Rate

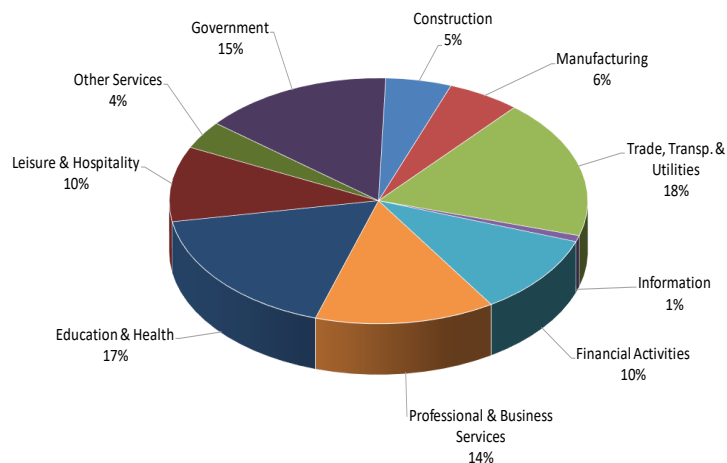
#### Delaware and US

January 2020 - January 2021



### Percent Distribution of Delaware Nonfarm Employment

January 2021



### Delaware Civilian Labor Force

Delaware Residents

	Jan. 2021	Dec. 2020	Jan. 2020
Civilian Labor Force	487,500	481,800	493,300
Employed	458,000	453,600	472,300
Unemployed	29,500	28,200	21,000
Unemployment Rate %	6.0	5.9	4.3
US Unemployment Rate %	6.3	6.7	3.5

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

### Area Unemployment Rates (%)

	Jan. 2021	Dec. 2020	Jan. 2020
<b>New Castle County</b>	6.3	5.7	4.3
Wilmington	10.3	10.0	6.5
Newark	5.1	4.2	3.9
<b>Kent County</b>	7.1	6.3	5.0
Dover	10.1	9.0	6.1
<b>Sussex County</b>	6.2	5.4	5.3

Note: Area rates are not seasonally adjusted.

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

### Hours & Earnings

All Employee (Total Private)

	Jan. 2021	Dec. 2020	Jan. 2020
<b>Weekly Earnings</b>	\$931.22	\$936.38	\$906.18
<b>Weekly Hours</b>	32.2	32.2	32.1
<b>Hourly Earnings</b>	\$28.92	\$29.08	\$28.23

## Delaware Labor Force Trends

Delaware's seasonally adjusted unemployment rate in January 2021 was 6.0%, up from 5.9% in December 2020. There were 29,500 unemployed Delawareans in January 2021 compared to 21,000 in January 2020. The US unemployment rate was 6.3% in January 2021, down from 6.7% in December 2020. In January 2020, the US unemployment rate was 3.5%, while Delaware's rate was 4.3%.

In January 2021, seasonally adjusted nonfarm employment was 444,500 up from 442,300 in December 2020. Since January 2020, Delaware's total nonfarm jobs have decreased by a net loss of 23,000, a decline of 5%. Nationally, jobs during that period declined 6.1%.

## Delaware Nonfarm Employment

*Jobs at Delaware Locations*  
Seasonally Adjusted (in 000s)

INDUSTRY GROUP	Jan. 2021	Dec. 2020	Over the Month Change	Over the Year Change†
TOTAL NONAG. EMP.	444.5	442.3	2.2	-23.0
CONSTRUCTION	22.6	22.5	0.1	-0.7
MANUFACTURING	25.0	25.2	-0.2	-2.4
Durable Goods	9.1	9.1	0.0	-1.1
Nondurable Goods	15.9	16.1	-0.2	-1.3
TRADE, TRANSP., & UTIL.	81.5	81.9	-0.4	0.6
Wholesale Trade	11.3	11.3	0.0	0.2
Retail Trade	49.3	49.5	-0.2	-2.0
Transp. & Utilities	20.9	21.1	-0.2	2.4
INFORMATION *	3.6	3.5	0.1	-0.3
FINANCIAL ACTIVITIES	46.9	46.5	0.4	-0.9
PROF. & BUS. SERVICES	61.8	60.6	1.2	-2.2
EDUCATION & HEALTH	77.3	77.7	-0.4	-4.0
LEISURE & HOSPITALITY	44.0	43.6	0.4	-9.2
OTHER SERVICES	16.4	15.9	0.5	-2.4
GOVERNMENT	65.4	64.9	0.5	-1.5
Federal Government	5.9	5.9	0.0	0.0
State Government	32.1	31.8	0.3	-0.7
Local Government	27.4	27.2	0.2	-0.8

\* Industries are not seasonally adjusted.

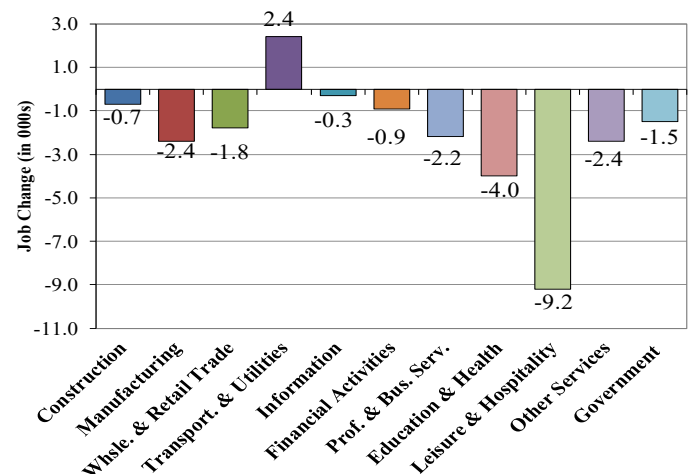
† Annual changes are not seasonally adjusted.

Details may not add up due to rounding and seasonal adjustment.

Source: US Department of Labor, Bureau of Labor Statistics.

## Delaware Over-the-Year Job Change

January 2020—January 2021



## Consumer Price Index

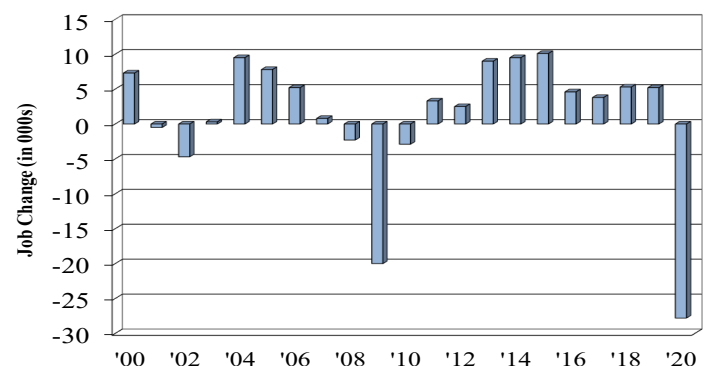
All Urban Consumers

	Percent Change to Jan. 2021 from:		
	Jan. 2020	Nov. 2020	Dec. 2020
US City Average	1.4	0.5	0.4
Phila.-Camden-Wilm.*	NA	NA	NA

\* Data are published on a bi-monthly basis.

## Delaware Annual Net Job Change

Annual Average 2000—2020



Office of Occupational and Labor Market Information

For data questions, contact Tom Dougherty (302) 761-8062

<https://lmi.delawareworks.com>