

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** *Tuesday, November 10* – 7:00 PM, Electronic Meeting
- ✓ **Town Offices Closed:** Wednesday, November 11, in observation of Veterans Day
- ✓ **Planning Commission:** Wednesday, November 18 – *Cancelled*
- ✓ **Town Offices Closed:** Thursday, November 26, in observation of Thanksgiving Day
- ✓ **Town Offices Closed:** Friday, November 27, in observation of Day after Thanksgiving
- ✓ **Delaware League of Local Governments:** Cancelled until further notice

UPDATES FROM DEPARTMENTS ...

Finance

- Processed Accounts Payable, Accounts Receivable, and Payroll
- Provided Tax and Utility Information for property settlements and stamped deeds

Wastewater

- Lagoon depths: Large Lagoon is 10.25 feet and Small Lagoon is 4.50 feet
- Jetted the sewer main on North Bedford Street in the area of Georgetown Presbyterian Church to clear out a blockage in the main
- Jetted a sewer lateral at in the 300 block of North Bedford Street to clear out a blockage in the lateral

Planning

- Project Updates:
 - Georgetown Transit Hub – Site plan approved by engineer on November 4
 - Isaacs Farm – Final site plan resubmittal received on November 2
- Building Permit Summary (October 2020)

Building Activity	October 2020	September 2020	October 2019
Permits Issued	25	29	37
Value of Improvements	\$1,457,315 ¹	\$822,357	\$4,878,483
Permit Revenue	\$7,800	\$4,670	\$25,037

¹ Perdue Farms, Inc. - \$742,250 (roof replacement); Georgetown Self Storage - \$388,250

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Construction Coordinator

- Georgetown East Gateway project:
 - Inspection of 8" sewer force main installation
- Certificate of Occupancy (CO):
 - Dunbarton Oaks – 400 Building
 - Riko Café – 110 Kimmey Street, Suite 102
- Miss Utility Locate Summary (copy attached)

Public Works

- Banners changed out for 'Burying of the Hatchet 2020' event
- Garland holiday decorations checked and bulbs tested
- Street sweeper out town-wide

TOWN MANAGER'S UPDATE ...

- Domestic Water Well Permit reviewed for property on Savannah Road
- Followed up with local engineering firm on questions related to potential projects
- Town was asked by the Chamber to assist with two Christmas initiatives (Topy Turvy Covid Christmas Parade and pole decorations)
- Participated in Comprehensive Plan Kick-Off Meeting with Wallace Montgomery to review timeline, format, and data needs (Jamie Craddock, Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Working with Chief Hughes on adding interactive CrimeMapping™ (see active link for [Milford, DE Police Crime Map](#)) to the Town's website
- Initiated research into requirements for audio/video live streaming (equipment, cost, training)
- Attended 'Burying of the Hatchet 2020' event
- Researched Memorandum of Understanding between the Town and HELP Initiative, Inc. and items for inclusion
- Continued efforts with Georgetown El Mercado Working Group on ideas for improvements to North Race Street

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- ✓ Walking Tour scheduled for Monday, November 9
- Attended Sussex County Association of Towns Steering Committee (Gene Dvornick, Bill West) – Discussion on 151st General Assembly:
 - ✓ Most diverse and most progressive in state history
 - ✓ Leadership – Senate:
 - Dave Sokola (Newark) – president pro tempore
 - Bryan Townsend (Newark) – majority leader
 - ‘Tizzy’ Lockman (Wilmington) – majority whip
 - Gerald Hocker (Ocean View) – minority leader
 - Brian Pettyjohn (Georgetown) – minority whip
 - ✓ Leadership – House:
 - Pete Schwartzkopf (Rehoboth Beach) – speaker
 - Valerie Longhurst (Bear) – majority leader
 - Larry Mitchell (Elsmere) – majority whip
 - Danny Short (Seaford) – minority leader
 - Tim Dukes (Laurel) – minority whip
 - ✓ Legislative Issues:
 - Minimum Wage
 - Legalization of marijuana
 - Renewable energy
 - Climate change
- Met with representatives of Delaware Rural Water, Coyne Chemical, DBF, and Layne regarding discolored water and potential solutions
- Followed up on several code enforcement issues

THANK YOU FOR PROTECTING US

Some people may be at higher risk of getting very sick from this illness. This includes:

- Older adults
- People who have serious underlying medical conditions like:
 - Heart disease
 - Diabetes
 - Lung disease

<https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/high-risk-complications.html>

de.gov/coronavirus

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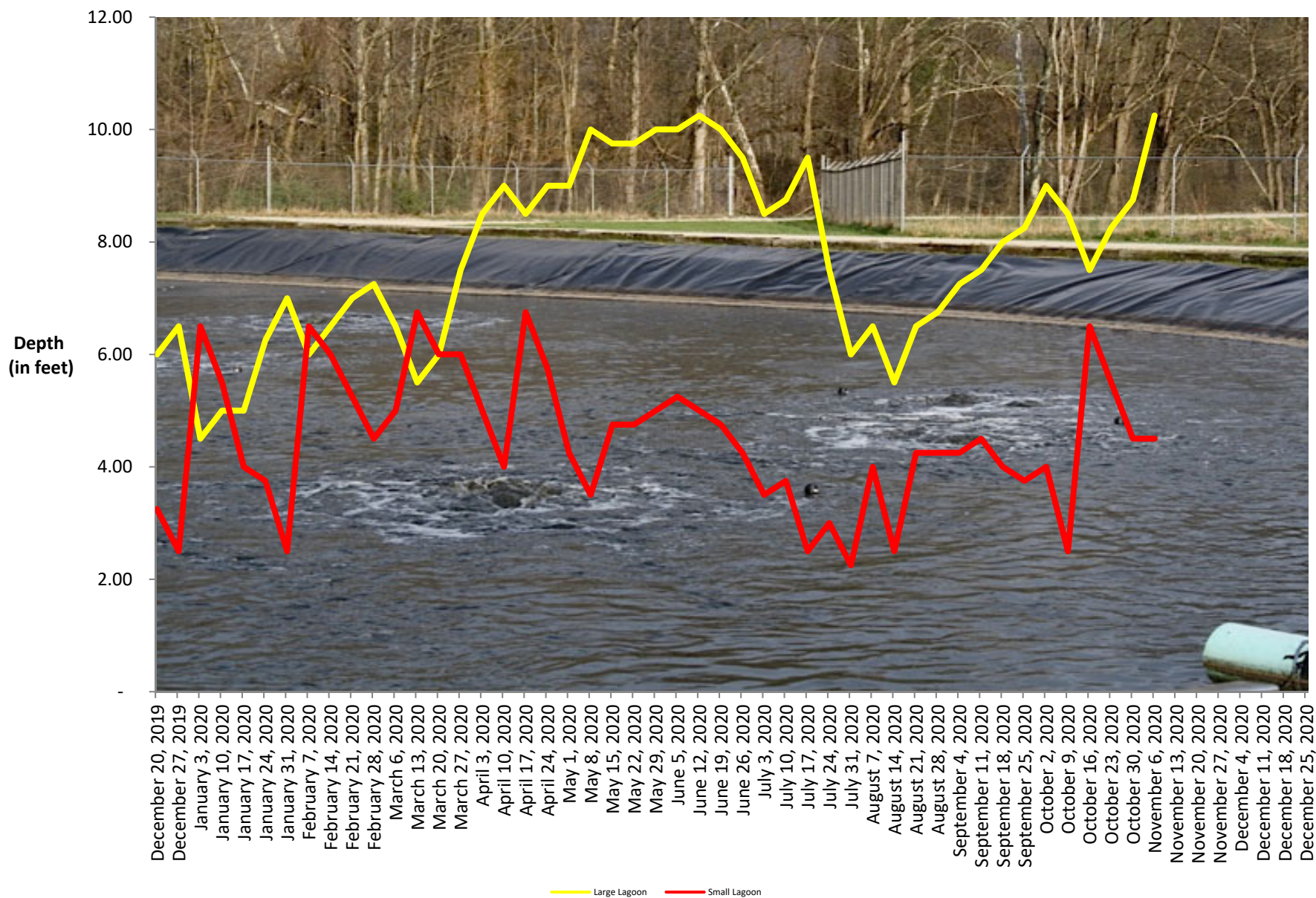
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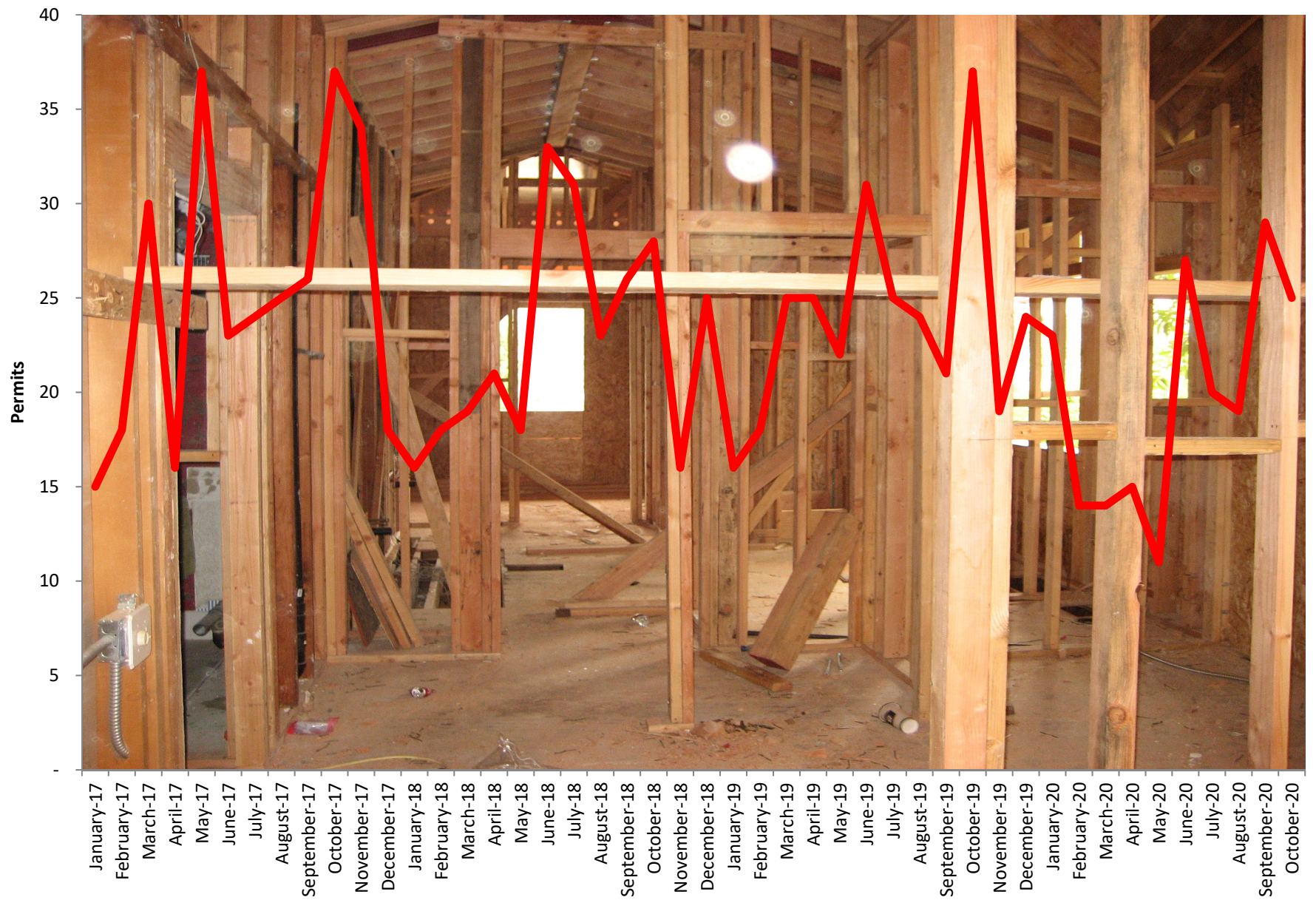
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

In an effort to better inform Council, employees and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. The report is published online and distributed every Friday. If you have comments, questions or suggestions regarding the Town Manager's Weekly Report, please contact Town Manager.

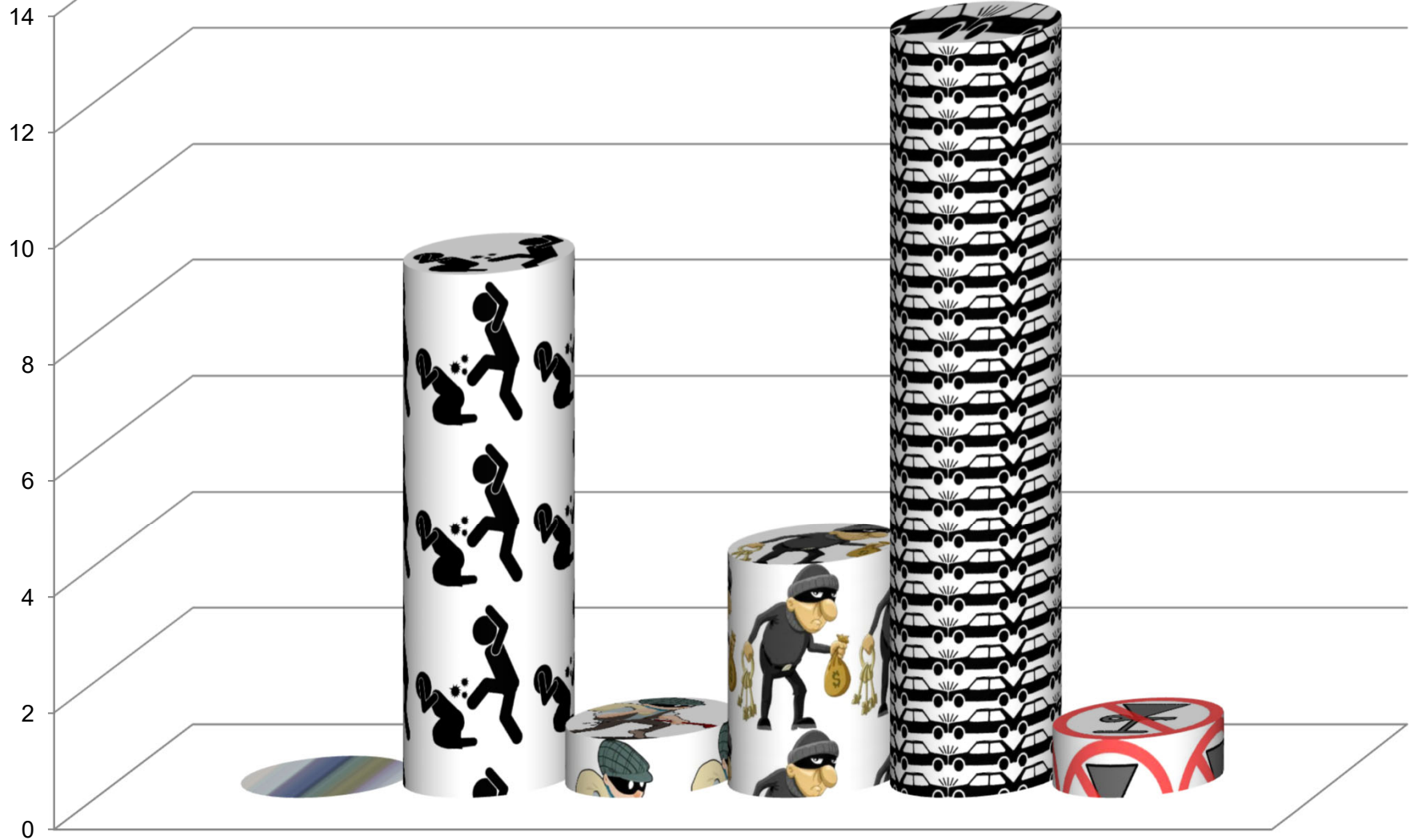
WWTF Lagoon Depths



Building Permit Activity



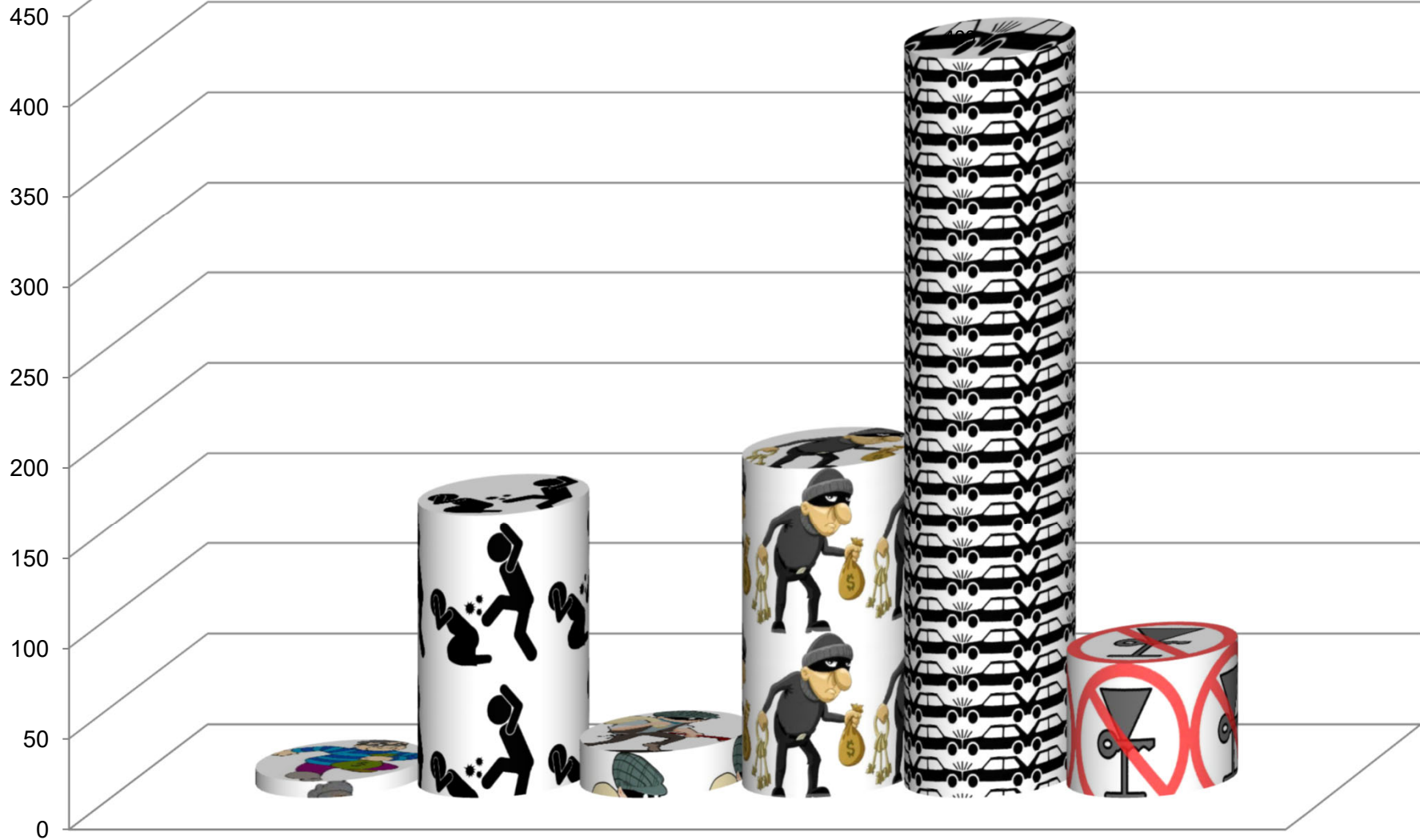
November 4, 2020



Weekly

*Robbery *Assault *Buglary *Thefts *Collision *DUI

November 4, 2020



Year to Date

*Robbery *Assault *Buglary *Thefts *Collision *DUI

Miss Utility Locate Tickets

