

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, May 20 – **Cancelled**
- ✓ **Memorial Day Service:** Sunday, May 24 – **Cancelled**
- ✓ **Town Offices Closed:** Monday, May 25, in observance of Memorial Day
- ✓ **Town Council Meeting:** Wednesday, May 27 – **Cancelled**
- ✓ **Delaware League of Local Governments:** Cancelled until further notice
- ✓ **Sussex County Association of Towns:** Cancelled until further notice

UPDATES FROM DEPARTMENTS ...

Finance

- As of May 15, the Town has collected:
 - \$227,182 (14%) of the annual property tax billing (\$1,006,491)
 - \$861,461 (86%) of the April quarterly utility billing (\$1,006,491)
 - ✓ Collections still in alignment with prior quarters
- Monthly Key Revenue Items Report (April 2020) – Copy Attached
- Real Estate Transfer Tax Summary (April 2020)

	April 2020		April 2019	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$20,779	\$343,526	\$27,651	\$234,271

Public Works

- Grass cutting continues
- New planter set and watered
- Street sweeper has been out on the streets (limited)

Construction Coordinator

- Water connection inspection – 251 East Laurel Street
- C of O Inspections:
 - 100 Dunbarton
- Miss Utility Locate Summary (copy attached)

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Wastewater

- Lagoon depths: Large Lagoon is 9.75 feet and Small Lagoon is 4.75 feet
- Met with Bearing Construction at Stevenson Lane to go over repairs to be made
- Started cutting around the risers at Cedar Lane
- Cut the grass at Cedar Lane Plant and pump stations

Planning

- Projects:
 - JB Wagamon Professional Office Building (North Bedford/East Laurel Streets) – Category 1 site plan submitted for new 2-story, 4,800 SF office – May 14
 - Georgetown Storage Facility (South Bedford Street) – Site plan amendment submitted on May 15
 - 206 East Laurel Street (Grocery Store) – Resubmittal of site plan on May 14
- DSHA Amendments to Housing Code Report submitted on May 12

TOWN MANAGER'S UPDATE ...

- Participated in several calls with DHSS, DPH, Sussex County, local nonprofits, and Office of the Governor regarding Coronavirus and activities in Sussex County
- Worked with Georgetown Kiwanis regarding cancellation of 2020 Memorial Day Service
- Prepared and issued Circle Permit for “2020 Flags for Heroes”
- Year 2 Asset Management Planning held with KCI – vertical asset inventory and initial GIS introduction and training being planned
- Participated in teleconference call with Governor Carney (Gene Dvornick, Chief Hughes, Bill West)
- Conference call with DelDOT and Century Engineering regarding Georgetown to Lewes Trail, Phase 8 (*note: if we are unable to get property owner participation the trail will terminate at Sussex Academy near the Airport Road railroad crossing*)
- Reviewed, with Town legal counsel, deeds for Dunbarton Oaks paper street vacating, roadway dedication, and utility easement (Gene Dvornick, Laura Givens)

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- Provided radio interview regarding Coronavirus and impact on Georgetown (Gene Dvornick, Bill West)
- Participated in Spring 2020 Downtown Development District Workshop (Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Prepared and submitted Letter of Support for the DelDOT BUILD Grant Application for Park Avenue – Phase I
- Initiated planning for Town support and response to Phase I reopening
- Responded to FOIA requests as needed
- Followed up on several code enforcement issues

**We can
still practice
kindness while
socially
distancing.**



de.gov/coronavirus

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CORONAVIRUS (COVID-19)

WE'RE IN THIS TOGETHER, DELAWARE.

You can help prevent the spread of COVID-19. Take action, spread awareness.

CORONAVIRUS (COVID-19)



**COUGH OR SNEEZE
INTO YOUR ELBOW**

Do not sneeze into your hand. If
you use tissue, dispose of it right away.

de.gov/coronavirus

CORONAVIRUS (COVID-19)



**DO NOT TOUCH
YOUR FACE**

Do not touch your face,
eyes, nose, or mouth with
unwashed hands.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



**STAY HOME WHEN
YOU ARE SICK**

Be safe. If you feel sick, stay home.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



**WASH YOUR HANDS
FREQUENTLY**

Be sure to wash your hands, including
the backs and under your nails, for 20
seconds. Or use alcohol-based
hand sanitizer.



de.gov/coronavirus

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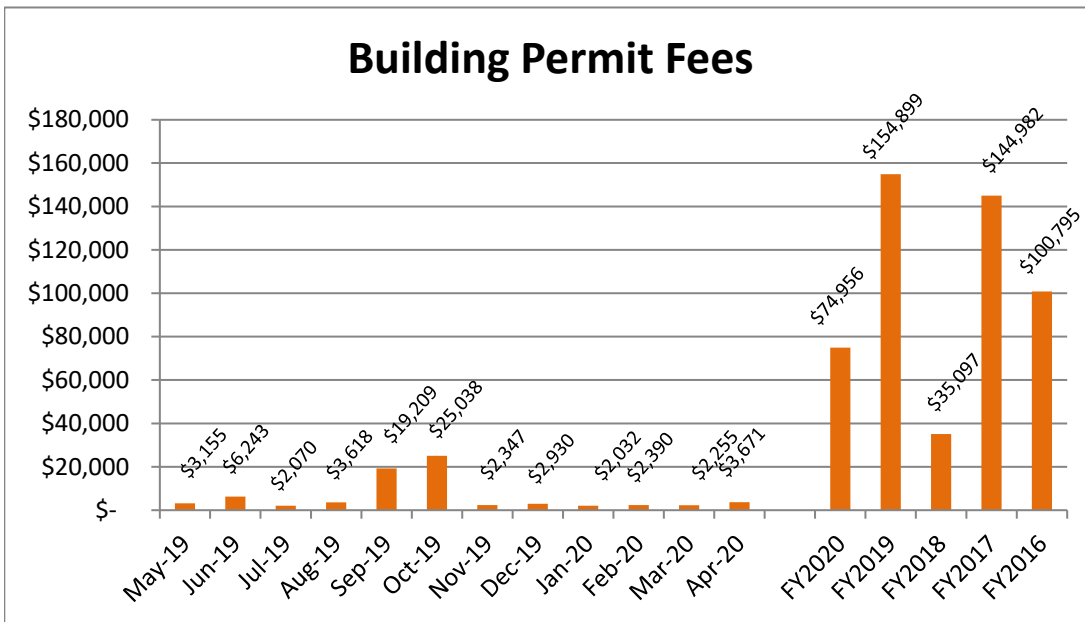
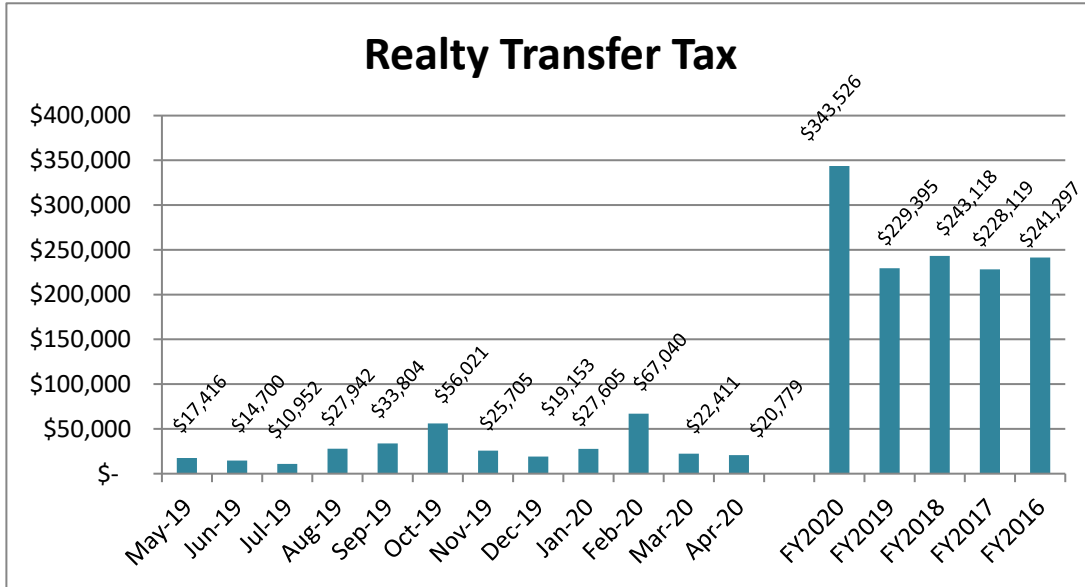


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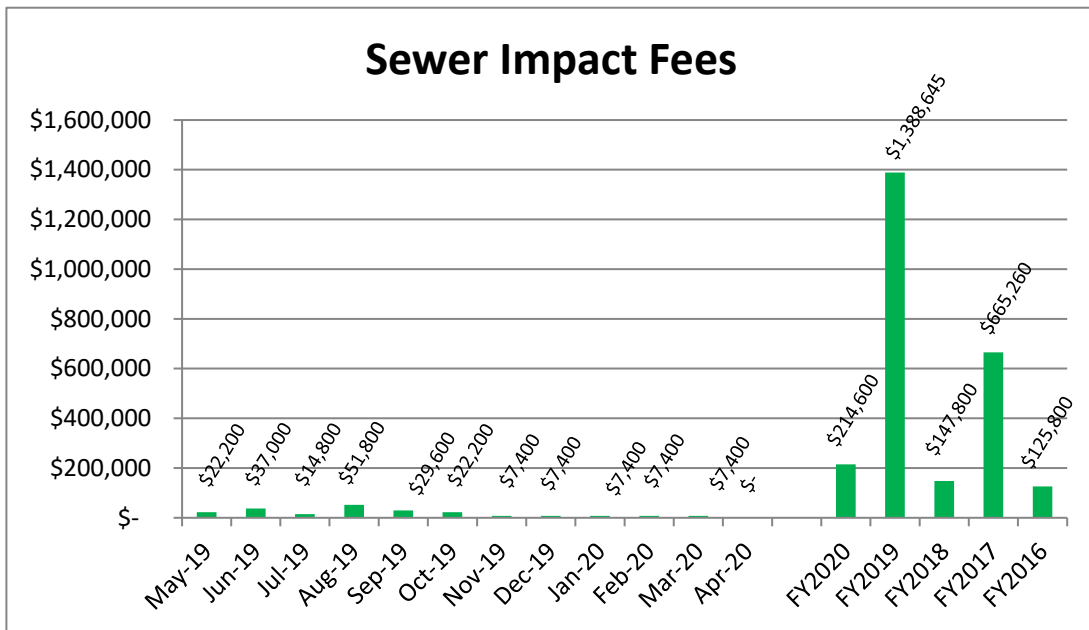
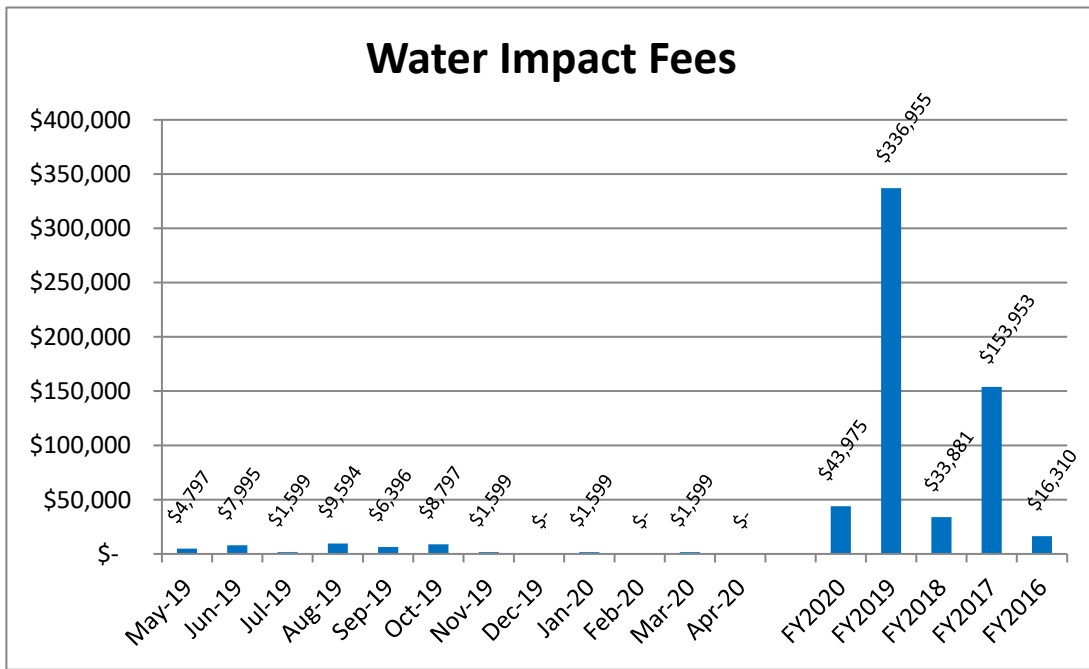


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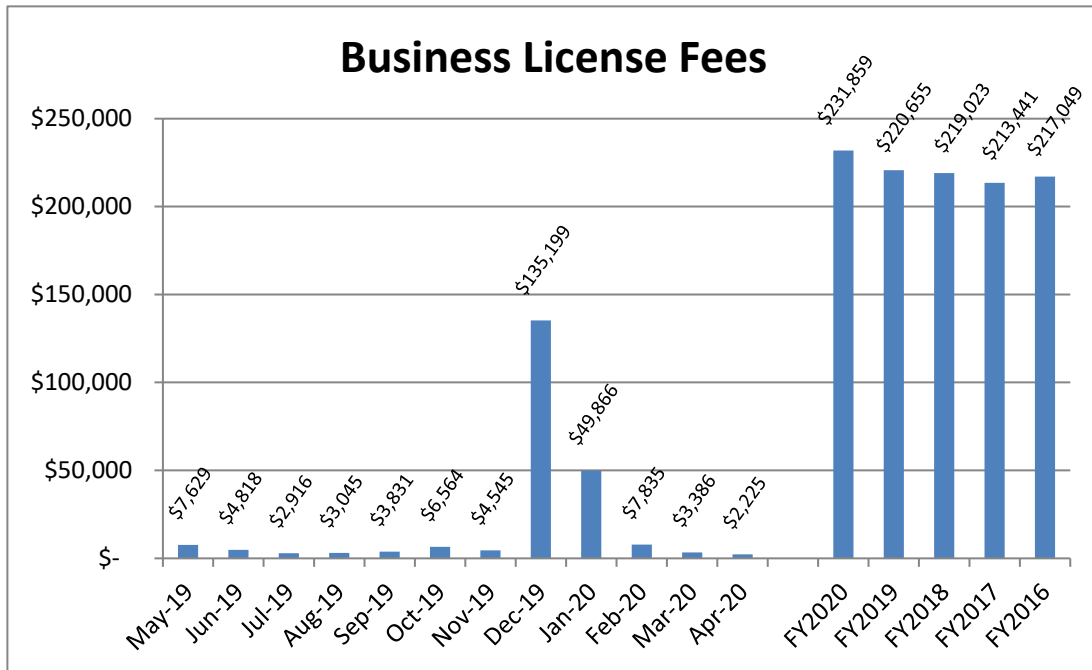
Key Revenue Items



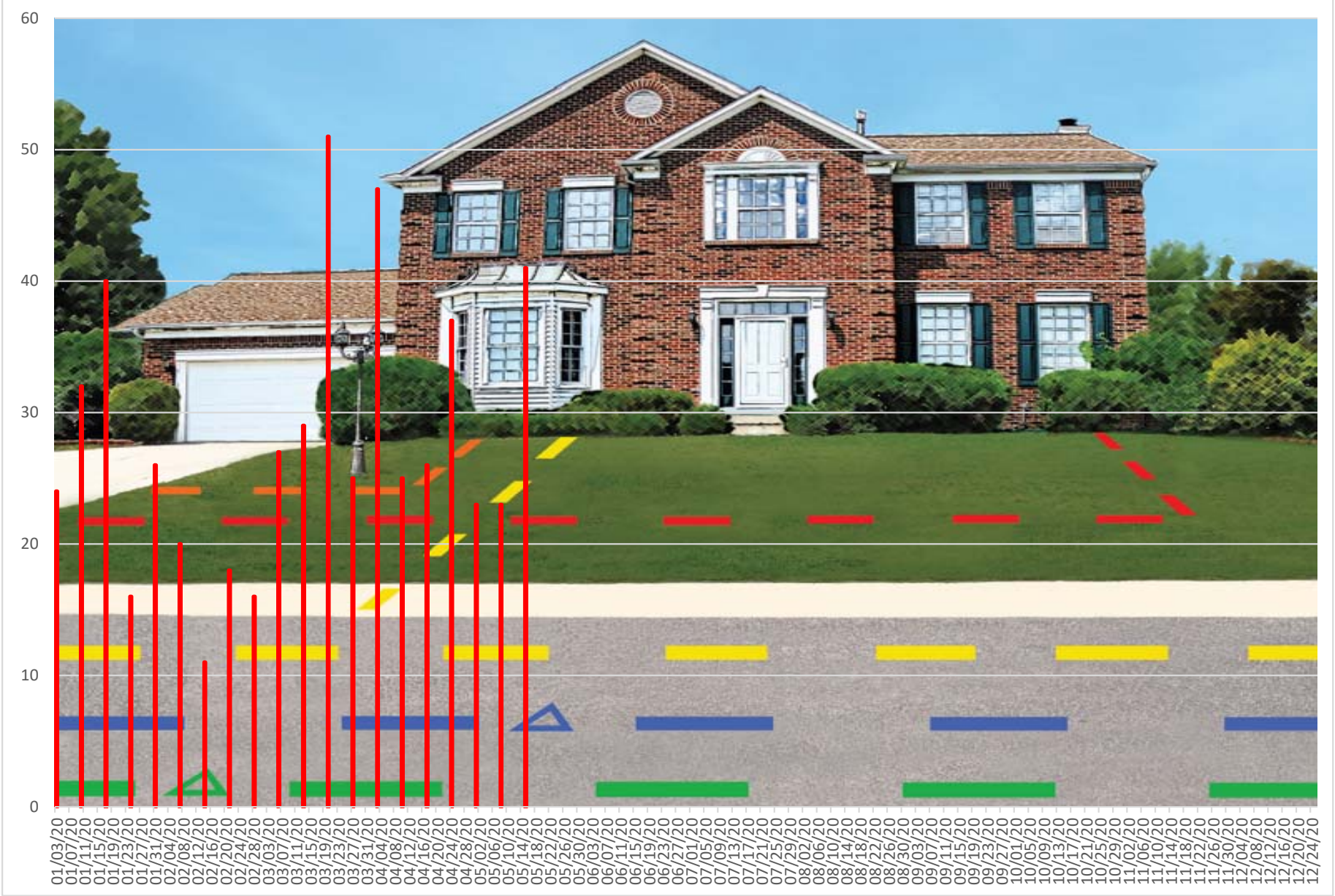
Key Revenue Items



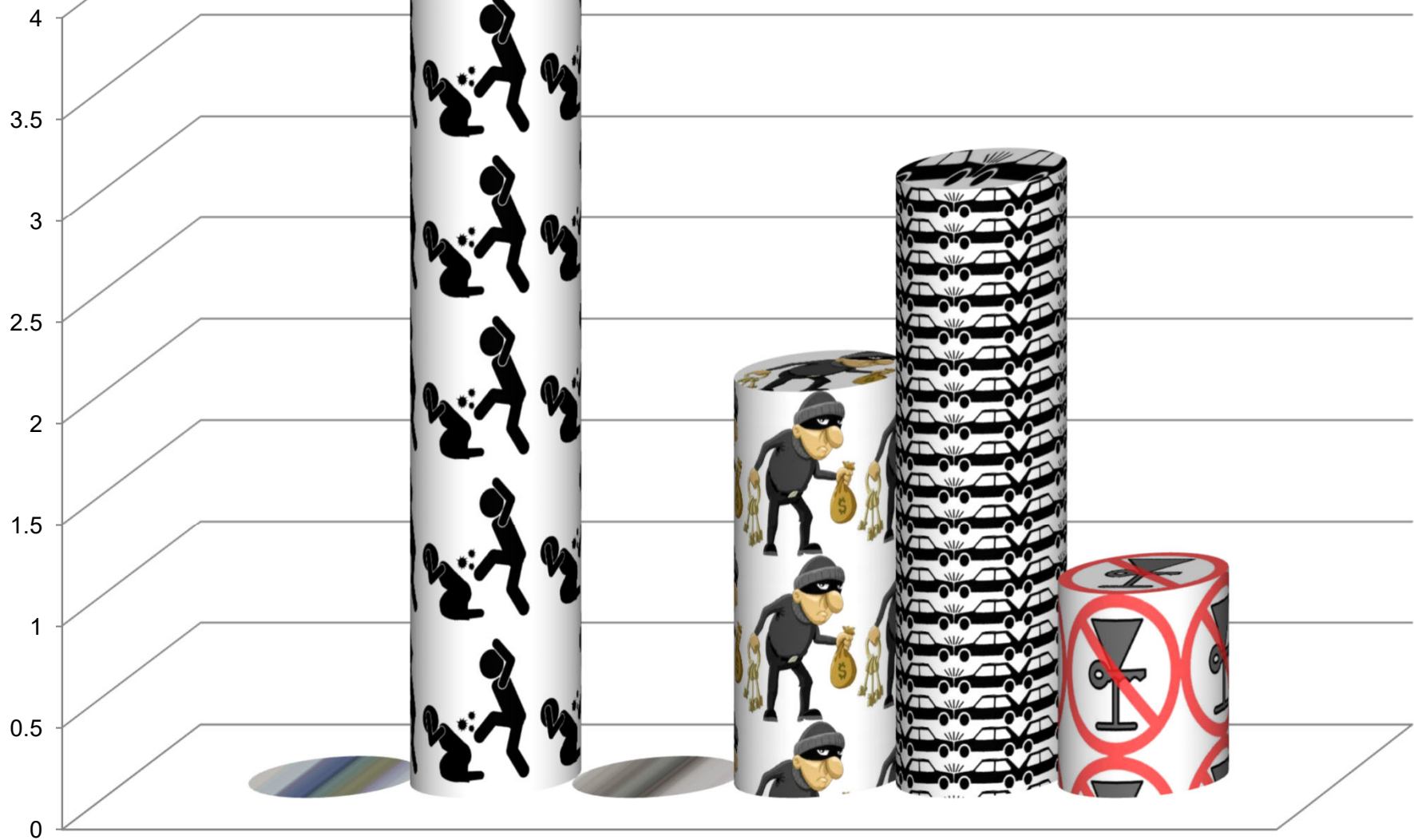
Key Revenue Items



Miss Utility Locate Tickets



May 13, 2020

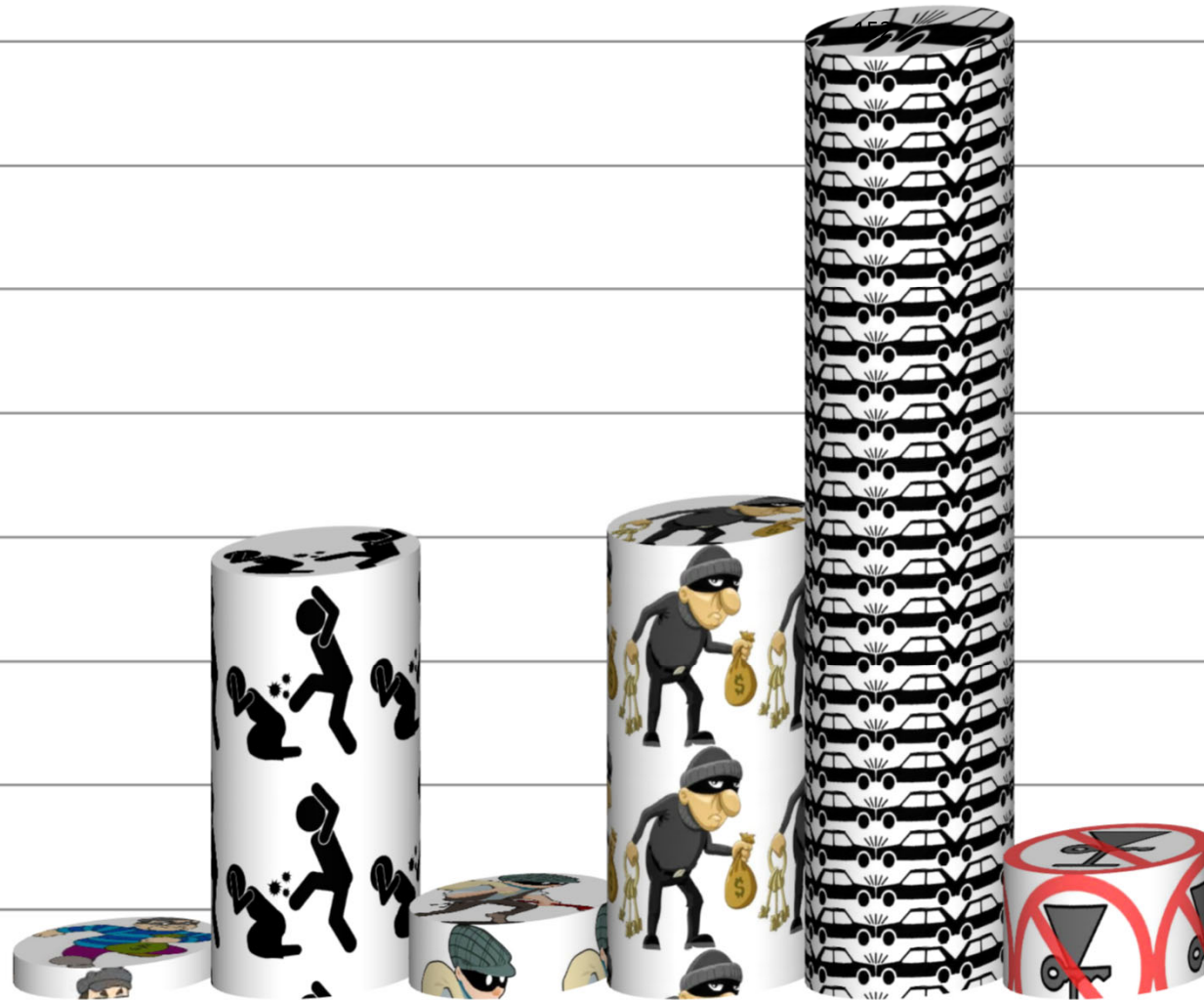


Weekly

*Robbery *Assault *Buglary *Thefts ■ Collision *DUI

May 13, 2020

160
140
120
100
80
60
40
20
0



Year to Date

*Robbery *Assault *Buglary *Thefts *Collision *DUI

WWTF Lagoon Depths

