

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, May 13, Regular Meeting (Electronic Meeting) – To Be Determined
- ✓ **Planning Commission Meeting:** Wednesday, May 20 – *Tentative*
- ✓ **Town Council Meeting:** Wednesday, May 27, Regular Meeting – To Be Determined
- ✓ **Delaware League of Local Governments:** Cancelled until further notice
- ✓ **Sussex County Association of Towns:** Cancelled until further notice

UPDATES FROM DEPARTMENTS ...

Finance

- On May 1, the Town mailed the FY 2021 Property Tax Billing (period covers May 1, 2020 to April 30, 2021) – Total billing is \$1,674,899 and is due by June 8, 2020
- As of May 1, the Town has collected:
 - \$517,046 (52%) of the April quarterly utility billing (\$1,006,491)
 - ✓ Collections still in alignment with prior quarters
- Monthly Key Revenue Items Report (March 2020) – Copy Attached
- Real Estate Transfer Tax Summary (March 2020)

	March 2020		March 2019	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$22,411	\$322,747	\$7,707	\$206,619

Public Works

- Grass cutting continues
- Mulch put down in The Circle
- Removed day lilies at Wilson Park
- Street Sweeper was in service

Police

- Departmental Press Releases issued as warranted

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Construction Coordinator

- Sewer connection and water meter pit inspection – 19128 Carey Lane
- DelDOT Conference Call on utility coordination – US 113/SR 18/SR 404 GSI
- Miss Utility Locate Summary (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 9.00 feet and Small Lagoon is 4.25 feet
- Pulled pump 2 at Main station, tightened impeller bolts and reinstalled.
- Respond to sewer issue on South Front Street - everything clear on Town side

Planning

- Downtown Development District Conformance to Plan received for 8 South King Street – CO Inspection scheduled for May 4
- Projects:
 - 226 South Railroad Avenue (Builders First Source) – Resubmitted site plan on April 28
 - 302 North Front Street – Passed pre-rental inspection
- Building Permit Summary (April 2020)

Building Activity	April 2020	March 2020	April 2019
Permits Issued	15	14	25
Value of Improvements	\$680,005	\$386,471	\$899,527
Permit Revenue	\$3,675	\$2,285	\$2,140

TOWN MANAGER'S UPDATE ...

- Participated in several calls with DHSS, DPH, Sussex County, local nonprofits, and Office of the Governor regarding Coronavirus and activities in Sussex County
- Addressed code enforcement and property trespass issues with local resident (Gene Dvornick, Laura Givens, Chief Hughes, Mike Picarello)
- Provided Rental Property Owner information for contact and location purposes
- Discussed request for acceptance of private hauler septic – staff discussion planned for the week of May 4

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- Responded to interview questions from the Delaware State News regarding Coronavirus in the Georgetown area
- Participated in teleconference call with Governor Carney (Gene Dvornick, Bill West)
- Prepared and submitted Letter of Support for DelDOT Georgetown Microtransit Proposal
- Responded to DNREC request for survey information on the former Georgetown Dump site
- Addressed the request from a local business for a listing of religious resources within Town (Gene Dvornick, Laura Givens)
- Participated in Sussex Sports Center Foundation Board Meeting (see photo below) (Gene Dvornick, Bill West)
- Participated in Small Business Recovery Town Hall – Western Sussex County (Gene Dvornick, Bill West)
- Continual updating of Town social media with Coronavirus information (all Staff)
- Followed up on several code enforcement issues



Sandhill Fields – Aerial Photograph (April 28, 2020)

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CORONAVIRUS (COVID-19)

WE'RE IN THIS TOGETHER, DELAWARE.

You can help prevent the spread of COVID-19. Take action, spread awareness.

CORONAVIRUS (COVID-19)



**COUGH OR SNEEZE
INTO YOUR ELBOW**

Do not sneeze into your hand. If
you use tissue, dispose of it right away.

de.gov/coronavirus

CORONAVIRUS (COVID-19)



**DO NOT TOUCH
YOUR FACE**

Do not touch your face,
eyes, nose, or mouth with
unwashed hands.



de.gov/coronavirus

TOWN MANAGER'S WEEKLY REPORT



CORONAVIRUS (COVID-19)



STAY HOME WHEN YOU ARE SICK

Be safe. If you feel sick, stay home.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



WASH YOUR HANDS FREQUENTLY

Be sure to wash your hands, including the backs and under your nails, for 20 seconds. Or use alcohol-based hand sanitizer.



de.gov/coronavirus

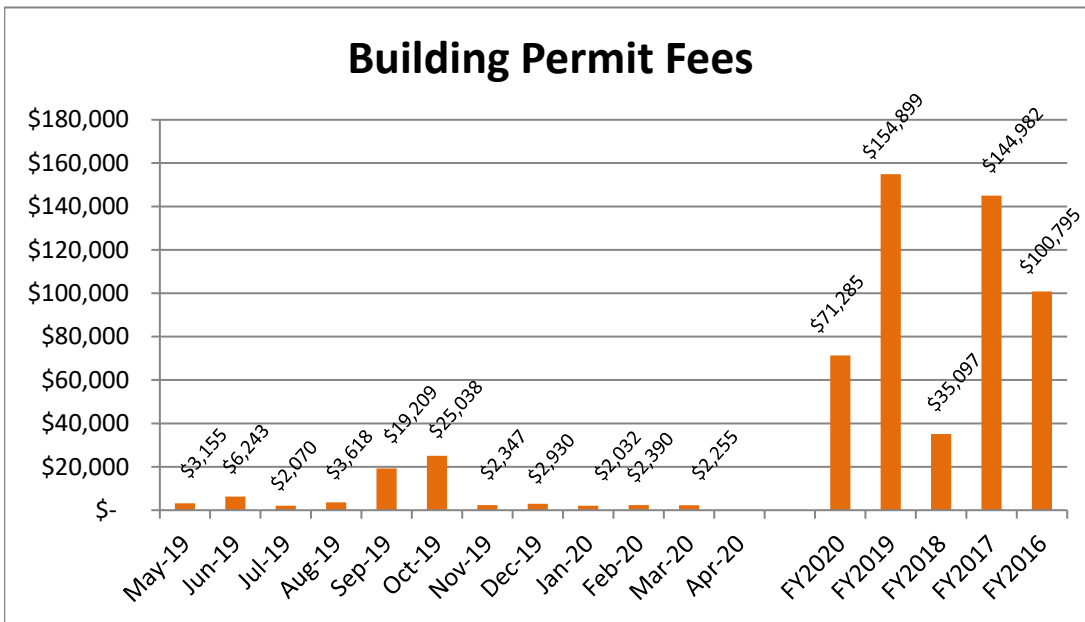
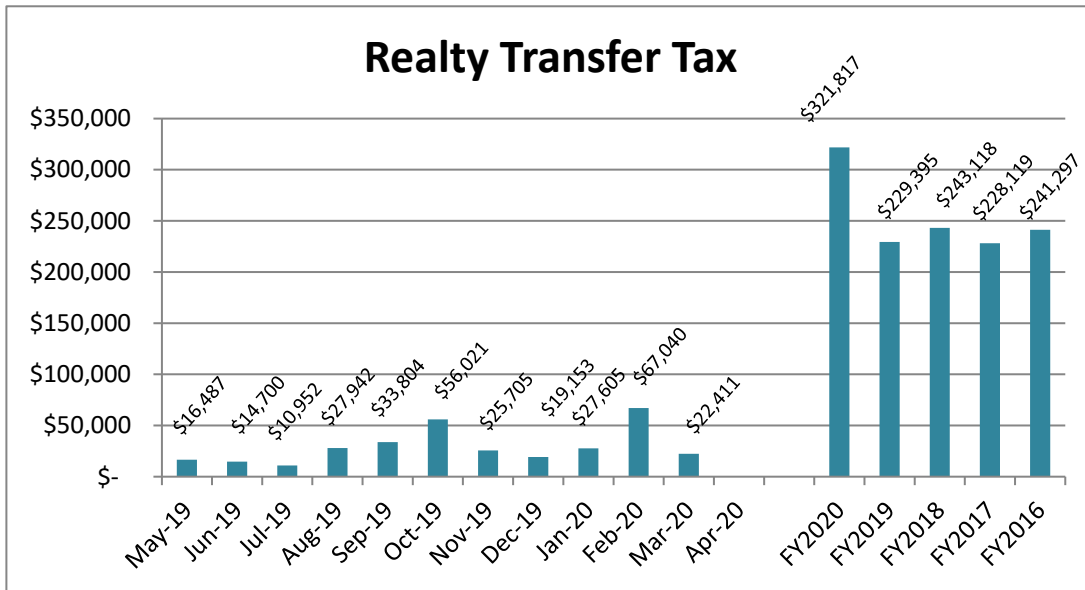


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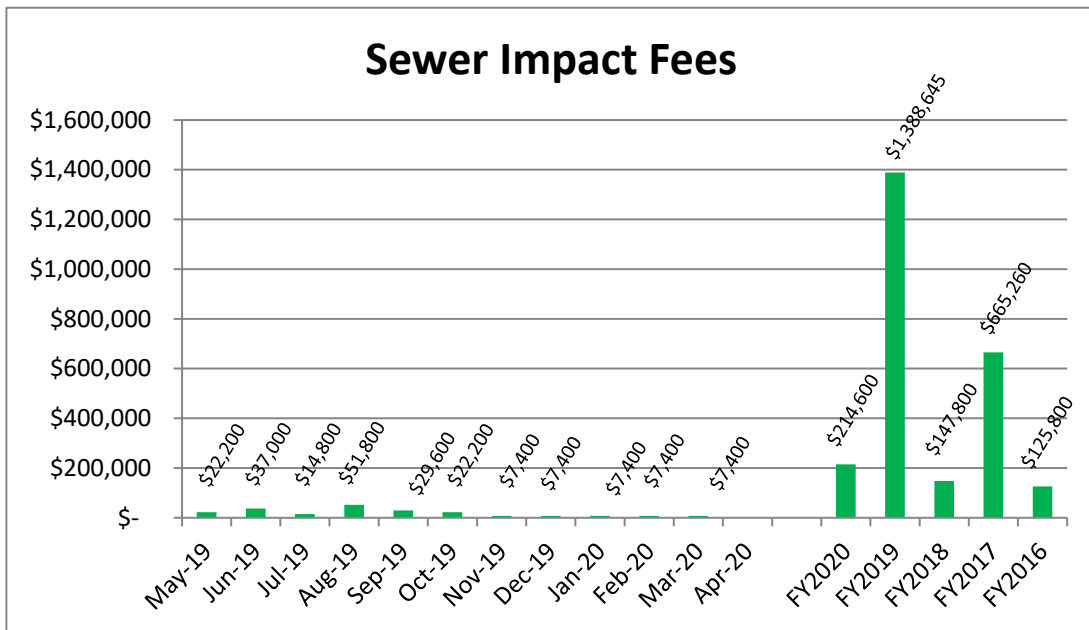
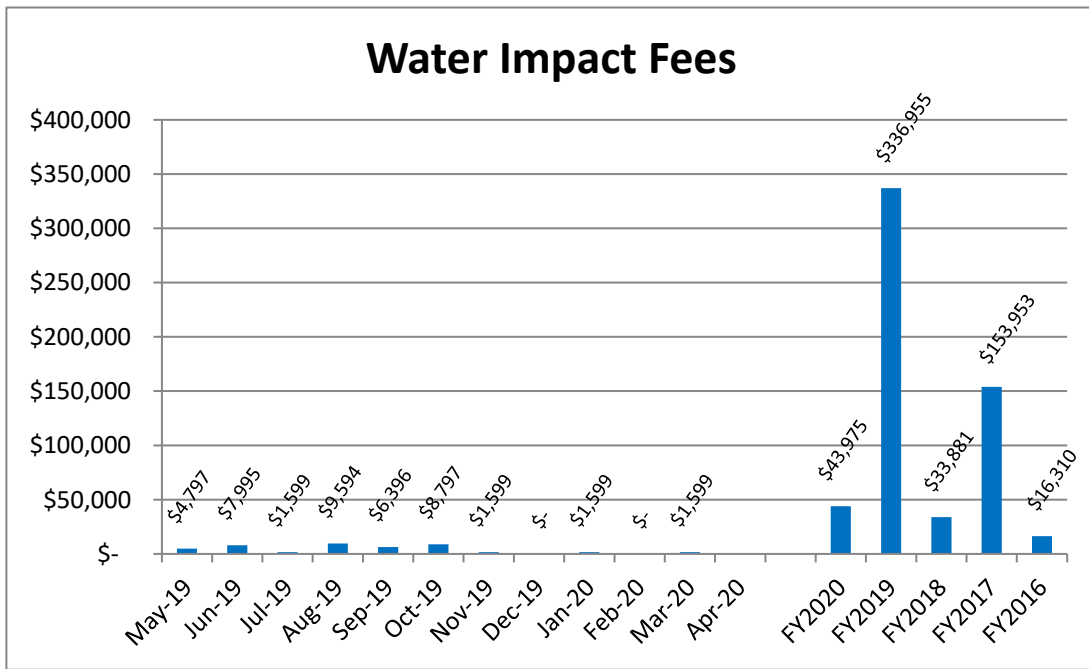


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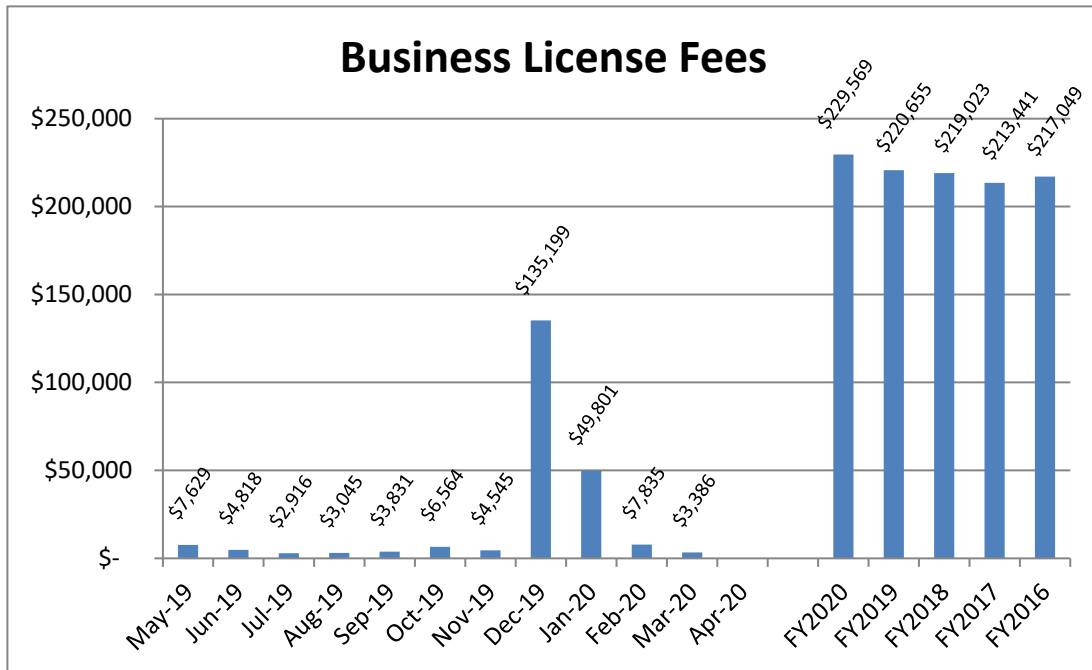
Key Revenue Items



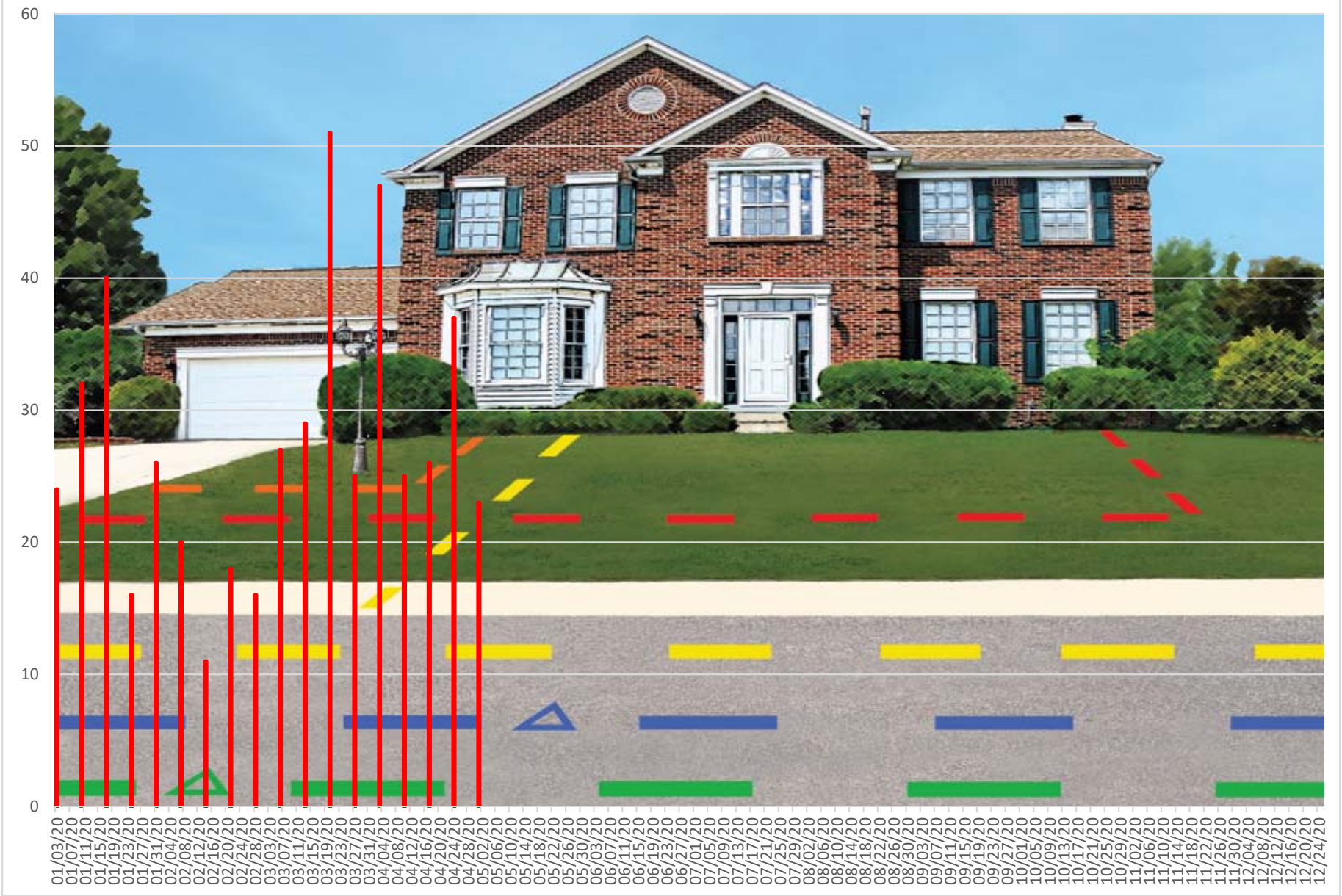
Key Revenue Items



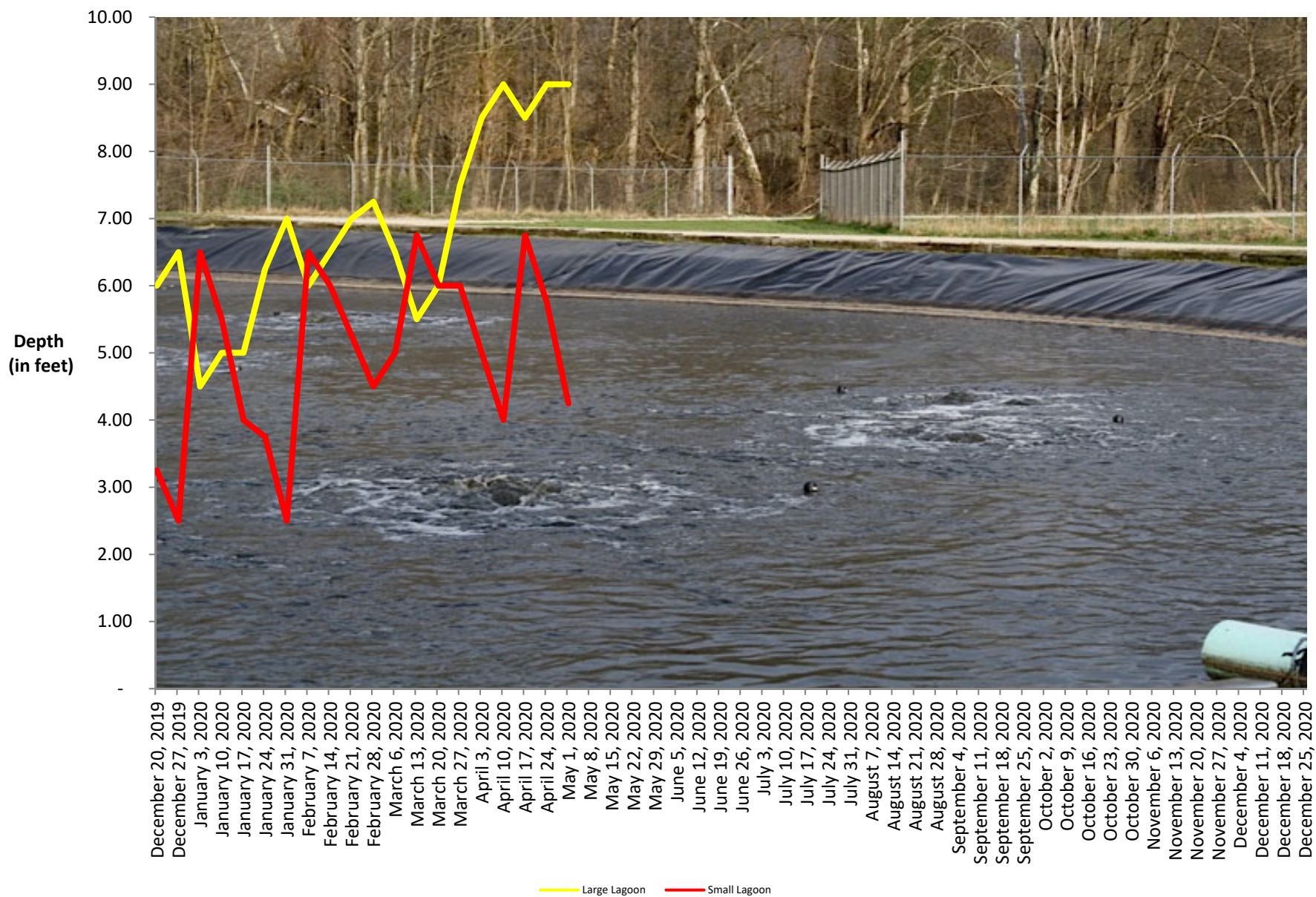
Key Revenue Items



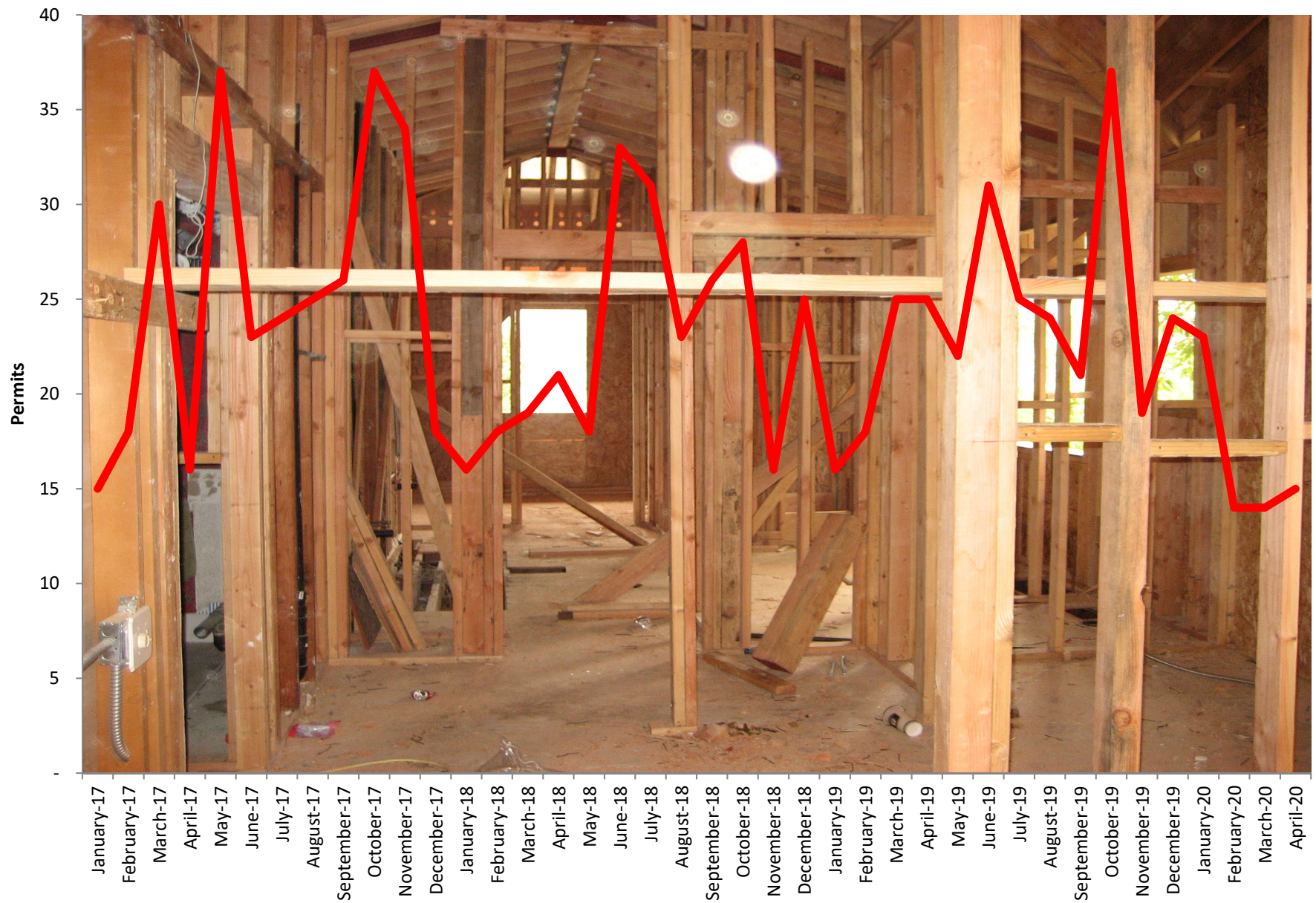
Miss Utility Locate Tickets



WWTF Lagoon Depths



Building Permit Activity





SUSSEX COUNTY COMMUNITY TESTING

Each of the health care systems in Sussex County are participating in this community testing effort. There will be bilingual staff on site. The timing and locations of initially scheduled community testing sites are below.



TESTING LOCATIONS

Beebe Healthcare | Wednesday
April 29 from 10:00 a.m. - 4:00 p.m.

in the parking lot between JD Shuckers and the
Veteran's Administration off of Rt. 404 in Georgetown.

Beebe Healthcare | Saturday
May 2 from 9:00 a.m. - 1:00 p.m.

in the parking lot between JD Shuckers and the
Veteran's Administration off of Rt. 404 in Georgetown.

Bayhealth | Thursday
April 30 from 9:00 a.m. - 3:00 p.m.
at the DHSS State Services Center in Milford located
at 253 NE Front Street.

Bayhealth | Monday
May 4 from 9:00 a.m. - 3:00 p.m.
at the DHSS State Services Center in Milford located
at 253 NE Front Street.

Beebe Healthcare | Friday
May 1 from 12:30 p.m. - 4:00 p.m.
in the parking lot between JD Shuckers and the
Veteran's Administration off of Rt. 404 in Georgetown.

Nanticoke Health Services | Tuesday
May 5 from 2:00 p.m. - 7:00 p.m.
Frederick Douglass Elementary School 1 Swain Rd,
Seaford, DE 19973.

Bayhealth | Saturday
May 2 from 9:00 a.m. - 3:00 p.m.
at the DHSS State Services Center in Milford
located at 253 NE Front Street.

Nanticoke Health Services | Thursday
May 7 from 10:00 a.m. - 2:00 p.m.
Frederick Douglass Elementary School 1 Swain Rd,
Seaford, DE 19973.

QUESTIONS? CONTACT US.



Those who are deaf and hard of hearing can dial **7-1-1**

DPHcall@delaware.gov