

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, April 8, Regular Meeting (Electronic Meeting) – 2:00 PM
- ✓ **Sussex County Association of Towns Legislative Breakfast:** Thursday, April 9, 8:30 AM, Georgetown CHEER – *Postponed*
- ✓ **Planning Commission Meeting:** Wednesday, April 15 – *Tentative*
- ✓ **Town Council Meeting:** Wednesday, April 22, Regular Meeting (Electronic Meeting) – To Be Determined

UPDATES FROM DEPARTMENTS ...

Finance

- As of April 3, the Town has collected:
 - \$1,603,055 (99%) of the annual property tax billing (\$1,616,317)
- April quarterly utility billing mailed on April 2 – total due \$1,006,491
- Completed the Division of Motor Vehicles Direct Access Program account review consisting of a survey, listing of users, and listing of any incidents within the last year (none)
- Provided Tax and Utility Information to settlement lawyers
- Stamped deeds for property transfers

Public Works

- 2019 Consumer Confidence Report (Water) information has been provided DRWA for report preparation
- State of Delaware water sampling scheduled for April 7
- Daily work schedule is ensuring critical tasks (Water and Public Works) are being completed

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Construction Coordinator

- Certificate of Occupancy Inspection
 - None to report
- Street restoration re-inspection – 111 Burton Street
- Resolved issue with ADA compliant sidewalk – 24044 Crab Apple Court
- Inspected street restoration – 8 North King Street
- Miss Utility Locate Summary (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 8.50 feet and Small Lagoon is 5.00 feet
- Chlorine feed pump was pulled to clear debris off of the screen and re-installed
- Bar screens at Kimmeytown, Big Park, and Fishers pump stations were cleaned
- Screening basket at College Park pump station was cleaned
- Spray irrigation resumed this week on our spray fields at the treatment facility and Pettyjohn Woods

Planning

- Projects:
 - Revelation Brewery – Resubmittal of Category II Site Plan on April 1
- Building Permit Summary (March 2020)

Building Activity	March 2020	February 2020	March 2019
Permits Issued	14	14	25
Value of Improvements	\$386,471	\$429,552	\$9,404,794
Permit Revenue	\$2,285	\$2,420	\$47,415


TOWN MANAGER'S UPDATE ...

- Answered utility bill questions from local resident
- Issued Excavation Permission for several monitoring wells on North Railroad Avenue and Green Alley
- Participated in teleconference call with Governor Carney (Gene Dvornick, Bill West)
- Answered questions from State Service Center regarding Town funding for homeless assistance

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- Participated in teleconference call with Senator Coons – Overview of CARES Act (Gene Dvornick, Mike Picarello)
- Met with Lt. Governor Bethany Hall-Long and Homeless Taskforce Members to discuss the homeless in Town – focus was temporary shelter and Coronavirus testing (Gene Dvornick, Chief Hughes, Bill West)
- Continual updating of Town social media with Coronavirus information (all Staff)
- Followed up on several code enforcement issues

SYMPTOMS		
FLU	SOURCES: WORLD HEALTH ORG., CENTERS FOR DISEASE CONTROL & PREVENTION	COVID-19
COMMON	FEVER	COMMON
COMMON	FATIGUE	SOMETIMES
COMMON*	COUGH	COMMON*
NO	SNEEZING	NO
COMMON	ACHES & PAINS	SOMETIMES
SOMETIMES	RUNNY/STUFFY NOSE	RARE
SOMETIMES	SORE THROAT	SOMETIMES
SOMETIMES**	DIARRHEA	RARE
COMMON	HEADACHES	SOMETIMES
NO	SHORTNESS OF BREATH	SOMETIMES
*USUALLY DRY **FOR CHILDREN de.gov/coronavirus 		

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CORONAVIRUS (COVID-19)



COUGH OR SNEEZE INTO YOUR ELBOW

Do not sneeze into your hand. If you use tissue, dispose of it right away.

de.gov/coronavirus

CORONAVIRUS (COVID-19)



DO NOT TOUCH YOUR FACE

Do not touch your face, eyes, nose, or mouth with unwashed hands.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



STAY HOME WHEN YOU ARE SICK

Be safe. If you feel sick, stay home.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



WASH YOUR HANDS FREQUENTLY

Be sure to wash your hands, including the backs and under your nails, for 20 seconds. Or use alcohol-based hand sanitizer.



de.gov/coronavirus

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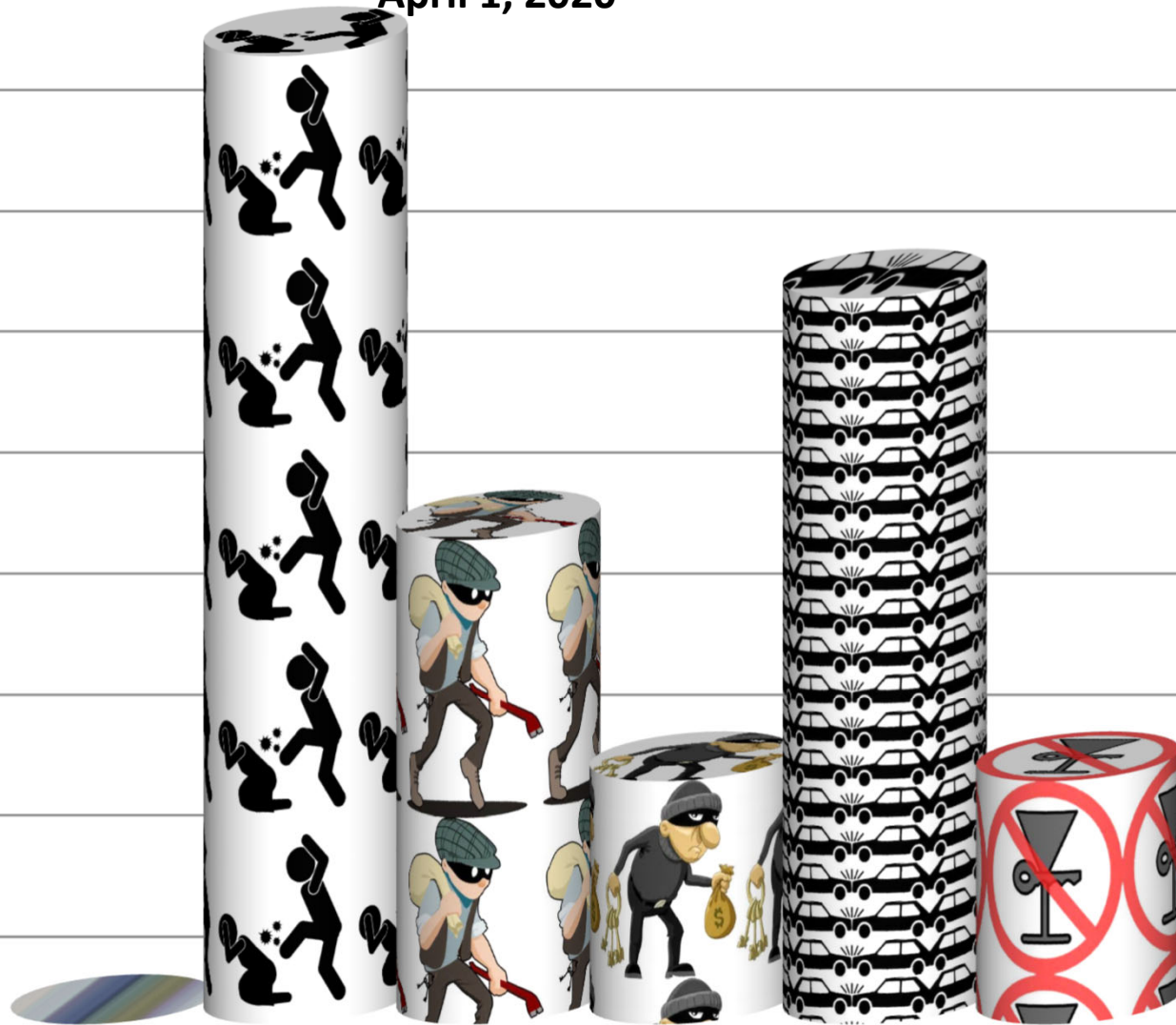
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***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

April 1, 2020

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3.5
3
2.5
2
1.5
1
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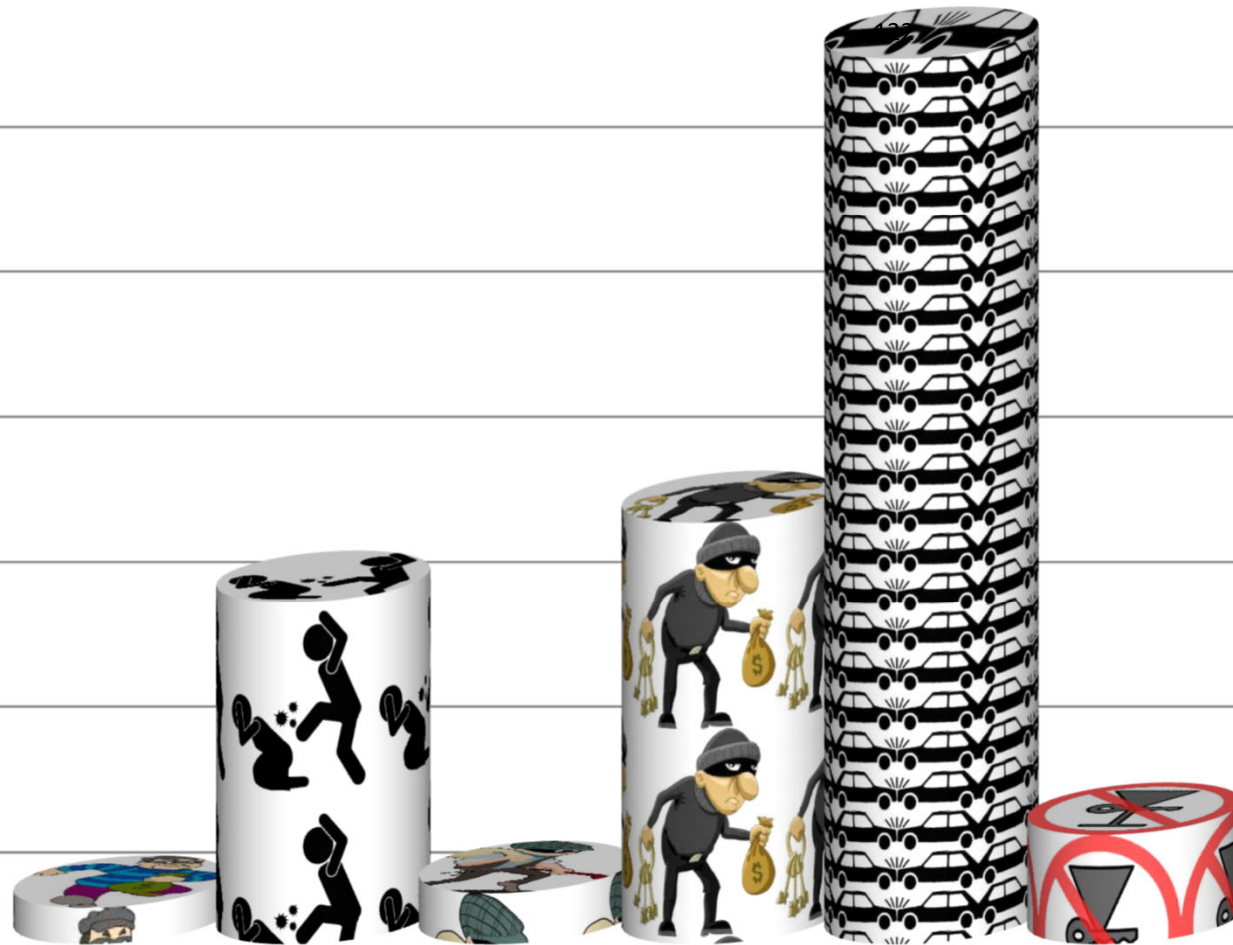


Weekly

*Robbery *Assault *Burglary *Thefts ■ Collision *DUI

April 1, 2020

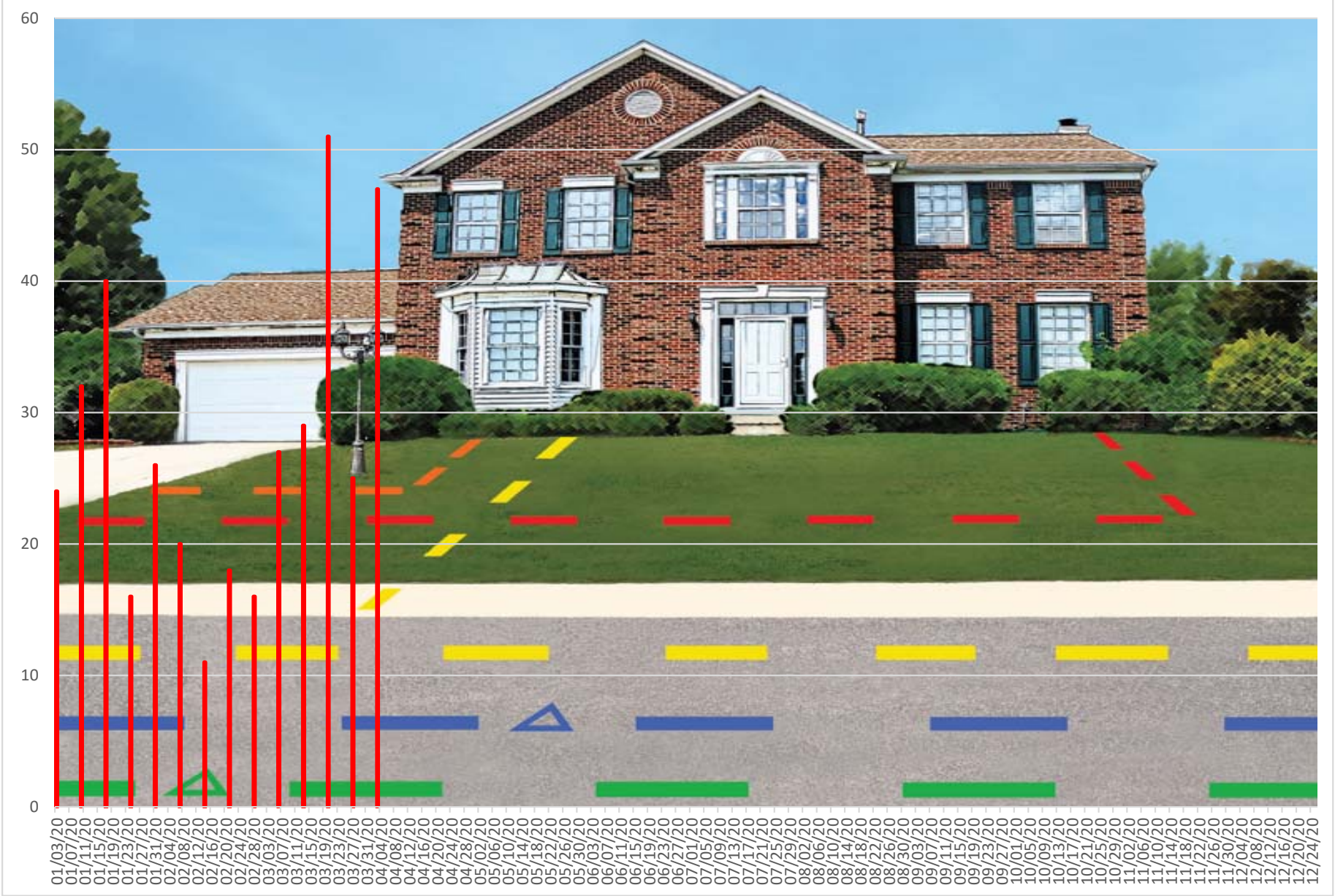
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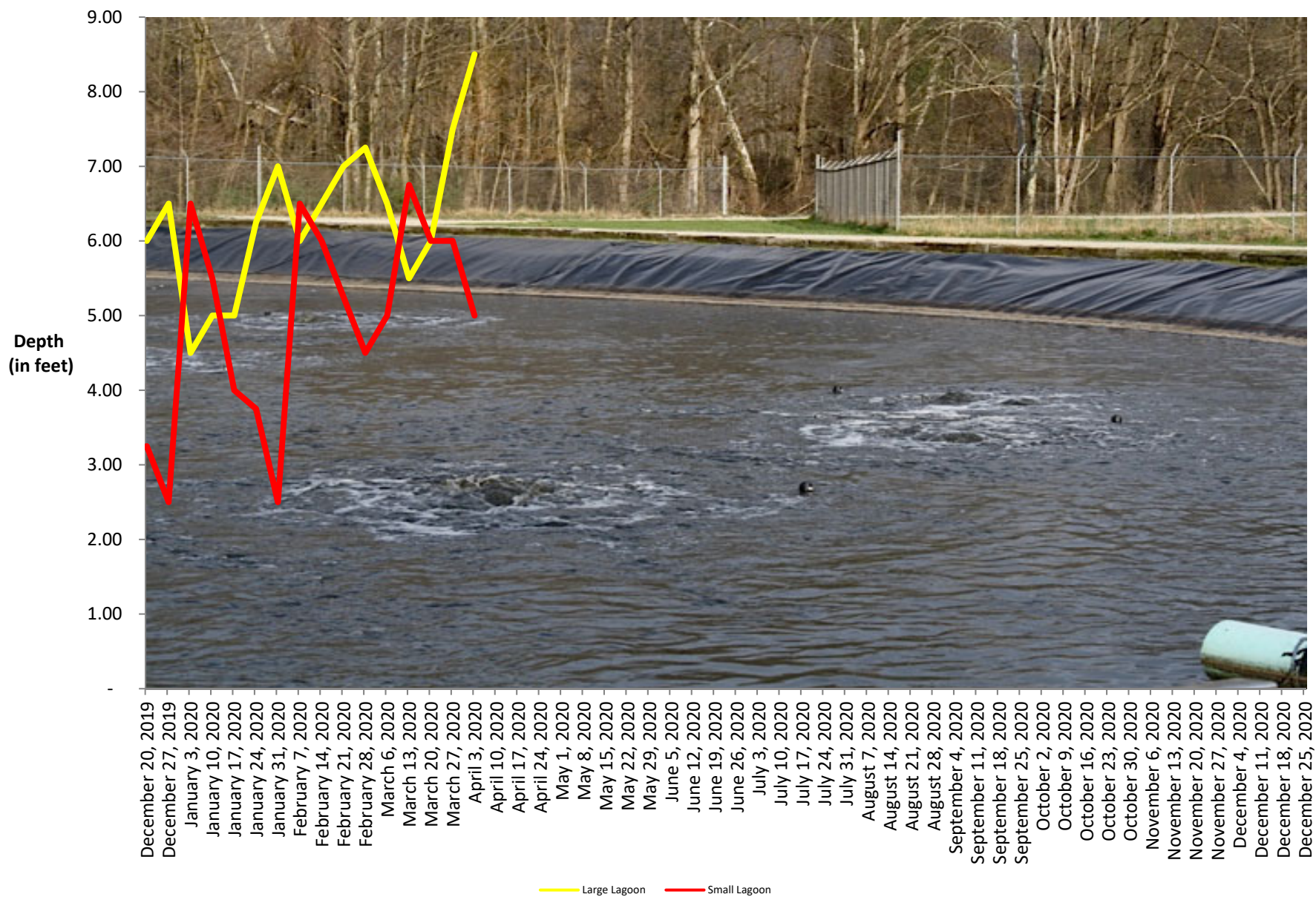
Year to Date

*Robbery *Assault *Buglary ■ Thefts ■ Collision *DUI

Miss Utility Locate Tickets



WWTF Lagoon Depths



Building Permit Activity

