

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Board of Adjustment:** Wednesday, April 1, 5:00 PM, Town Hall – **Cancelled**
 - 1. 318 North Front Street (Lot Depth)
 - 2. 327 North Race Street (Parking)
- ✓ **Sussex County Association of Towns:** Wednesday, April 1, 6:00 PM, hosted by Millville – **Cancelled**
- ✓ **Town Council Meeting:** Wednesday, April 8, Regular Meeting (Electronic Meeting) – time to be determined
- ✓ **Sussex County Association of Towns Legislative Breakfast:** Thursday, April 9, 8:30 AM, Georgetown CHEER – **Postponed**

UPDATES FROM DEPARTMENTS ...

Finance

- As of March 27, the Town has collected:
 - \$1,603,055 (99%) of the annual property tax billing (\$1,616,317)
 - \$1,015,918 (99%) of the January Utility Billing (\$1,019,634)
- Assisted Public Works with the Asset Essentials Work Order Module
- Worked on the DRAFT FY2021 Budget
- Provided Tax and Utility Information to settlement lawyers
- Stamped deeds for property transfers

Public Works

- Daily work schedule is ensuring critical tasks (Water and Public Works) are being completed
- Installed hand washing sign at ACE Center
- Assisted with installation of “Food Pick Up” signs (for businesses offering takeout)

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Construction Coordinator

- Certificate of Occupancy Inspection
 - 101 East Market Street
 - 24044 Crab Apple Court (The Oaks at Georgetown)
 - 10 & 11 College Park Lane
- Sewer connection and water meter inspection – 10 Frankenberry Drive
- Street restoration inspection – 111 Burton Street
- Asphalt inspection – Top coat Shadow Oak Drive and Crab Apple Court
- Miss Utility Locate Summary (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 7.50 feet and Small Lagoon is 6.00 feet
- Completed the spray irrigation monitoring report for the month of February and submitted to DNREC
- Removed a blockage in the sludge wasting valve that was preventing normal sludge waste operation
- Completed the screening basket cleaning at College Park and Easter Seals pump stations
- Completed the bar screen cleaning at Kimmeytown and Big Park pump stations
- Exercised all manually operated generators at the pump stations.

Planning

- Projects:
 - Caruso's Pizza & Pasta (101 East Market Street) – CO Inspection on March 26
- Predevelopment Meetings:
 - 302 North Front Street – Lot subdivision

TOWN MANAGER'S UPDATE ...

- Worked with the ACE Center in addressing the need for an outside hand washing station – Public Works and Construction Coordinator assisted (see photo below)
- Contacted Division of Small Businesses regarding HELP assistance for several newly opened businesses
- Replied to local media questions regarding the status of our Special Election (Referendum) and possible Municipal Election

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- Participated in teleconference call with Governor Carney (Gene Dvornick, Laura Givens, Bill West)
- Meet with the Georgetown Chamber of Commerce to brainstorm ideas to assist local businesses. Implemented suggestions:
 - ✓ Update Electronic Message Board to support local restaurants
 - ✓ “Food Pick Up” signage
 - ✓ Easing of sign regulations and restrictions for duration of the State of Emergency
- Participated in DFIT Quarterly Trustee Meeting via teleconference
- Worked with local community organizers on a Latino Marketplace concept
- Answered local resident question regarding referendum
- Participated on Election Update Conference Call with the Sussex Department of Elections (Gene Dvornick, Stephani Ballard)
- Met with local property owner to discuss Georgetown to Lewes Trail easement (Gene Dvornick, Laura Givens)
- Followed up on several code enforcement issues



Hand Wash Station



Food Pick Up Lane

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SYMPTOMS		
FLU	SOURCES: WORLD HEALTH ORG., CENTERS FOR DISEASE CONTROL & PREVENTION	COVID-19
COMMON	FEVER	COMMON
COMMON	FATIGUE	SOMETIMES
COMMON*	COUGH	COMMON*
NO	SNEEZING	NO
COMMON	ACHES & PAINS	SOMETIMES
SOMETIMES	RUNNY/STUFFY NOSE	RARE
SOMETIMES	SORE THROAT	SOMETIMES
SOMETIMES**	DIARRHEA	RARE
COMMON	HEADACHES	SOMETIMES
NO	SHORTNESS OF BREATH	SOMETIMES
*USUALLY DRY **FOR CHILDREN de.gov/coronavirus 		

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CORONAVIRUS (COVID-19)



COUGH OR SNEEZE INTO YOUR ELBOW

Do not sneeze into your hand. If you use tissue, dispose of it right away.

de.gov/coronavirus

CORONAVIRUS (COVID-19)



DO NOT TOUCH YOUR FACE

Do not touch your face, eyes, nose, or mouth with unwashed hands.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



STAY HOME WHEN YOU ARE SICK

Be safe. If you feel sick, stay home.



de.gov/coronavirus

CORONAVIRUS (COVID-19)



WASH YOUR HANDS FREQUENTLY

Be sure to wash your hands, including the backs and under your nails, for 20 seconds. Or use alcohol-based hand sanitizer.



de.gov/coronavirus

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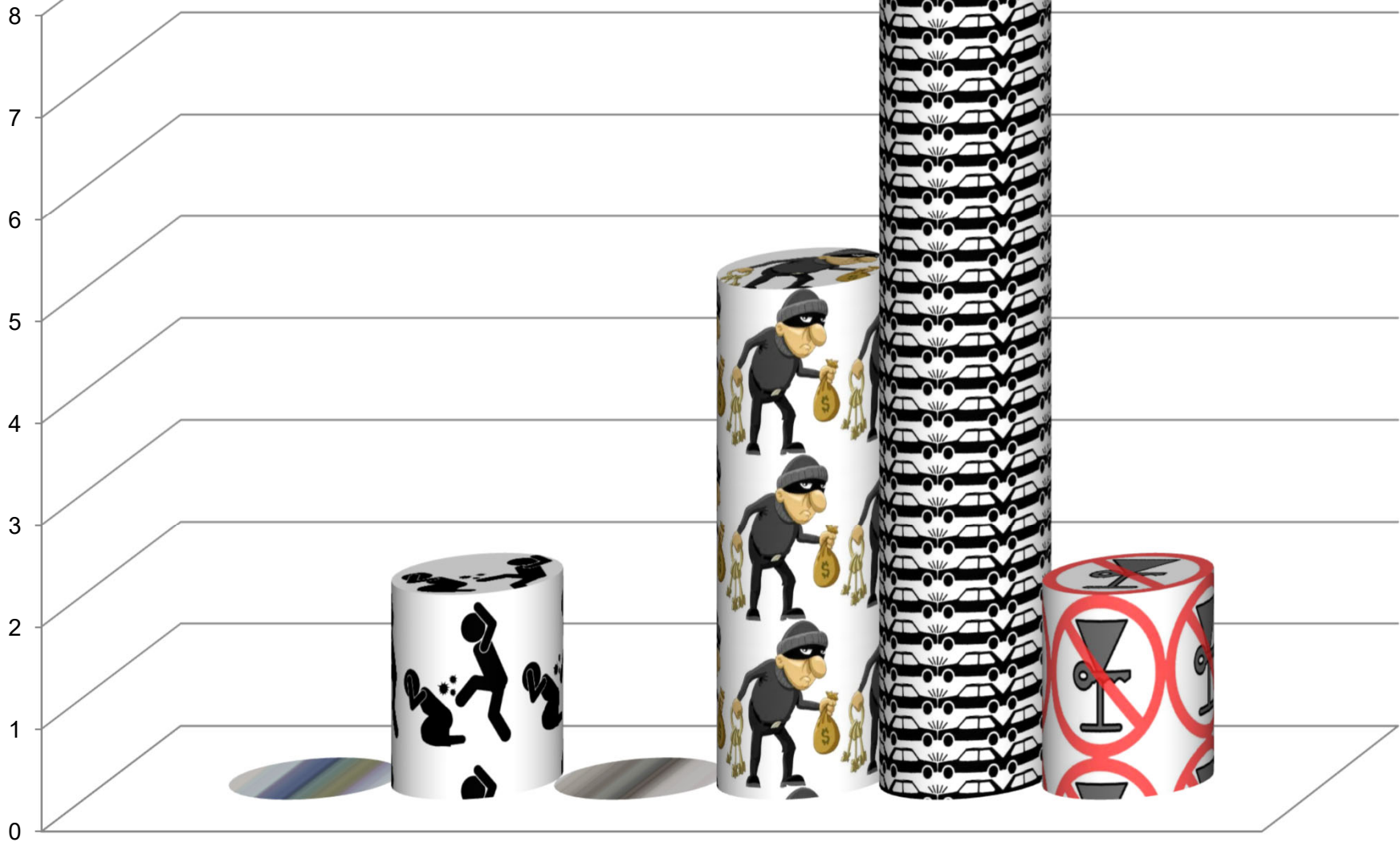


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March 25, 2020

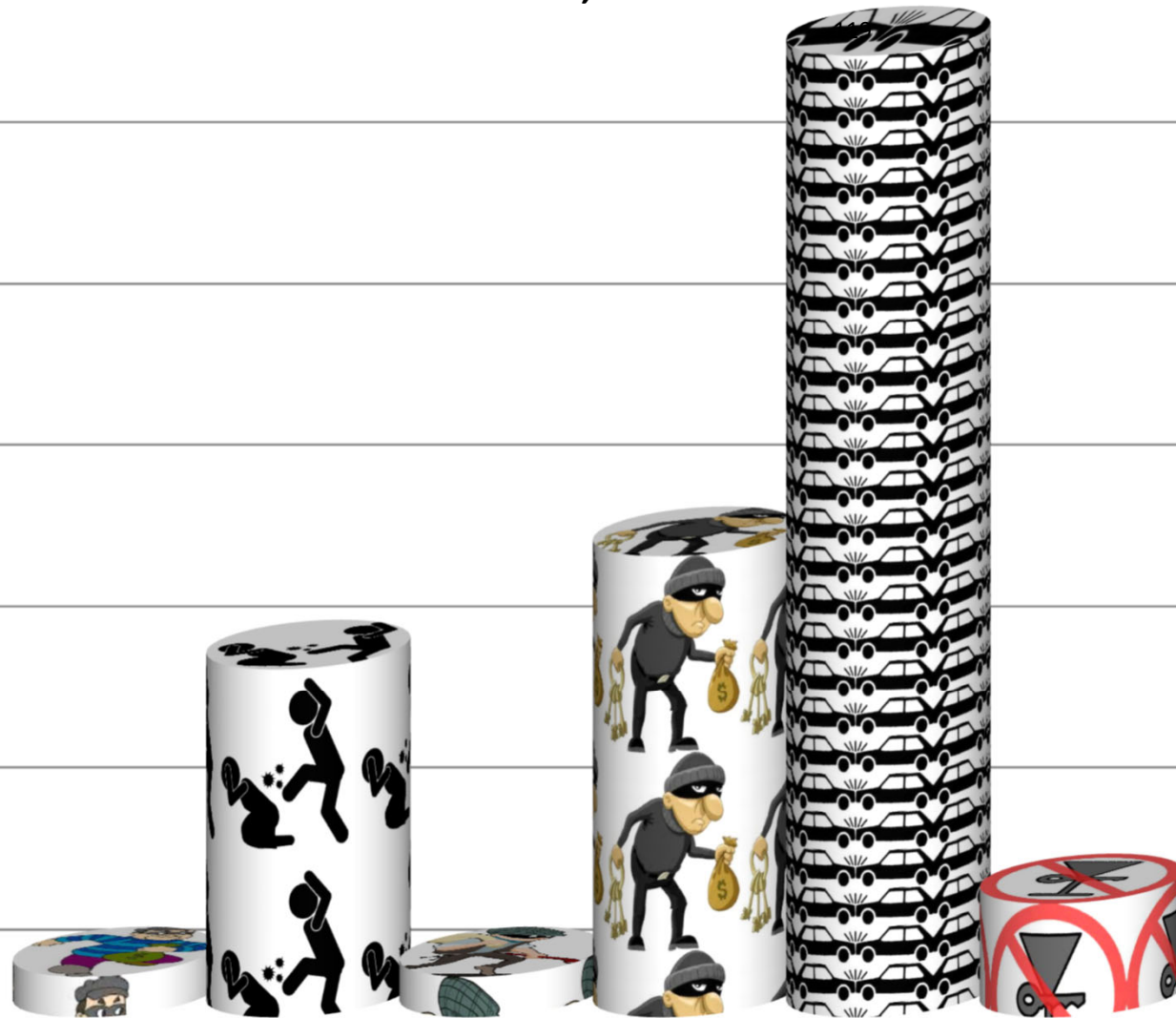


Weekly

*Robbery *Assault *Buglary *Thefts ■ Collision *DUI

March 25, 2020

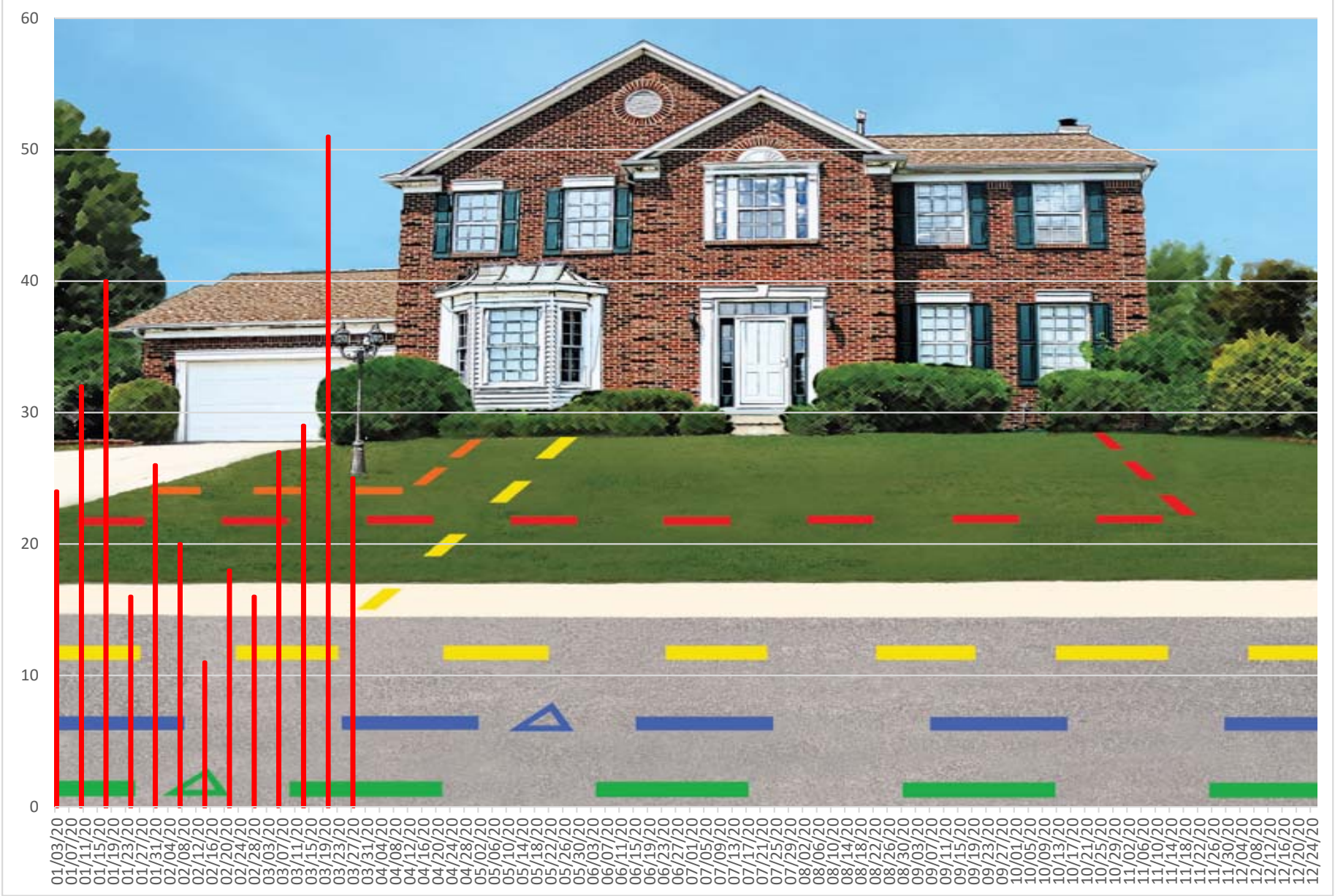
120
100
80
60
40
20
0



Year to Date

*Robbery *Assault *Buglary *Thefts *Collision *DUI

Miss Utility Locate Tickets



WWTF Lagoon Depths

