

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, February 12 – *Cancelled*
- ✓ **Sussex County Association of Towns:** Wednesday, February 12, 6:00 PM, hosted by Georgetown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, February 14, 9:00 AM, Arena's at the Airport
- ✓ **Planning Commission Meeting:** Wednesday, February 19, 6:00 PM, Town Hall
- ✓ **Town Council Meeting:** Wednesday, February 26, 7:00 PM, Regular Meeting

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of January 23, the Town has collected:
  - \$1,602,825 (99%) of the annual property tax billing (\$1,616,317)
  - \$471,621 (46%) of the January Utility Billing (\$1,019,634)
- Completed and submitted the 2019 DNREC water usage report (water allocation per well)
- Completed and submitted the quarterly fiscal grant reports for Victim Services and the Domestic Violence Investigator
- Preparing FY2021 Budget Workpapers and Reports for Department Heads

### **Wastewater**

- Lagoon depths: Large Lagoon is 6.25 feet and Small Lagoon is 3.75 feet
- All bar screens and screening baskets at the Pump Stations were cleaned this week
- Pump 1 breaker at Gordy Street Pump Station was replaced with a new 20-amp breaker
- The 4-inch butterfly drain valve for Pump E located at irrigation Pump Station 2 was replaced with a new valve

### **Police**

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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## **Planning**

- Projects:
  - 22065 Dupont Blvd (Boulevard Ford – former Georgetown Auto Sales) – Resubmitted lot consolidation on January 21
  - 413 North Bedford Street – Resubmittal of expansion site plan on January 21
- Isaacs Farm – Submitted a parking lot waiver request on January 22, to be addressed with Preliminary Approval by Planning Commission
- Smith Property/Vaughn Road – Zoning Amendment Public Hearing held on January 22, final decision by Council on February 26
- Village of College Park – Final site plan submitted and sent to engineer on January 23

## **Public Works**

- Repaired busted hydraulic line on Street Sweeper
- Performed general maintenance (grease & lube) on vehicles
- Cleared leaves from Circle quadrants

## **Construction Coordinator**

- No Report this Week

## TOWN MANAGER'S UPDATE ...

- Demolition of structures on East Market Street and Layton Avenue in process (see photos below)
- Met with Town Auditors to discuss proper treatment of and impacts related to donations (Gene Dvornick, Laura Givens)
- Addressed crane placement and notification requirements for contractor bidding on a Sussex County Project
- Met with representatives of the Joshua M. Freeman Foundation/The Freeman Stage to discuss plans for the celebration of International Women's Day and the Centennial of the 19<sup>th</sup> Amendment ratification on The Circle (Gene Dvornick, Laura Givens)
- Participated in a GIS Listening Session Discussion (facilitated by the University of Delaware IPA for the Government Efficiency and Accountability Review Board) sharing how the Town would like to implement and utilize GIS information
- Met with the Greater Georgetown Chamber of Commerce to discuss an addendum to their agreement and areas of focus for 2021 (Gene Dvornick, Laura Givens, Jocelyn Godwin)

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- Finalized PowerPoint presentation for Community Connectivity Workshop being held on January 27
- Attended Delaware League of Local Governments Dinner Meeting – topics covered:
  - ✓ Panel presentation on Work-Life Balance
  - ✓ Census 2020
  - ✓ DNREC Resilient Communities funding and training opportunities
- Met with local developer to discuss their development plans, parking, utilities, and storm water management
- Followed up on several code enforcement issues



Demolition – East Market Street



Demolition – Layton Avenue

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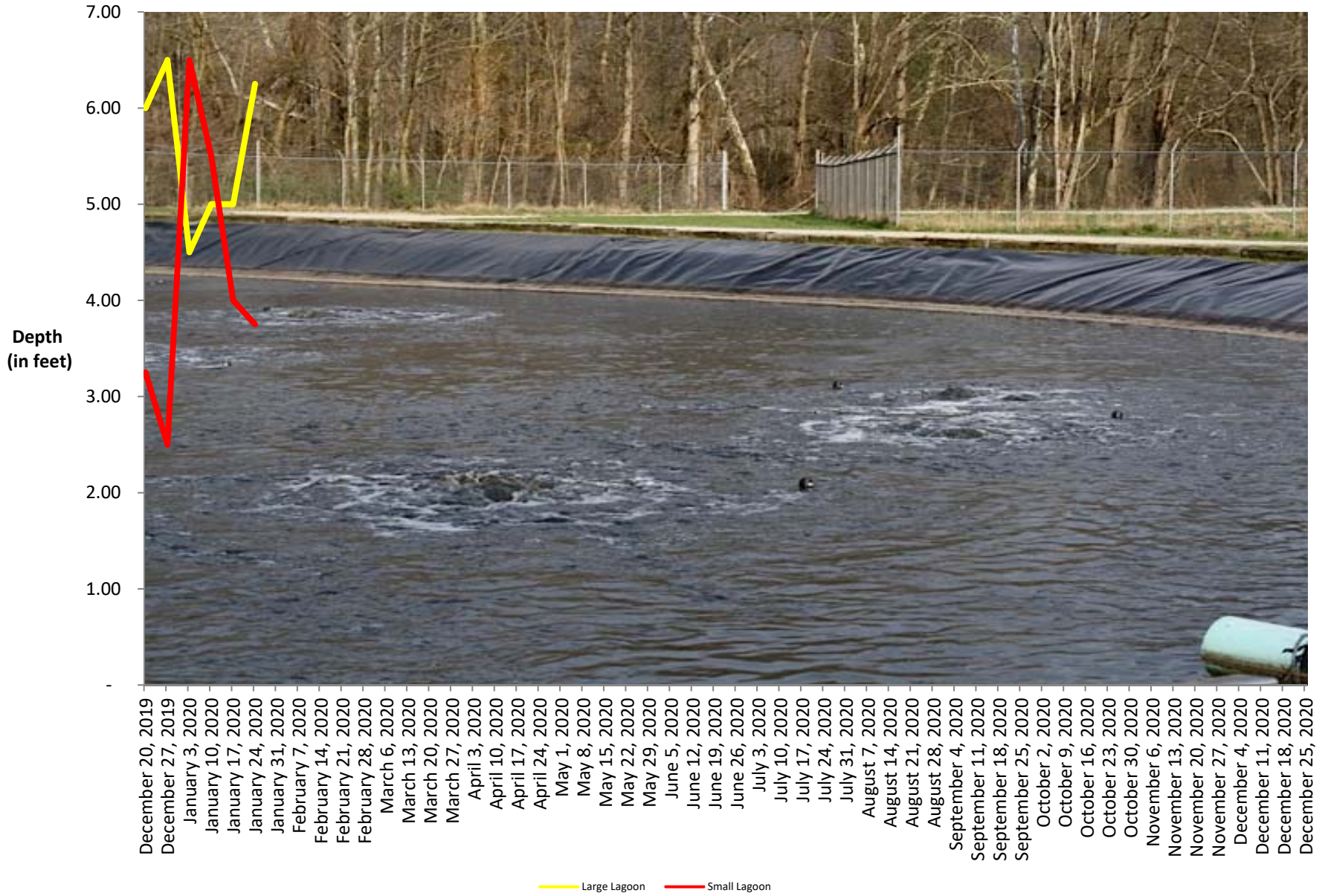
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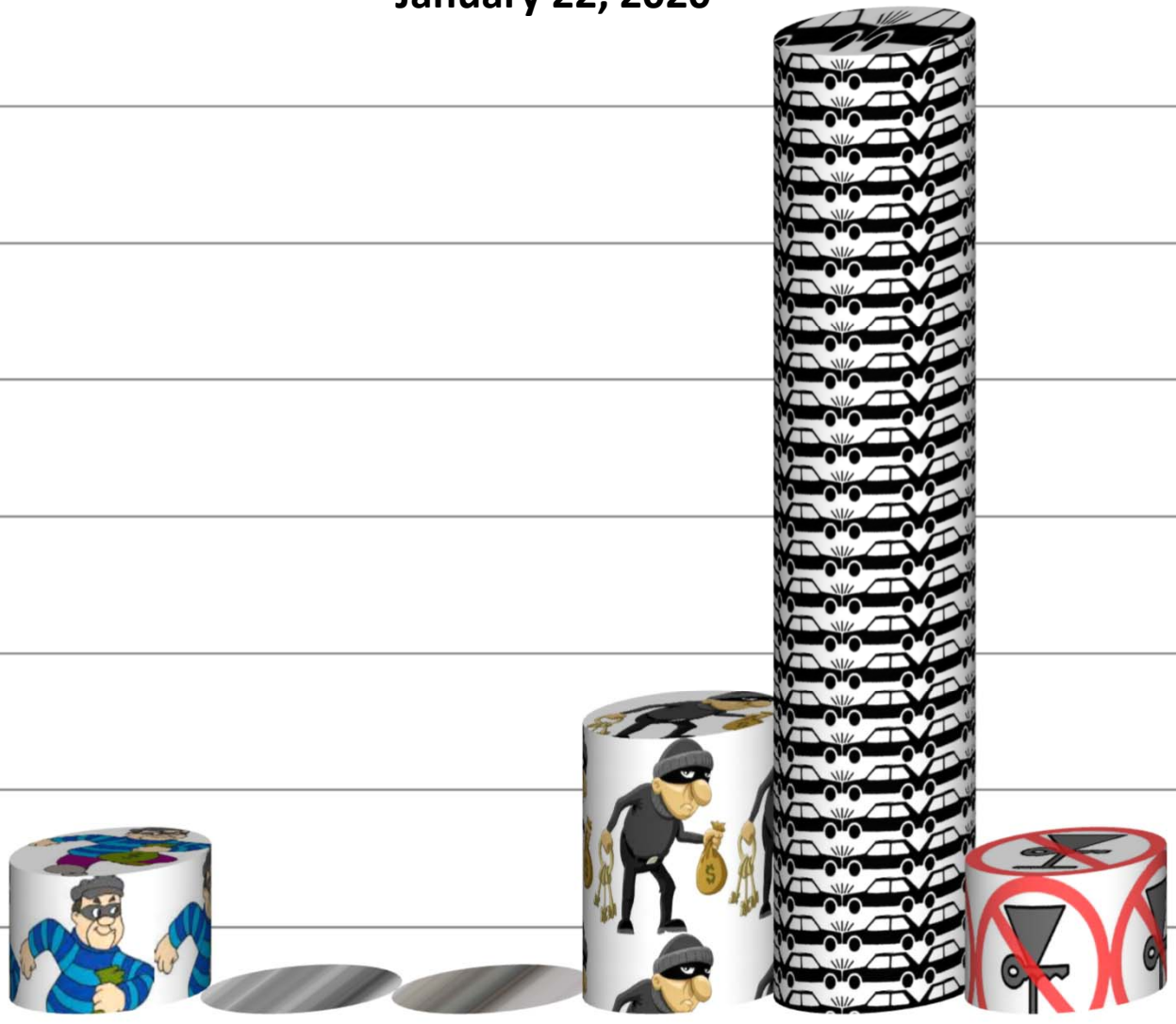


# WWTF Lagoon Depths



January 22, 2020

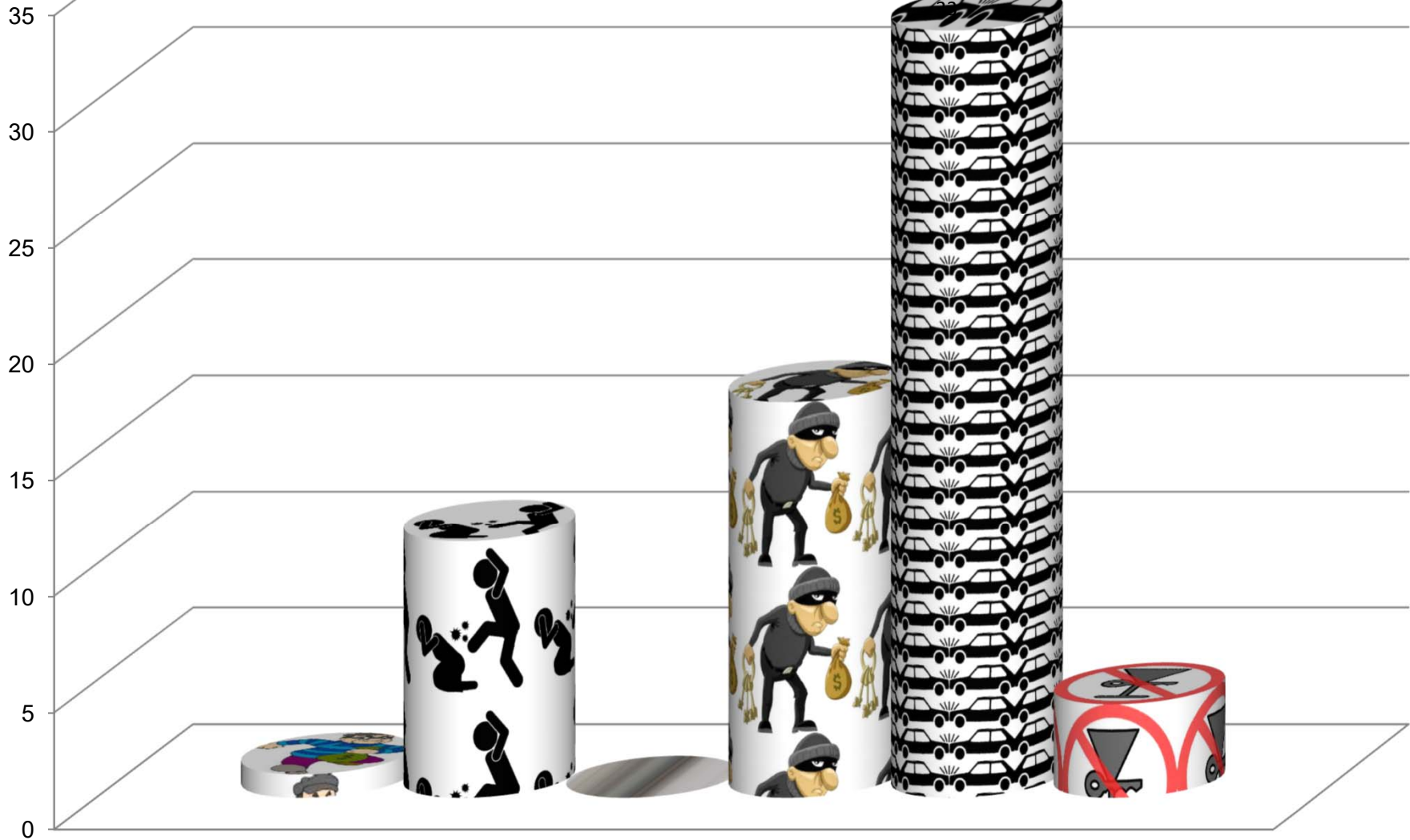
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Weekly

▣ Robbery ▣ Assault ▣ Burglary ▣ Thefts ▣ Collision ▣ DUI

January 22, 2020



Year to Date

◆ Robbery ◆ Assault ◆ Buglary ◆ Thefts ◆ Collision ◆ DUI