Town Of Georgetown
Circle / Park Permit Request

Application for use of the Park must be completed and forwarded to the Town Police no less than ten (10) days prior to the event taking place.

Organization:_____Date of Request:_____

Organization Mailing Address: _____

_____

Point of Contact Name: _____

Point of Contact Phone#:_____ Fax#:_____

Location of Event: _____

Date of Event: _____ Time: _____ to_____

Approx. Number of People: _____

Will traffic need to be detoured: Yes_____ No_____

Describe the event to take place and what equipment will be on the Property:_____

_____

Any gathering where 100 or more people may be in attendance will require the Point of Contact person to hire the Georgetown Police Department for crowd control and security.

No structures or tents shall be erected on the Circle without previous approval by the Town Manager.

For Official Use Only

Permit: Approved Disapproved Date: _____

Parade Coordinator Review Signature: _____ Date:_____
Applicant notified on this date: _____
Permit issued on this date: _____ via:_____
Town Hall notified on this date: _____ via: _____
Circle businesses notified on this date:_____ via:_____
Press Release issued on this date: _____ via: _____